



**PUBLIC NOTICE  
REGULAR MEETING FOR THE COMMON COUNCIL OF  
YOUNGTOWN, ARIZONA  
JUNE 1, 2023**

**Immediately following the Agua Fria Ranch Community Facilities District Board Meeting  
which begins at 5:30 p.m.**

The Town of Youngtown provides notice that it will conduct its Town Council meeting on **June 1, 2023 at 5:30 p.m. Immediately following the Agua Fria Ranch Community Facilities District Board Meeting** through *in-person and technological* means. Doors open at 5:15 p.m. for public seating. The public may be asked to temporarily relocate if an executive session occurs. The public will be invited back when the Council returns from executive session. Council members may attend the Council meeting in-person or via video/telephone conference, as authorized by A.R.S. Section 38-431(4).

The in-person meeting will occur at 12033 N. Clubhouse Square, Youngtown AZ 85363, in the Town Council Chambers. The public may also listen to the Town Council meeting by calling in telephonically using the conference call and meeting identification number provided below. **Please state your name when you call in, then mute your telephone for the remainder of the call to ensure the Town Council can conduct its meeting without interference.**

If appearing remotely, you may provide comments by muting and unmuting your phone when recognized by the Mayor during public comment portions of the agenda. Chat is not available. You may also submit a public comment form to Town Clerk Nicole Smart, [nsmart@youngtownaz.org](mailto:nsmart@youngtownaz.org), at least one hour before the meeting to submit a written comment. All comments must be submitted in writing before the meeting or verbally made during the meeting by either coming up to the podium to speak or unmuting your phone when recognized.

**DATE: June 1, 2023 Immediately following the Agua Fria Ranch Community**

**PLACE: Join the Regular Meeting by phone: 1-346-248-7799**

**Meeting ID: 815 6948 2048**

**Password: 599486**

**Link to the zoom meeting:**

<https://us02web.zoom.us/j/81569482048?pwd=QjNzWG53ZjB3MVkyUjVhYUttUEpGdz09>

1. **Call to Order**
2. **Roll Call**
3. **Pledge of Allegiance and Invocation**
4. **Summary of Current Events:** Brief Summary of Current Events pursuant to ARS § 38-431.02(K). Council may not propose, discuss, or take legal action on the current event updates.
  - A. Summary of Current Events from Mayor and Council.
  - B. Summary of Current Events from Town Manager.
5. **Staff Reports:** Staff may provide reports to Council on the following subjects which may include discussion with Council. Council will not take legal action.

- A. **Library:** The Library Manager may report to Council on library operations, monthly activities, book club events, and upcoming author visits.
- B. **Public Works:** The Public Works Manager may report to Council regarding maintenance of Town facilities, recreational facilities, streets, parks, and schedules for work in the Town.
- C. **Community Development:** The Community Development Manager and/or Community Development Coordinator may report to Council regarding business outreach, economic development projects, and code enforcement operations and activity reports.
- D. **Finance:** The Finance Manager may report to Council regarding the Town's budget and monthly expenditures.
- E. **Town Clerk:** The Town Clerk may report to Council regarding Town events, activities, meetings, and promotion of the Town on its website and social media sites.
- F. **Municipal Court:** The Court Administrator may report to Council regarding activities of the Municipal Court, citations, hearings, and schedules.

6. **Response to Call to the Community**

7. **Citizens Comments/Appearances from the Floor:** Please complete a speaker request form for the Town Clerk, listing the subject you would like to discuss. Each speaker is limited to five (5) minutes. Before you begin to speak, identify yourself clearly by stating for the record your name and address. Non-Agenda items: This is the time for citizens who would like to address the Town Council on any non-agenda item. The Council will listen to comments, and may take one of the following: 1) Respond to criticism; 2) Request that staff investigate and report on the matter; or 3) Request that the matter be scheduled on a future agenda.

8. **Consent**

- A. **Approval of the Regular Meeting Minutes of May 18, 2023.**

9. **Business**

- A. **Presentation, Discussion and/or Action Re:** Adoption of the tentative budget for the 2023-2024 fiscal year and scheduling of a public hearing for June 22, 2023 (Malia)
- B. **Presentation, Discussion and/or Action Re:** Approval of Resolution 2023-05 adopting the proposed annual statements and estimates of the expenses of the North Youngtown Street Light Improvement District (NYT SLID) for the 2023-2024 fiscal year, which shall be provided for by levy and collection of equal apportionment of taxes based on the number and classification of property within the district, pursuant to Section 48-616, Arizona Revised Statutes, as amended; and setting a date for public hearing on said statements and estimates (Blackman)
- C. **Presentation, Discussion and/or Action Re:** Approval of Resolution 2023-06 adopting the proposed annual statements and estimates of the expenses of the Agua Fria Ranch Street Light Improvement District (AFR SLID) for the 2023-2024 fiscal year, which shall be provided for by levy and collection of ad valorem taxes upon the assessed value of all the real and personal property in the district, pursuant to Section 48-616, Arizona Revised Statutes, as amended; and setting a date for public hearing on said statements and estimates (Blackman)
- D. **Presentation, Discussion and/or Action Re:** Approval of **Resolution 2023-14** authorizing **Amendment No. 4** to the Cooperative Agreement between Maricopa County administered by its Human Service Department and the Town of Youngtown regarding participation in the U.S. Department of Housing and Urban Development Community Development Block Grant (CDBG) Program for an additional three federal fiscal years 2024, 2025, and 2026 authorizing the Mayor to execute and deliver said amendment on behalf of the Town (Blackman)

**E. Presentation, Discussion and/or Action Re:** Approval of Amendment No. 4 of the Agreement for Law Enforcement Patrol Services from July 1, 2023 through June 30, 2024 between the Town of Youngtown and Maricopa County Sheriff's Office (Blackman)

**F. Presentation, Discussion and/or Action Re:** Discussion and possible executive session regarding the adoption of a new Group Homes ordinance. (Stuhan)

**G. Presentation, Discussion and / or Action Re:** Ongoing efforts to address criminal activity, nuisances, and homelessness in the Town (Mayor)

**10. Call to Executive Session:** Convene Executive Session pursuant to ARS § 38-431.03(A)(3) for discussion or consultation for legal advice with the Town Attorney regarding any above agenda items, as needed.

**11. Future Agenda & Meetings**

**A.** There may be discussion of whether to place an item on a future agenda and the date, but not the merits of the item.


**B.** Announcement of the next Regular Council Meeting will be **Thursday, June 15, 2023.**

**Adjournment**

\*NOTE: Persons with special accessibility needs, including large print materials or interpreter, should contact the Town Clerk's office at (623) 933-8286 or TDD (623) 974-3665 no later than 24 hours in advance of regular scheduled meeting times. Citizens may appear before the Council to present their views on any subject concerning Town Government. The Council, however, may not discuss, consider or decide items NOT on the Agenda (ARS § 38-431.02 (H)) The Council will, if necessary, follow up at a later date. Due to limitation of time, citizens' comments are requested not to exceed five (5) minutes.

**POSTING CERTIFICATION OF THIS NOTICE**

The undersigned hereby certified that a copy of the attached notice and agenda were duly posted by 5:00 p.m. on **May 30, 2023** in the Town's designated posting locations pursuant to Resolution No. 06-04 and on the Town's website.

  
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Nicole Smart, Town Clerk

AGENDA DATE: June 1, 2023

**STAFF REPORT TO COUNCIL**

**DEPARTMENT: *General Government***

**DEPARTMENT REPORT SUBMITTED BY:  
*Town Manager, Jeanne Blackman***

**REPORT:**

- Attended a Microsoft Teams meeting with the Mayor and Community Development Manager Arrington, along with members from the Ulysses Project, to discuss next steps and their submittal of Letter of Intent for review.
- Attended the West Valley Managers' meeting hosted by the City of Surprise
- New Administrative Assistant hired for Town Hall Administrator – Ashley Redman
- Continue to tweak budget documents as numbers are reviewed as it relates to upcoming projects



**STAFF REPORT TO COUNCIL**

<p><b>DEPARTMENT:</b> LIBRARY</p>	<p><b>DEPARTMENT REPORT SUBMITTED BY:</b> MARY VASS</p>
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The All Together Now Summer Reading Program begins today, June 1. The program runs from June 1-August 1 and is open to all ages. Participants can earn prizes for reading and attending library events. The library is encouraging adults to register and be reading role models for our youngsters. Registration is online at [www.maricopacountyreads.org](http://www.maricopacountyreads.org). Choose Youngtown Public Library.

Storytime with Miss Mary is on summer hiatus with a final storytime on May 24th. Regular storytimes will resume in August.

The library is preparing for new grant materials and programming by moving collections and removing outdated materials.

**Upcoming events:**

- 6/1 – All Together Now Summer Reading Program begins
- 6/7 – Talewise’s Science Heroes: Saving Earth Together at 10:30 a.m.
- 6/14 – Kid’s Summer Crafting at 10:30 a.m.
- 6/14 – Women of the Arizona Territory at 1:00 p.m.
- 6/21 – Magical Michael Steele’s Yo-Yo show at 10:30 a.m.
- 6/28 – Campfire Singalong with Miss Kathy and Mr. Ron at 10:30 a.m.

**Services we offer:**

- FREE WI-FI: Mon-Thur from 10:00 a.m. – 4:00 p.m.
- FREE Public Access Computers
- FREE Fax Service (10-page limit)
- FREE Tax Forms
- Copies/Printing \$ .15 a page



**STAFF REPORT TO COUNCIL**

<b>DEPARTMENT:</b> Public Works	<b>DEPARTMENT REPORT SUBMITTED BY:</b> Marty Mosbrucker, Public Works Manager
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**REPORT:**

- PW Manager and Tech: completed ROW weed continuing education units. Received new licenses.
- Reviewed/revised various safety documents.
- Street resurfacing project majorly complete except for some punch list items to be completed, i.e., re-striping, spot slurry seal, amber and blue reflectors, etc.
- Park irrigation tuned up/ adjusted for summer.
- Safety course sent to employees.
- Lake recirculation/aeration equipment: PM service performed.



**STAFF REPORT TO COUNCIL**

<b>DEPARTMENT: Youngtown Municipal Court</b>	<b>DEPARTMENT REPORT SUBMITTED BY:</b> <i>Court Admin – Patricia Catolico</i>
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**REPORT:**

No formal presentation will be given on the following items:

**Citation Activity for MAY 2023:**

Citations filed by MCSO: 14

Citations Filed by Code: 2

Long Forms Filed by Prosecutor: 0  
(IPMC's for Code Enforcement)

**Court Activity for MAY 2023:**

**18 walk-ins and arraignments**

**1 Order to Show Cause**

**24 warrants issued for criminal failure to pay/failure to appear**

**3 plea agreements entered**

**3 guilty pleas to the court**

**9 In-Custody**

**0 continuances filed by the prosecutor**

**0 diversion/deferred prosecutions entered**

**0 cases transfers**

**3 dismissed cases**

**The Youngtown Municipal Court daily operations include:**

Handling general inquires, payments in person and by phone, collection contact for past due cases, sentencing of cases and processing warrants for failure to appear/non-compliance on classes, jail or probation. Assisting citizens to refer to correct court for handling cases, providing contact information for law enforcement, animal control, directions to other Town services and local businesses.



## STAFF REPORT TO COUNCIL

**DEPARTMENT:** Community Development  
Manager

**DEPARTMENT REPORT SUBMITTED BY:**  
Gregory Arrington, Community Development  
Manager

### REPORT:

- YOUNGTOWN HIKE AND BIKE TRAIL – 60% PLAN REVIEW/COMMENT
  - YOUNGTOWN REGIONAL PARK
- ULYSSES DEVELOPMENT MEETING
  - DEVELOPMENT AGREEMENT MEETING
- AMERICAN INSTITUTE OF ARCHITECTS  
WEEKLY LUNCHEON MEETING
- HEALTHCARE & COMMUNITY EMERGENCY MANAGEMENT
  - CITY OF TEMPE





## STAFF REPORT TO COUNCIL

<b>DEPARTMENT:</b> Town Clerk/Community Development Coordinator	<b>DEPARTMENT REPORT SUBMITTED BY:</b> Nicole Smart
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### REPORT:

- Training of the new Administrative Assistant Ashley Redman.
- Emailed all Town Commercial Businesses the No Trespassing Form.
- Updating Standard Operating Procedures manual for Town Hall.
- Reviewing the Policy and Administration Guidelines Manual.
- Reviewing the Town General Plan 2025 for updates, and will bring the draft forward to Council for approval.
- Working on retention files.
- Working on a map identifying the location of the local businesses and propriety owners.
- I would encourage all staff and Council to “like” the Town’s page and submit pictures and stories. [www.facebook.com/townofyoungtownaz](http://www.facebook.com/townofyoungtownaz).



**MINUTES OF THE REGULAR MEETING  
COMMON COUNCIL OF YOUNGTOWN, AZ  
12033 N. CLUBHOUSE SQUARE, TOWN COUNCIL CHAMBERS  
THURSDAY, MAY 18, 2023  
Immediately following the Agua Fria Ranch Community  
Facilities District Board Meeting**

1. **Call to Order:** Mayor LeVault called the meeting to order at 5:39 p.m., Immediately following the Agua Fria Ranch Community Facilities District Board Meeting.
2. **Roll Call:** Council present: Mayor Michael LeVault, Vice Mayor Chuck Vickers, Councilmembers, Mike Francis, and Jim Starke.  
Councilmembers Margaret Chittenden, Susan Hout and Karen Haney Duncan called in telephonically.

Mayor LeVault noted that a quorum is established for transacting business.

Staff present telephonically: Town Manager Jeanne Blackman, Town Clerk Nicole Smart, Administrative Assistant Carla Pena-Fields, Library Manager Mary Vass, Town Attorney Trish Stuhan is absent, and Attorney Michelle Stinson represented Pierce Coleman.

3. **Pledge of Allegiance and Invocation:** Councilmember Francis led the Pledge and Town Manager Blackman gave the Invocation.
4. **Summary of Current Events:**
5. Mayor LeVault mentioned that Prop 400 is a half-cent sales tax that is levied in Maricopa County only. Maricopa County is the only county in the state that has done so. Arizona has a two-step process they have to follow and they have to go to the legislature to get permission to take it to the Board of Supervisors to put it on the ballot for people to vote. The prop extension follows up prop 400, which follows up prop 300 which follows prop 200. So, there has been one proposition or another of that kind in place for maybe 40 years and prop 400 sunsets in December of 25.

Mayor LeVault mentioned the money from Prop 400 has been used to build things like the 303, the 101, the Northern Parkway, expansion and widening of Grand Avenue and all kinds of roads and streets or surface roads in the valley that have been funded through Prop 400. It also pays for mass transit, buses, light rail, paratransit, and all those things are funded with in large part to a chunk of money from Prop 400. Now that it is in the hands of the legislature, the big argument is the amount of money or the percentage rather of prop 400 funds that would be earmarked for mass transit. The legislature wants about 20% or 25%. MAG is saying 43%. MAG is what is called the MPO, the Metropolitan Planning Organization. And that is the organization in each region where the Federal Highway dollars flow, and you are talking billions of federal highway dollars and they all flow through MAG. So, when MAG rolls out a number, they have done an in-depth study to support the ask.

Mayor LeVault mentioned during his West Valley Mayors' meeting that they discussed sober living homes and some problems that have come to the forefront. There are some serious challenges here in Arizona.

Councilmember Chittenden mentioned the Youngtown Citizens' Dog Park meeting is this Saturday, May 20, 2023 at 10:30 a.m.

### **Summary of Current Events from Town Manager**

Town Manager Blackman worked on fine tuning the budget document with Financial Consultant, Penny Malia, for review by Council.

Town Manager Blackman met with business owners located on 111<sup>th</sup> Avenue with the Mayor, to discuss issues in the Town.

Town Manager Blackman met with Town Engineer Grant Anderson and members for the Ulysses Project regarding discussions on the Peoria Wrap.

Town Manager Blackman attended the monthly MAG Management meeting.

Town Manager Blackman attended the Ulysses Project weekly coordination meeting.

Town Manager Blackman attended the quarterly Arizona Metropolitan Trust Meeting – and has been appointed Vice Chair.

Town Manager Blackman mentioned this week is Law Enforcement appreciation week, and we appreciate everything they do for us.

6. **Staff Reports:** Staff may provide reports to Council on the following subjects which may include discussion with Council. Council will not take legal action.
  - A. **Library:** The Library Manager may report to Council on library operations, monthly activities, book club events, and upcoming author visits.
  - B. **Public Works:** The Public Works Manager may report to Council regarding maintenance of Town facilities, recreational facilities, streets, parks, and schedules for work in the Town.
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  - D. **Finance:** The Finance Manager may report to Council regarding the Town's budget and monthly expenditures.
  - E. **Town Clerk:** The Town Clerk may report to Council regarding Town events, activities, meetings, and promotion of the Town on its website and social media sites.
  - F. **Municipal Court:** The Court Administrator may report to Council regarding activities of the Municipal Court, citations, hearings, and schedules.
7. **Response to Call to the Community:** No response from the Community.
8. **Citizens Comments/Appearances from the Floor:** No response from the Floor.

9. Consent

- A. **Approval of the Citizens' Academy meeting of April 18, 2023 and April 25, 2023.**
- B. **Approval of the Special Council Meeting Minutes of May 3, 2023.**
- C. **Approval of the Regular Council Meeting Minutes of May 4, 2023.**

*Approval of the Citizens' Academy meeting of April 18, 2023 and April 25, 2023.*

*Approval of the Special Council Meeting Minutes of May 3, 2023.*

*Approval of the Regular Council Meeting Minutes of May 4, 2023.*

*Councilmember Francis*

*Second Councilmember Starke*

***Motion passed unanimously on a voice vote with all Councilmembers in attendance voting. Councilmembers Margaret Chittenden, Karen Haney Duncan and Susan Hout's telephonic voice votes were noted as a yes.***

10. Business

- A. **Presentation, Discussion, and/or Action Re:** Preliminary Expenditure Projections for FY 2023-2024 and 2024-2028 (5) five-year forecast.

Finance Manager Penny Malia was in attendance to present the proposed preliminary expenditure projections for fiscal year 2023-2024, and the five-year forecast, and answer questions from Council.

Finance Manager Penny Malia reviewed the fiscal year 2023-2024 preliminary expenditure projections and the five-year forecast with the Council. Discussion followed regarding the budget process.

Council has received departmental expenditure proposed budgets for fiscal year 2023-2024 which is for the time period of July 1, 2023 through June 30, 2024. She has included in this memo additional comments on each department's budget that will outline significant changes in the budget before the Council receives the final budget document for adoption. Penny Malia will be giving an overview of the expense budget; next steps and each department will be presenting any significant changes to Council on their budget.

In conjunction with Town staff, these booklets were prepared so that the Council will be able to clearly see the significant changes from the fiscal year 2023 budget to the fiscal year 2024 budget.

The tentative budget is scheduled for adoption on June 1, 2023. After the tentative budget is adopted, the budget can be decreased, just not increased. The final budget adoption is scheduled for June 22, 2023.

Penny Malia reviewed the budgets for General Government Accounts. She stated that there are no significant changes. For salaries and benefits for fiscal year 2023-2024 there is an equivalent of a 7% increase of annual salaries that can be used for a range of 0-7% adjustment for merit and cost of living. There is an increase in benefits as a result of a rate

increase along with the increase in salaries. There is a slight decrease in Arizona State Retirement System (ASRS) rates from 12.17% to 12.14%.

Penny Malia mentioned the increase in operating in the Parks Department is due to overall increase in Operating Supplies and Services due to increase of prices in dog waste bags and usage increase in the parks, and the unpredictable weather pattern for water. Household Hazardous Waste Event and year-round cleanup alleyways and park trash and fencing for the dog park. The Park Improvements increase is due to potential improvements in the parks for tree trimming, Schleifer Basketball Court resurfacing, park tables, and the community garden restroom.

Penny Malia presented the budget for the Court and mentioned one of the significant budget changes for fiscal year 2023-2024 is the additional printer and supplies for the third court clerk and new forms are being updated and processed.

Penny Malia mentioned the building repairs and maintenance increase in fiscal year 2023-2024 is the increases due to the addition of park restroom cleaning each month. The vehicle repairs and maintenance, cell phones, gas and oil and uniforms increase in costs due to the addition of a new public works technician.

Penny Malia mentioned the library significant budget change for fiscal year 2023-2024 is the increase in the number of books to process due to grant monies received, chrome books and hotspots additions, increases in overall utility costs, and addition of membership to the American Library Association.

Penny Malia mentioned the Community and Economic Development changes for fiscal year 2023-2024 is the sponsorship of summer camp at Discover U, and White Tanks Mountain Conservancy Support.

Penny Malia mentioned the Code Enforcement budget changes for fiscal year 2023-2024 increase in costs due to the addition of an additional code enforcement officer. The increase for Patrol Services is due to the addition of security services for Maricopa County Sheriff's Office, Law Enforcement Specialists, and Affinium Security as well as Flock Safety and additional equipment for Maricopa County Sheriff's Office.

Town Manager Blackman mentioned there is also an increase in Code Enforcement budget for the purchase of new vehicle, and additional cleanup of alley ways from trash, debris, and weeds.

Penny Malia stated the HURF for fiscal year 2023-2024 for Slurry Seal for Grand Avenue to Alabama Avenue and Seal Coat for Town Square parking lot, right-of-way weed spray required continued education, and permit price increase for the MS4 permit.

Town Manager Blackman stated there is an increase to appropriate fund balance if street projects can be completed including sidewalks projects, Peoria Wrap and Flooding project and are still being reviewed.

Discussion followed, including how the budget process is done, and the Mayor and Councilmembers thanking the Town Manager and Finance Manager Malia for a great budget presentation for council to better understand the budget process.

**B. Presentation, Discussion, and/or Action Re:** Presentation of the quarterly financial status.

Finance Manager Penny Malia was in attendance to present the quarterly financial report, and answer questions from Council.

For the comprehensive fiscal year 2022-23 (FY23), July 2022–March 2023 financial report. This report will include a financial status summarization for the General Fund and Highway User Revenue Fund (HURF), a description of major revenue categories, a comparison to March year-to-date (YTD) of fiscal year 2021-2022 (FY22) to March YTD fiscal year 2022-23 (FY23), and cash balances as of March 31, 2023. All tables are located at the end of the document for reference. Each section will clearly indicate which table it is referring to.

We have used one or more of the following in our analysis in order to assess the fund status for fiscal year end:

2022-23 Actual revenue/expenditure as a percentage of budget for the entire year  
Comparison of actual FY2022-23 as compared to actual for FY2021-22 for March  
This report illustrates where the Town finished for the nine months ended March 31, 2023. If you divide the budget evenly over twelve months, both revenues and expenditures would be at 75% of the budget projection. In reality, revenues such as sales tax or fees normally do not follow that pattern nor do expenditures. For example, if a large expenditure is paid early in the fiscal year, it has more of an effect on the percentage of the budget used than if it were made later in the year. For tracking purposes, if revenues do not equal at least 75% for the nine months ended March 31, 2023, or expenditures exceed 75%, it is important to research and document the variances to determine if there is a need to adjust spending before fiscal year end to stay within the budget parameters.

For the General Fund Summary based on revenue and expenditure analysis of fiscal year 2023, Youngtown is below the annual budget projections for revenues and below the budget for expenditures year-to-date. It is good news that the local sales tax collections are at 75.57% of budget which is slightly above the target of 75%. The economy continues to experience the impact of COVID-19 as well as higher inflation, but the Town of Youngtown seems to be holding steady with revenues and expenditures. However, we will continue to monitor the budget closely as it is still unknown what the impact of the economy will be moving forward.

The General Fund's YTD revenue for FY2022-2023 totals \$4,454,391 (Table B), which is approximately a 13.76% increase over FY22. Revenue categories are discussed in further detail in the report. Table C shows the General Fund's expenses for FY23 totaled \$3,062,640, which is approximately 5.09% lower than was expended in FY22. This is mainly due to the decrease in Code Enforcement Patrol Services in which ARPA expenditures through the reporting period March 31, 2023 were expended first to meet the reporting requirements for the funds.

**General Fund- Major Revenue Categories** -presents the FY23 General Fund actual revenue collections compared to budget for March 2023 of the 2023 fiscal year (July 1, 2022 through March 31,2023). The remaining column illustrates the difference between what was budgeted for the entire year and what the Town collected for March of FY23. As of March FY23, it appears that we will over realize revenues in Utility Franchise Fees, Occupational Licenses, Court Enhancement Funds, and Interest in Local Government

Investment Pool (LGIP). As shown in the table, the total collections for FY23 YTD are at 71.10% of what was budgeted for the year or 3.9% lower than the target of 75%.

The Court and Library revenues are below projections because of a decrease in fine collections. Recreation fees are below projections as well.

Local Sales Tax collections increased \$94,210 compared to March of FY22. This is a 5.22% increase over March 2022 which is good news. The local sales tax finished the FY23 YTD at 75.57% of the budget projection. We are on track to meet the budget amount.

These revenues include the Town's portion of the State Urban Revenue Sharing (Income Tax), State-Shared Sales Tax, and Vehicle License Tax. Sales Tax exceeded the previous fiscal year collections by \$49,424. Vehicle License Tax exceeded the previous year collections by \$15,943. The Urban Revenue Sharing Tax exceeded the previous year collections by \$305,652.

General Fund Expenditures noted earlier in this report, shows the General Fund spent \$3,062,640 through the third quarter of fiscal year 2022-2023. The budget remaining and the percent of the budget used. Positive remaining figures are still under budget. Overall, the General Fund has spent 61.09% of the budget. As a reminder, with nine months of data the numbers are more affected by the timing of large expenses. As an example, in order to save money in the long run, the Town paid the annual Public Safety Personnel Retirement System (PSPRS) obligation of \$92,947 in July which also inflates the figures. All departments are below 75% of the budget.

The Highway User Revenue Fund (HURF) is what is referred to as the gasoline tax. HURF monies are only to be used for street-related purposes. The Town maintains the HURF revenues and expenditures in a separate fund to ensure this is compliant. Table E shows HURF revenue totaled \$500,274 through the period ended March 31, 2023 of FY23. Table E shows HURF revenue totaled 86.09% which is higher than the 75% of budget projections for the first nine months of FY2023.

The HURF revenues collected for FY23 as compared to FY22. The HURF received \$120,918 additional revenue through the period ended March 31, 2023 of FY23 as compared to the period ended March 31, 2022.

**The HURF EXPENDITURES** FY22 through the period ended March 31, 2023 of FY23 expenses compared to FY23 budget and the % of budget expended. As of the period ended March 31, 2023 of FY23, 8.66% of the budget has been spent. The largest budgeted items are for street repairs and street improvement projects and typically will be expended in the spring. Fiscal Year 2023 HURF expenditures for the period ended March 31, 2023 of FY23 compared to the period ended March 31, 2022 of FY22. Of the \$121,132 of total expenses, 87.88% or \$106,451 was for salary expenses, street sweeping and RPTA transit. This covers one full-time employee and one-third of a full-time position.

The Town has cash accounts at PNC Bank and the State Treasurer's Local Governmental Investment Pool (LGIP). The breakdown of the cash balances through March 31, 2023. Overall, the Town has \$12.73 million in PNC Bank accounts and the LGIP.

- C. Presentation and Discussion Re:** Presentation of the proposed budget documentation for FY 2024 North Youngtown Street Light Improvement District (NYT SLID).

Town Manager Blackman presented the NYTSLID and answered questions from Council.

She explained that it is in the residents' best interest and the Town Government (as stewards of the Town's funds) to fairly establish a tax levy to finance appropriate expenses associated with the NYT SLID to the property owners who benefit from the street lights in their area of Town.

The Council, as the Town of Youngtown's governing body, annually assessed a tax levy upon all property in the NYT SLID to pay annual expenses for electricity for street lights in the District.

What is paid in taxes is the amount of electricity used and billed in the current fiscal year divided by the number of parcels as supplied by the Maricopa County Assessor.

Council will consider final approval of the NYT SLID budget following a public hearing on June 22, 2023.

Benefit of having \$78,864.14 funds in Fiscal Year 2023-2024 specifically to address the NYT SLID. The assessment will be \$53.39 per parcel.

**D. Presentation and Discussion Re:** Presentation of the proposed budget documentation for FY 2024 Agua Fria Ranch Street Light Improvement District (AFR SLID).

Town Manager Blackman was in attendance to present the AFR SLID, and answer questions from Council.

She explained that it is in the best interest of the residents' and the Town Government (as stewards of the Town's funds) to fairly establish a tax levy to finance appropriate expenses associated with the Agua Fria Ranch Street Lighting Improvement District (AFR SLID) to the property owners who benefit from the street lights in their area of town.

The Council, as the Town of Youngtown's governing body, annually assess a tax levy upon all property in the AFR SLID to pay annual expenses which includes the cost of electricity for the street lights in the District.

What is paid in taxes has two components: (1) is the rate of taxation, (2) is the valuation of properties. If property valuations go up, then the tax rate goes down and if property valuations go down, then the tax rate goes up.

The Maricopa County Assessor supplies valuations for the AFR SLID in February and those valuations are used to calculate the tax levy for the SLID. These valuations can change in the days before the tax levy report goes to the Maricopa County Board of Supervisors. The Resolution sent to the County Treasurer states a rate not to exceed 0.2479 per \$100 NAV.

Fiscal year 2023-2024 estimated cost is \$22,781.55. Ad valorem tax is levied and collected based on the assessed valuation of all the real and personal property within the AFR SLID.

Council will consider final approval of the AFR SLID budget following a public hearing on June 22, 2023.



Benefit of having \$22,781.55 in FY 2023-2024 specifically to address Agua Fria Ranch Street Lighting Improvement District.

- E. Presentation and/or Discussion Re:** Sun City Fire and Medical District (SCFD) Report, which may include discussion of inspections, fire prevention, staffing levels, response times, community needs, and ambulance services.

Fire Chief Schmitz presented the Sun City Fire and Medical District monthly report. Discussion followed including inspections, fire preventions, response times, purchasing and cost of the new ambulance vehicle, burning trash, and no burn days.

Mayor LeVault mentioned to Fire Chief Schmitz and his staff to stay safe.

- F. Presentation and/or Discussion Re:** Maricopa County Sheriff's Office (MCSO) Report, which may include discussion of crime statistics, specific crimes including traffic violations, thefts, violent crimes, trespass and issues with homelessness, crime prevention, MCSO staffing levels, community needs, and response times.

Captain Stutsman reviewed the Maricopa County Sheriff's Office monthly reports. Discussion followed including review of crime statistics, crimes including traffic violations, thefts, violent crimes, trespass and issues with the homelessness, and the Flock Safety cameras, etc.

Mayor LeVault and Councilmember Starke mentioned to Captain Stutsman and his deputies to stay safe.

- G. Presentation, Discussion and/or Action Re:** Review of applicant Jim Starke for the Community Garden Committee and possible action to appoint member for a term beginning May 18, 2023 to June 30, 2026.

Town Clerk Smart mentioned we are looking for an approval for Councilmember Jim Starke to appoint member for a term beginning May 18, 2023 to June 30, 2026.

*Approval of applicant Jim Starke for the Community Garden Committee and possible action to appoint member for a term beginning May 18, 2023 to June 30, 2026.*

*Councilmember Francis*

*Second –Mayor LeVault*

***Motion passed 4-2 on a roll call vote with all Councilmembers voting (Ayes: Mayor LeVault, Francis, and Starke.***

***Councilmember Karen Haney Duncan and Susan Hout's telephonic voice votes were noted as abstained. Councilmember Chittenden's telephonic voice vote was a yes. Vice Mayor Vickers was absent.***

- H. Presentation, Discussion and/or Actions Re:** Approval of Resolution 2023-02 amending the Policy and Administrative Manual of the Town of Youngtown, Policy Number 600 Attendance and Leave, regarding Good Friday Holiday.

Town Manager Blackman stated she is looking for approval on resolution 2023-02 to add Good Friday Holiday to Policy Number 600.

Councilmember Chittenden mentioned staff already has twelve to thirteen holidays, if they want Good Friday off, they can take a day off.

Town Manager Blackman mentioned that we cannot offer everything that bigger Cities and Towns can give to their employees.

*Approval of Resolution 2023-02 amending the Policy and Administrative Manual of the Town of Youngtown, Policy Number 600 Attendance and Leave, regarding Good Friday Holiday.*

*Councilmember Francis*

*Second –Councilmember Haney Duncan*

***Motion passed 4-2 on a roll call vote with all Councilmembers voting (Ayes: Mayor LeVault, Francis, and Starke.***

***Councilmember Karen Haney Duncan’s telephonic voice vote was a yes, Susan Hout’s telephonic voice vote was noted as abstained, and Councilmember Chittenden telephonic voice vote was a no. Vice Mayor Vickers was absent.***

- I. Presentation, Discussion and/or Action Re:** Approval of the Amendment #2 of the agreement between the Town of Youngtown and Independent Newsmedia, Inc for publication of the Youngtown Village Reporter.

Town Manager Blackman mentioned the cost to print the Youngtown Village Reporter went up due to the increase of paper, printing, and delivery of the paper.

*Approval of the Amendment #2 of the agreement between the Town of Youngtown and Independent Newsmedia, Inc for publication of the Youngtown Village Reporter.*

*Councilmember Francis*

*Second –Councilmember Starke*

***Motion passed unanimously on a voice vote with all Councilmembers in attendance voting. Councilmembers Margaret Chittenden, Karen Haney Duncan and Susan Hout’s telephonic voice votes were noted as a yes.***

- J. Presentation, Discussion and/or Action Re:** Approval of the Intergovernmental Agreement between Maricopa County Library District and the Town of Youngtown for the Library Assistance Program from July 1, 2023 to June 30, 2028.

Public Manager Mary Vas mentioned this is an Intergovernmental continuation of an agreement that we already have. The Library benefits from the Library Assistance Program by purchasing library materials in an amount to be determined based on the percentage of assessed valuation and the percentage of library cards issued for the use of the Library and Library services by non-residents of the Town who are entitled to the benefits of the Maricopa County Library District.

This is an Intergovernmental Agreement with the Maricopa County Library District for a five (5) year term effective July 1, 2023 and ending on June 30, 2028. The financial benefit to the library patrons will be in the form of new materials. The proposed estimated compensation for FY 2023/2024 will be \$3,500.00. The rules of agreement are each non-resident of the Town will be issued a Library Card upon presenting a current ID and proof of residence within Maricopa County, with an expiration date of one (1) year from the date of

issue. The submittal of an Annual Statistical Report to the Library District by January 31<sup>st</sup> for the prior calendar year showing non-resident patron count.

Approval of the Intergovernmental Agreement between Maricopa County Library District and the Town of Youngtown for the Library Assistance Program from July 1, 2023 to June 30, 2028.

*Councilmember Hout*

*Second –Councilmember Haney Duncan*

***Motion passed unanimously on a voice vote with all Councilmembers in attendance voting. Councilmembers Margaret Chittenden, Karen Haney Duncan and Susan Hout's telephonic voice votes were noted as a yes.***

**K. Presentation, Discussion and/or Actions Re:** Presentation of draft ordinance and zoning update regulating sober homes.

Mayor LeVault mentioned we are being proactive and putting an ordinance in place that is going to allow us some control over the group homes and sober living homes.

Attorney Michelle Stinson representing Pierce Coleman presented the draft ordinance. Attorney Stinson stated this is a problem for the entire state. We are preempted in many ways, by State and Federal Law to regulate in this area, however, there are some ways that are legally defensible ways that we can go about this. We can put in place the spacing between group homes, and we can recommend special protections and copies of the Arizona Department of Health Services application, however, the sober living application has special protections. They will not divulge the address; however, we can make sure they have an application in place. However, they will require a business license with the town, and follow the Town and Sun City Fire Department building codes.

Mayor LeVault mentioned we will need to follow the process to approve the text amendment for the group homes. Mayor LeVault asked what is the timeframe to bring the ordinance to Council for approval.

Town Clerk Smart stated the Citizens' Review Hearing will be held on June 7, 2023 at 1:30 p.m., and the Planning and Zoning Hearing will be on June 13, 2023 at 1:30 p.m., and then Council for approval of the Ordinance on June 15, 2023 at 5:30 p.m.

Presentation followed, including discussion of number of people living in the house, fire sprinklers, and zoning requirements.

**L. Presentation, Discussion and / or Action Re:** Ongoing efforts to address criminal activity, nuisances, and homelessness in the Town (Mayor)

Mayor LeVault mentioned the Town will continue doing what we are doing in regards to keeping the town safe. We are always looking for additional law enforcement tools that we can provide to our hometown Police Department. What we're doing is working, and we plan to continue doing it.

**11. Call to Executive Session: No Call to Executive Session.**

**A. Future Agenda & Meetings**

- a. Future Agenda Items – none

**Adjournment**

*Motion to Adjourn Councilmember Francis*

*Second – Councilmember Starke*

*Meeting Adjourned 8:27 p.m.*

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Michael LeVault, Mayor

Attest:

---

Nicole Smart, Town Clerk

Minutes approved at the June 1, 2023 Council meeting.

**PLACE HOLDER FOR ITEM 9.A  
ADOPTION OF THE  
TENTATIVE BUDGET**

**I WILL CALL AND EMAIL THE  
DOCUMENTS ONCE  
RECEIVED BY PENNY MALIA**



## TOWN COUNCIL ACTION FORM

**Discussion and/or Action Re:** Approval of Resolution 2023-05, adopting the proposed annual statements and estimates of the expenses of the North Youngtown Street Lighting Improvement District (NYT SLID) for Fiscal Year 2023-2024, which shall be provided for by the levy and collection of equal apportionment of taxes based on the number and classification of property within the district, pursuant to Section 48-616, Arizona Revised Statutes, as amended; and setting a date for public hearing on said statements and estimates.

**STAFF PRESENTER:**

Jeanne Blackman, Town Manager

**RECOMMENDATION:**

Approval of Resolution 2023-05, regarding the assessment of a levy and a collection of and equal apportionment of taxes based on the number and classification of property in the District.

**COMMUNITY BENEFIT:**

It is in the residents' best interest and the Town Government (as stewards of the Town's funds) to fairly establish a tax levy to finance appropriate expenses associated with the NYT SLID to the property owners who benefit from the street lights in their area of Town.

**DISCUSSION:**

The Council, as the Town of Youngtown's governing body, annually assess a tax levy upon all property in the NYT SLID to pay annual expenses for electricity for street lights in the District.

What is paid in taxes is the amount of electricity used and billed in the current fiscal year divided by the number of parcels as supplied by the Maricopa County Assessor.

Council will consider final approval of NYT SLID budget following a public hearing on June 22<sup>nd</sup>, 2023.

**FISCAL IMPACT:**

Benefit of having \$78,864.14 in funds for Fiscal Year 2023-2024 specifically to address the NYT SLID. The assessment will be \$53.39 per parcel.

**REVIEW BY:**

via email  
Pierce Coleman PLLC, Town Attorney  
By: Trish Stuhan

**PREPARED BY:**

via email  
Penny Malia, Finance

via email  
Jeanne Blackman, Town Manager

FY 2023-24 NORTH YOUNGTOWN STREET LIGHTING IMPROVEMENT DISTRICT BUDGET

	APS Bill	Admin Fee	FY 23 Actual Billings Received	
	\$ 75,108.70	X 5% = \$ 3,755.44	for July	\$ 5,934.74
			August	\$ 6,176.66
Actuals Billed to Date	\$ 75,108.70		September	\$ 6,172.54
Number of Lights	502		October	\$ 6,148.90
Cost/Light	\$ 149.62		November	\$ 6,135.93
Adt'l lights to be billed			December	\$ 6,182.67
Cost/Light	\$ 149.62		January	\$ 6,178.78
Adt'l light billing	\$ -		February	\$ 6,342.11
Total Billing	<u>\$ 75,108.70</u>		March	\$ 6,336.37
Admin Fee	\$ 3,755.44		April	\$ 6,500.00
Total Billing & Admin Fee	<b>\$ 78,864.14</b>	53.39481	May	\$ 6,500.00
			June	\$ 6,500.00
divided by 1477 parcels	\$ 53.39	cost per parcel	<b>Total</b>	<b>\$ 75,108.70</b>
	78,857.03			

(APRIL-JUNE ARE ESTIMATES)

**NYT SLID TRENDS**

**BUDGET CATEGORY**

	<b>2013</b>	<b>2014</b>	<b>2015</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>	<b>2024</b>
APS ELECTRICAL BILLING (STREET LIGHTS)	\$ 76,650.00	\$ 77,566.00	\$ 77,024.00	\$ 77,591.21	\$ 78,033.30	\$ 88,065.32	\$ 95,039.67	\$ 95,442.81	\$ 84,668.42	\$ 83,288.66	\$ 81,169.62	\$ 78,864.14
*COSTS FOR CREATING DISTRICT	\$ 13,827.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>TOTAL PAYABLE FROM TAX</b>	<b>\$ 90,477.00</b>	<b>\$ 77,566.00</b>	<b>\$ 77,024.00</b>	<b>\$ 77,591.21</b>	<b>\$ 78,033.30</b>	<b>\$ 88,065.32</b>	<b>\$ 95,039.67</b>	<b>\$ 95,442.81</b>	<b>\$ 84,668.42</b>	<b>\$ 83,288.66</b>	<b>\$ 81,169.62</b>	<b>\$ 78,864.14</b>
<b>TOTAL PER PARCEL (DIVIDE BY NUMBER OF NON-EXEMPT PARCELS)</b>	<b>\$ 58.83</b>	<b>\$ 50.43</b>	<b>\$ 50.08</b>	<b>\$ 51.97</b>	<b>\$ 52.30</b>	<b>\$ 59.14</b>	<b>\$ 64.08</b>	<b>\$ 64.40</b>	<b>\$ 56.97</b>	<b>\$ 51.41</b>	<b>\$ 54.43</b>	<b>\$ 53.39</b>

\* ONE TIME EXPENSE IN 2011 RESOLUTION 11-26



**NYT SLID COUNCIL IMPACT**

	<b>2013</b>	<b>2014</b>	<b>2015</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>	<b>2024</b>	<b>CHANGE</b>
COUNCILMEMBER CHITTENDEN	\$ 58.83	\$ 50.43	\$ 50.08	\$ 51.97	\$ 52.30	\$ 59.14	\$ 64.08	\$ 64.40	\$ 56.97	\$ 51.41	\$ 54.43	\$ 53.39	\$ (1.04)
VICE MAYOR VICKERS	\$ 58.83	\$ 50.43	\$ 50.08	\$ 51.97	\$ 52.30	\$ 59.14	\$ 64.08	\$ 64.40	\$ 56.97	\$ 51.41	\$ 54.43	\$ 53.39	\$ (1.04)
COUNCILMEMBER HOUT	\$ 58.83	\$ 50.43	\$ 50.08	\$ 51.97	\$ 52.30	\$ 59.14	\$ 64.08	\$ 64.40	\$ 56.97	\$ 51.41	\$ 54.43	\$ 53.39	\$ (1.04)
COUNCILMEMBER DUNCAN	\$ 58.83	\$ 50.43	\$ 50.08	\$ 51.97	\$ 52.30	\$ 59.14	\$ 64.08	\$ 64.40	\$ 56.97	\$ 51.41	\$ 54.43	\$ 53.39	\$ (1.04)
COUNCILMEMBER FRANCIS											\$ 54.43	\$ 53.39	\$ (1.04)
COUNCILMEMBER STARKE												\$ 53.39	

**RESOLUTION NO. 2023-05**

**TOWN OF YOUNGTOWN, ARIZONA**

A RESOLUTION OF THE MAYOR AND COUNCIL OF THE TOWN OF YOUNGTOWN, ARIZONA APPROVING THE TENTATIVE STATEMENTS AND ESTIMATES OF EXPENSES OF THE NORTH YOUNGTOWN STREET LIGHTING IMPROVEMENT DISTRICT FOR FISCAL YEAR 2023-2024, PURSUANT TO SECTION 48-616, ARIZONA REVISED STATUTES, AS AMENDED; SETTING A TIME AND DATE FOR A PUBLIC HEARING ON THE STATEMENT AND ESTIMATES AS APPROVED; AND PROVIDING FOR NOTICE OF THE HEARING AND PUBLICATION OF THE STATEMENTS AND ESTIMATES OF THE EXPENSES OF THE DISTRICT WHICH SHALL BE PROVIDED FOR BY THE LEVY AND COLLECTION OF EQUAL APPORTIONMENT TAXES BASED ON THE NUMBER AND CLASSIFICATION OF PROPERTIES IN THE DISTRICT.

WHEREAS, the provisions of A.R.S. § 48-616 require the governing body to levy taxes upon all property in a municipal street lighting improvement district to pay the annual expenses of said districts;  
and

WHEREAS, the governing body of the municipality shall make annual statements and estimates of the expenses of the district, which shall be provided for by the levy and collection of equal apportionment taxes based on the number and classification of properties in the district, shall publish notice thereof, shall have hearings thereon and adopt said statements and estimates as provided in title 42, chapter 17, article 3, Arizona Revised Statutes; and

WHEREAS, the Mayor and Council desire to approve said statements and estimates for Fiscal Year 2023-2024;

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND COMMON COUNCIL OF THE TOWN OF YOUNGTOWN, ARIZONA, AS FOLLOWS:

1. The proposed statement and estimates of expenses of the North Youngtown Street Lighting Improvement District for Fiscal Year 2023-2024, attached hereto and incorporated herein as Exhibit "A", is hereby approved in the amount of \$78,864.14.

2. A public hearing and meeting to approve the statement and estimates and final budget of the District shall be set for the 22<sup>nd</sup> day of June, 2023 and notice of such hearing shall be published in accordance with the requirements of A.R.S. § 48-616.

RESOLVED by the Mayor and Council this 1<sup>st</sup> day of June, 2023.

\_\_\_\_\_  
Michael LeVault, Mayor

ATTEST:

\_\_\_\_\_  
Nicole Smart, Town Clerk

APPROVED AS TO FORM:

\_\_\_\_\_  
Pierce Coleman, PLLC  
By Trish Stuhan

**EXHIBIT A**

**North Youngtown  
Street Lighting Improvement District  
Fiscal Year 2023-2024**

**FY 2023-24 NORTH YOUNGTOWN STREET LIGHTING IMPROVEMENT DISTRICT BUDGET**

	APS Bill	Admin Fee	FY 23 Actual Billings Received	
	\$ 75,108.70	X 5% =   \$ 3,755.44	for July	\$ 5,934.74
			August	\$ 6,176.66
Actuals Billed to Date	\$ 75,108.70		September	\$ 6,172.54
Number of Lights	502		October	\$ 6,148.90
Cost/Light	\$ 149.62		November	\$ 6,135.93
Adt'l lights to be billed			December	\$ 6,182.67
Cost/Light	\$ 149.62		January	\$ 6,178.78
Adt'l light billing	\$ -		February	\$ 6,342.11
Total Billing	\$ 75,108.70		March	\$ 6,336.37
Admin Fee	\$ 3,755.44		April	\$ 6,500.00
Total Billing & Admin Fee	\$ <b>78,864.14</b>	53.39481	May	\$ 6,500.00
			June	\$ 6,500.00
divided by 1477 parcels	\$ 53.39	cost per parcel	<b>Total</b>	<b>\$ 75,108.70</b>
	78,857.03			

(APRIL-JUNE ARE ESTIMATES)



## TOWN COUNCIL ACTION FORM

**SUBJECT:**

Approval of Resolution 2023-06, adopting the proposed annual statements and estimates of the expenses of the Agua Fria Ranch Street Lighting Improvement District (AFR SLID) for fiscal year 2023-2024, which shall be provided for by the levy and collection of ad valorem taxes upon the assessed value of all the real and personal property in the district, pursuant to Section 48-616, Arizona State Statutes, as amended; and setting a date for public hearing on said statements and estimates.

**STAFF PRESENTER:**

Jeanne Blackman, Town Manager

**RECOMMENDATION:**

Approval of Resolution No. 2023-06 for the tentative adoption of the estimated assessment for the Agua Fria Ranch Street Lighting Improvement District (AFR SLID) for FY 2023-2024 for \$22,781.55.

**COMMUNITY BENEFIT:**

It is in the best interest of the residents' and the Town Government (as stewards of the Town's funds) to fairly establish a tax levy to finance appropriate expenses associated with the Agua Fria Ranch Street Lighting Improvement District (AFR SLID) to the property owners who benefit from the street lights in their area of town.

**DISCUSSION:**

The Council, as the Town of Youngtown's governing body, annually assess a tax levy upon all property in the AFR SLID to pay annual expenses which includes the cost of electricity for the street lights in the District.

What is paid in taxes has two components: (1) is the rate of taxation, (2) is the valuation of properties. If property valuations go up, then the tax rate goes down and if property valuations go down, then the tax rate goes up.

The Maricopa County Assessor supplies valuations for the AFR SLID in February and those valuations are used to calculate the tax levy for the SLID. These valuations can change in the days before the tax levy report goes to the Maricopa County Board of Supervisors. The Resolution sent to the County Treasurer states a rate not to exceed 0.2479 per \$100 NAV.

Fiscal year 2023-2024 estimated cost is \$22,781.55. Ad valorem tax is levied and collected based on the assessed valuation of all the real and personal property within the AFR SLID.

Council will consider final approval of the AFR SLID budget following a public hearing on June 22<sup>nd</sup>, 2023.

**FISCAL IMPACT:**

Benefit of having \$22,781.55 funds in FY 2023-2024 specifically to address Agua Fria Ranch Street Lighting Improvement District.

**REVIEW BY:**

**PREPARED BY:**

via email  
Trish Stuhan, Town Attorney

via email  
Penny Malia, Finance

via email  
Jeanne Blackman, Town Manager

FY 2023-24 AGUA FRIA RANCH STREET LIGHTING IMPROVEMENT DISTRICT BUDGET

FY 2023 Actual Bill Amounts			Net Assessed Value
for July	\$ 1,858.41	Actuals	\$ 21,697
August	\$ 1,801.00	Additional	\$ -
September	\$ 1,897.93	Admin Fee	\$ 1,085
October	\$ 1,829.52		\$ 22,781.55
November	\$ 1,749.83		\$ 22,781.55
December	\$ 1,549.62		
January	\$ 1,631.23		
February	\$ 1,690.27		
March	\$ 1,688.90		
April	\$ 2,000.00		
May	\$ 2,000.00		
June	\$ 2,000.00		

**Total** \$ 21,696.71  
 (APRIL-JUNE ARE ESTIMATES)

**Additional Lights**

Total Previous Year	\$ 21,696.71
Number of Lights	212
Cost/Light	\$ 102.34
Number of New Lights	-
Number of Months	-
Projected Increase	\$ -
Admin Fee	\$ -
<b>Total Add Lights</b>	\$ -

**Admin Fee**  
**Actual**  
 \$ 21,697 X 5% =

TAX AUTHORITY	LIMITED PROPERTY	LPV ASSESSED	EXEMPTIONS	LPV NET ASSESSED	PARCELS
23445 YT-AGUA FRIA RANCH SLID	90,686,012	9,318,283	130,083	9,188,200	882

AFR SLID TRENDS

<u>BUDGET CATEGORY</u>	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024
APS ELECTRICAL BILLING (STREET LIGHTS)	\$ 26,355.00	\$ 28,160.00	\$ 28,011.00	\$ 28,192.55	\$ 28,304.08	\$ 29,682.84	\$ 31,293.61	\$ 28,037.01	\$ 25,117.62	\$ 24,342.98	\$ 23,764.07	\$ 22,781.55
<b>TOTAL PAYABLE FROM TAX</b>	<b>\$ 26,355.00</b>	<b>\$ 28,160.00</b>	<b>\$ 28,011.00</b>	<b>\$ 28,192.55</b>	<b>\$ 28,304.08</b>	<b>\$ 29,682.84</b>	<b>\$ 31,293.61</b>	<b>\$ 28,037.01</b>	<b>\$ 25,117.62</b>	<b>\$ 24,342.98</b>	<b>\$ 23,764.07</b>	<b>\$ 22,781.55</b>
*NET ASSESSED VALUE	\$ 6,181,766.00	\$ 5,560,315.00	\$ 5,873,608.00	\$ 6,147,300.00	\$ 6,457,936.00	\$ 6,812,540.00	\$ 7,153,960.00	\$ 7,748,815.00	\$ 7,980,464.00	\$ 8,795,212.00	\$ 8,403,484.00	\$ 9,188,200.00
DIVIDED BY 100	\$ 61,817.66	\$ 55,603.15	\$ 58,736.08	\$ 61,473.00	\$ 64,579.36	\$ 68,125.40	\$ 71,539.60	\$ 77,488.15	\$ 79,804.64	\$ 87,952.12	\$ 84,034.84	\$ 91,882.00
ASSESSMENT PER \$100 VALUATION (DIVIDE TOTAL FROM ROW 7 BY ROW 11)	0.4263	0.5064	0.4769	0.4586	0.4383	0.4357	0.4374	0.3618	0.3147	0.2768	0.2828	0.2479
ASSESSMENT PER \$1000 VALUATION (MULTIPLY BY 10)	\$ 4.26	\$ 5.06	\$ 4.77	\$ 4.59	\$ 4.38	\$ 4.36	\$ 4.37	\$ 3.62	\$ 3.15	\$ 2.77	\$ 2.83	\$ 2.48

\*THE NET ASSESSED VALUE CAN BE FOUND ON THE FEBRUARY STATE ABSTRACT.  
AFTER JANUARY 1, 2015 THE PRIMARY VALUATION MUST BE USED.



AFR SLID COUNCIL IMPACT					Tax Year	2024	2023	2022	2021	2020	
MAYOR LEVAULT	YEAR ENDING	ASSESSED VALUE	RATE	TAX	CHANGE	<b>Full Cash Value</b> ⓘ	\$341,500	\$270,800	\$208,500	\$191,500	\$177,000
						<b>Limited Value</b> ⓘ	\$119,073	\$113,403	\$108,003	\$102,860	\$97,962
						<b>Legal Class</b>	3.1	3.1	3.1	3.1	3.1
	2024	\$119,073	0.2479	\$29.52	-\$2.55	<b>Description</b>	PRIMARY RESIDENCE	PRIMARY RESIDENCE	PRIMARY RESIDENCE	PRIMARY RESIDENCE	PRIMARY RESIDENCE
	2023	\$113,403	0.2828	\$32.07	\$2.18	<b>Assessment Ratio</b>	10%	10%	10%	10%	10%
	2022	\$108,003	0.2768	\$29.89	-\$2.48	<b>Assessed LPV</b>	\$11,907	\$11,340	\$10,800	\$10,286	\$9,796
	2021	\$102,860	0.3147	\$32.37	-\$3.07	<b>Property Use Code</b>	0131	0131	0131	0131	0131
	2020	\$97,962	0.3618	\$35.44	-\$5.37	<b>PU Description</b>	Single Family Residence	Single Family Residence	Single Family Residence	Single Family Residence	Single Family Residence
	2019	\$93,297	0.4374	\$40.81	\$2.10	<b>Tax Area Code</b>	891909	891909	891909	891909	891909
	2018	\$88,854	0.4357	\$38.71	\$1.63	<b>Valuation Source</b>	Notice	Notice	Notice	Notice	Notice
	2017	\$84,623	0.4383	\$37.09	\$0.13						
2016	\$80,593	0.4586	\$36.96	\$0.36							
2015	\$76,755	0.4769	\$36.60	-\$0.42							
2014	\$73,100	0.5064	\$37.02	\$7.95							
2013	\$68,200	0.4263	\$29.08								

Enter Name (MICHAEL LEVAULT) on County Assessor website to obtain valuation information above  
<https://mcassessor.maricopa.gov/>

**RESOLUTION NO. 2023-06**

**TOWN OF YOUNGTOWN, ARIZONA**

A RESOLUTION OF THE MAYOR AND COUNCIL OF THE TOWN OF YOUNGTOWN, ARIZONA APPROVING THE STATEMENTS AND ESTIMATES OF EXPENSES OF THE AGUA FRIA RANCH STREET LIGHTING IMPROVEMENT DISTRICT FOR FISCAL YEAR 2023-2024, PURSUANT TO SECTION 48-616, ARIZONA REVISED STATUTES, AS AMENDED; SETTING A TIME AND DATE FOR A PUBLIC HEARING ON THE STATEMENT AND ESTIMATES AS APPROVED; AND PROVIDING FOR NOTICE OF THE HEARING AND PUBLICATION OF THE STATEMENTS AND ESTIMATES OF THE EXPENSES OF THE DISTRICT WHICH SHALL BE PROVIDED FOR BY THE LEVY AND COLLECTION OF AD VALOREM TAXES ON THE ASSESSED VALUE OF ALL THE REAL AND PERSONAL PROPERTY IN THE DISTRICT.

WHEREAS, the provisions of A.R.S. § 48-616 require the governing body to levy taxes upon all property in a municipal street lighting improvement district to pay the annual expenses of said districts; and

WHEREAS, the governing body of the municipality shall make annual statements and estimates of the expenses of the district, which shall be provided for by the levy and collection of ad valorem taxes upon the assessed value of all the real and personal property in the district, shall publish notice thereof, shall have hearings thereon and adopt said statements and estimates as provided in title 42, chapter 17, article 3, Arizona Revised Statutes; and

WHEREAS, the Mayor and Council desire to approve said statements and estimates for Fiscal Year 2023-2024 in the amount of \$22,781.55.;

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND COMMON COUNCIL OF THE TOWN OF YOUNGTOWN, ARIZONA, AS FOLLOWS:

1. The proposed statement and estimates of expenses of the Agua Fria Ranch Street Lighting Improvement District for Fiscal Year 2023-2024, attached hereto and incorporated herein as Exhibit "A", is hereby approved.

2. A public hearing and meeting to approve the statement and estimates and final budget of the District shall be set for the 22<sup>nd</sup> day of June, 2023 and notice of such hearing shall be published in accordance with the requirements of A.R.S. § 48-616.

RESOLVED by the Mayor and Council this 1<sup>st</sup> day of June, 2023.

\_\_\_\_\_  
Michael LeVault, Mayor

ATTEST:

\_\_\_\_\_  
Nicole Smart, Town Clerk

APPROVED AS TO FORM:

\_\_\_\_\_  
Pierce Coleman, PLLC  
By Trish Stuhan

**EXHIBIT A**  
**Agua Fria Ranch**  
**Street Lighting Improvement District**  
**Fiscal Year 2023-2024**

FY 2023-24 AGUA FRIA RANCH STREET LIGHTING IMPROVEMENT DISTRICT BUDGET

<b>FY 2023 Actual Bill Amounts</b>				<b>Net Assessed Value</b>
for July	\$ 1,858.41	<b>Actuals</b>	\$ 21,697	\$ 9,188,200
August	\$ 1,801.00	<b>Additional</b>	\$ -	÷100
September	\$ 1,897.93	<b>Admin Fee</b>	\$ 1,085	\$ 91,882.00
October	\$ 1,829.52		<u>\$ 22,781.55</u>	<u>0.2479</u>
November	\$ 1,749.83			<b>\$ 22,781.55</b>
December	\$ 1,549.62			
January	\$ 1,631.23			
February	\$ 1,690.27			
March	\$ 1,688.90			
April	\$ 2,000.00			
May	\$ 2,000.00			
June	\$ 2,000.00			

**Total**                    **\$ 21,696.71**  
 (APRIL-JUNE ARE ESTIMATES)

**Additional Lights**

Total Previous Year	\$ 21,696.71
Number of Lights	212
Cost/Light	\$ 102.34
Number of New Lights	-
Number of Months	<u>-</u>
Projected Increase	\$ -
Admin Fee	\$ -
<b>Total Add Lights</b>	<b>\$ -</b>

**Admin Fee**

**Actual**

\$ 21,697                    X 5%=                    \$1,085

**RESOLUTION NO. 2023-14**

**A RESOLUTION OF THE COMMON COUNCIL OF THE TOWN OF YOUNGTOWN, ARIZONA, AUTHORIZING AMENDMENT NO. 4 TO THE COOPERATIVE AGREEMENT BETWEEN MARICOPA COUNTY ADMINISTERED BY ITS HUMAN SERVICES DEPARTMENT AND THE TOWN OF YOUNGTOWN REGARDING PARTICIPATION IN THE U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM FOR AN ADDITIONAL THREE FEDERAL FISCAL YEARS 2024, 2025, and 2026; AND AUTHORIZING THE MAYOR TO EXECUTE AND DELIVER SAID AMENDMENT ON BEHALF OF THE TOWN.**

**WHEREAS**, the Town of Youngtown (the “Town”) recognizes the need to provide safe and affordable housing, neighborhood infrastructure and parks for its citizens through the use of Community Development Block Grant (“CDBG”) funding, HOME Investment Partnership (“HOME”) funding, and Emergency Solutions Grants (“ESG”) Program funding and other related HUD programs; and

**WHEREAS**, the United States government, through adoption and administration of the Housing and Community Development Act of 1974 (the “Act”), as amended, will make CDBG/HOME/ESG funds available for expenditure during the Federal fiscal years 2024, 2025, and 2026; and

**WHEREAS**, the area encompassed by unincorporated Maricopa County (the “County”) and participating communities, including the Town, has been designated by the United States Department of Housing and Urban Development (“HUD”) as an Urban County for the purposes of receipt and administration of CDBG/HOME/ESG funds; and

**WHEREAS**, the County serves as the sponsoring agency of the Urban County for distribution of CDBG/HOME/ESG program funds under the Act; and

**WHEREAS**, in accordance with HUD guidelines and protocols, the Town must enter into a cooperative agreement with the County, as the sponsoring agency of the Urban County, to continue its participation as a member of the Urban County for the purpose of providing CDBG/HOME/ESG funds for decent housing and a suitable living environment for principally low- and moderate-income persons; and

**WHEREAS**, the Town desires to amend the Cooperative Agreement between the County and the Town for CDBG and HOME programs (the “Agreement”) dated April 26, 2023, as amended through Amendment No. 1 on June 25, 2014, Amendment No. 2 on June 14, 2017, and Amendment No. 3 on May 7, 2020 on for an additional three Federal fiscal years.

**NOW THEREFORE, BE IT RESOLVED BY THE MAYOR AND TOWN COUNCIL OF THE TOWN OF YOUNGTOWN, ARIZONA, as follows:**

Section 1. The recitals above are incorporated as if fully set forth herein.

Section 2. Amendment No. 4 to the Cooperative Agreement between Maricopa County administered by its Human Services Department and the Town regarding participation in the Community Development Block Grant (CDBG) program is hereby approved as set forth in the attached Exhibit A. The Cooperative Agreement, as amended by Amendment No. 4, shall be in full force and effect for the three-year Federal fiscal years 2024, 2025, and 2026.

Section 3. The Mayor, the Town Manager, and the Town Attorney are hereby authorized and directed to execute and submit Amendment No. 4 to the Cooperative Agreement between Maricopa County and the Town and all documents and any other necessary or desirable instruments in connection with this grant request, to execute any resulting grants and to take all steps necessary to carry out the purpose and intent of this Resolution.

**PASSED AND ADOPTED by the Mayor and Council of the Town of Youngtown, Arizona, this 1st day of June, 2023.**

\_\_\_\_\_  
Michael LeVault, Mayor

ATTEST:

\_\_\_\_\_  
Nicole Smart, Town Clerk

APPROVED AS TO FORM:

\_\_\_\_\_  
Trish Stuhan, Town Attorney  
Pierce Coleman, PLLC

EXHIBIT A:

AMENDMENT NO. 4 TO THE  
COOPERATION AGREEMENT  
BETWEEN  
MARICOPA COUNTY  
ADMINISTERED BY ITS  
HUMAN SERVICES DEPARTMENT  
AND  
THE CITY OF YOUNGTOWN

- I. Maricopa County ("County") by and through the Maricopa County Human Services Department and the Town of Youngtown (Town) entered into a non-financial three-year (3-year) Cooperation Agreement ("Agreement") on or about July 8, 2011. The effective period of the Agreement was July 1, 2012, through June 30, 2015. The purpose of the Agreement was to establish the Town's continued participation in U. S. Department of Housing and Urban Development's (HUD) Community Development Block Grant (CDBG) Entitlement, HOME Investment Partnerships Program (HOME), Emergency Solutions Grants (ESG), and other HUD-related programs. The County and the Town executed Amendment No. 1 to the Agreement on or about June 25, 2014. Among other things, it renewed the Agreement for an additional three (3) federal fiscal years (2015, 2016, and 2017). The County and the Town executed Amendment No. 2 to the Agreement on or about June 14, 2017. Among other things, it renewed the Agreement for an additional three (3) federal fiscal years (2018, 2019, and 2020). The County and the Town executed Amendment No. 3 to the Agreement on or about June 24, 2020. Among other things, it renewed the Agreement for an additional three (3) federal fiscal years (2021, 2022, and 2023). The County and the Town are collectively referred to as the "Parties."
- II. The Parties wish to amend the Agreement as follows:
  - A. Renew the Agreement under the automatic renewal clause in Paragraph 3 for an additional three years, federal fiscal years 2024, 2025, and 2026.
- III. This Amendment may be executed in multiple counterparts, each of which shall be deemed to be an original but all of which shall constitute one and the same agreement. This Amendment may be executed by facsimile or electronic (.pdf) signature and a facsimile or electronic (.pdf) signature shall constitute an original for all purposes.
- IV. The Agreement is amended to incorporate the changes contained in this Amendment No. 4. All other terms and conditions of the Agreement remain the same and in full force and effect as amended by Amendment No. 1, Amendment No. 2, and Amendment No. 3.
- V. This Amendment No. 4 shall be effective on the date of final approval and signature by the Parties.

- VI. The terms of the Agreement as amended are fully authorized under state and local law and provide the County with the authority to undertake, or assist in undertaking, essential community renewal and lower-income housing assistance activities.

[Signatures contained on the following page]





**Amendment 4**

**to**

**AGREEMENT FOR LAW ENFORCEMENT SERVICES**

**BETWEEN THE TOWN OF**

**YOUNGTOWN**

**AND**

**MARICOPA COUNTY**

**on behalf of the Sheriff's Office**

**C-50-18-073-3-00**

**C-50-18-073-3-01**

**C-50-18-073-3-02**

**C-50-18-073-3-03**

**C-50-18-073-3-04**

**Term: July 1, 2018 through June 30, 2021  
with up to three (3) Successive One-Year Automatic Renewals**

**Amendment 4 Effective July 1, 2023, through June 30, 2024**

Amendment 4 to Agreement for Law Enforcement Service  
between the Town of Youngtown  
and Maricopa County on behalf of the Sheriff's Office  
C-50-18-073-3-04

This Amendment to the Agreement between the Town of Youngtown ("Town") and Maricopa County ("County") on behalf of the Sheriff's Office (MCSO) shall be effective on July 1, 2023, and upon approval of the Maricopa County Board of Supervisors and the Town of Youngtown.

**Recitals**

The County acting on behalf of the Sheriff's Office and the Town entered into an Agreement for Law Enforcement Services (the "Initial Agreement"), executed June 7, 2018, (C-50-18-073-3-00).

Amendment #1 amended Section III, Reimbursement Costs and Charges, to coincide with changes to Worksheet Exhibit A to be effective with FY 2020, executed July 8, 2019, (C-50-18-073-3-01).

Amendment #2 added supplemental directed patrol from MCSO on an intermittent basis to address and end the increase in calls for service for property crimes in certain areas through June 30, 2022, (C-50-18-073-3-02).

Amendment #3 extended intermittent supplemental directed patrol service from MCSO to continue through FY 2023 (C-50-18-073-3-03).

The Town requests intermittent supplemental directed patrol service through the end of Fiscal Year 2024.

**Agreement**

The Term of this Amendment is July 1, 2023, through June 30, 2024.

- 1) MCSO will deploy supplemental directed patrols for the Town. Specific deployments will be scheduled according to crime statistics, MCSO investigative information, "Tips," and community-based information.
- 2) Deployment of supplemental directed patrols will be intermittent, as needed, and as MCSO staffing levels and priorities permit.
- 3) Supplemental directed patrols will be conducted on foot, on bicycles, on quads and in marked and unmarked MCSO vehicles and will be worked as overtime for MCSO personnel on assignment.
- 4) MCSO will charge fixed hourly rates for supplemental directed patrols as outlined in the attached Schedule A. MCSO employee hours worked for supplemental details will be trackable and identifiable. An hourly allocation for supervision will also be charged using the deputy to sergeant ratio of 8 deputies to one sergeant.
- 5) MCSO will exclude District III overtime identified for this duty that has been invoiced and reimbursed by the Town from the normal District III overtime cost calculations used in the applicable future annual Law Enforcement Cost Worksheet update (February 2025, FY 2026).
- 6) This amendment can be canceled by either party for any reason with a two-week written notice.

- 7) MCSO and the Town Manager will meet as often as necessary to review the need for and results of supplemental directed patrol deployments.
- 8) This amendment does not affect the terms and conditions of the Initial Agreement and Amendment #1.
- 9) This amendment may be executed in two or more counterparts, each of which shall be deemed an original but all of which together shall constitute the same instrument. Faxed, copied, electronic and scanned signatures are acceptable as original signatures.

**Authorization and Signatures**

IN WITNESS WHEREOF, the parties hereto have entered into this Agreement as of the date of the last signature set forth below.

TOWN OF YOUNGTOWN  
an Arizona municipal corporation

MARICOPA COUNTY  
a political subdivision of the State of Arizona

By: \_\_\_\_\_  
Michael LeVault  
Mayor, Town of Youngtown

By: \_\_\_\_\_  
Clint Hickman  
Chairman, Board of Supervisors

Date: \_\_\_\_\_

Date: \_\_\_\_\_

Attest:

Attest:

\_\_\_\_\_  
Town Clerk

\_\_\_\_\_  
Juanita Garza, Clerk of the Board

MARICOPA COUNTY SHERIFF'S OFFICE

\_\_\_\_\_  
Paul Penzone, Sheriff Date

In accordance with the requirements of A.R.S. § 11-952(D), the undersigned attorneys acknowledge that (i) they have reviewed the above Agreement on behalf of their respective clients and (ii) as to their respective clients only, each attorney has determined that this Agreement is in proper form and that execution hereof is within the powers and authority granted under the laws of the State of Arizona.

\_\_\_\_\_  
Town Attorney Date

\_\_\_\_\_  
Deputy County Attorney Date

**Schedule A.**

**Charges  
Supplemental Directed Patrol Service  
and Invoicing**

- 1) The minimum\* Deputy hourly charge is the average hourly overtime rate for an MCSO deputy is \$55.11 plus \$46.52 for variable benefits (84.42%) for a total of \$101.63. Plus, a charge for supervision per hour worked.

Deputy/Sworn Officer charge per hour \$ 101.63\*

\*The MCSO reserves the right to increase this rate up to 10% to coincide with anticipated salary increases. Plus, a charge for supervision per deputy, per hour worked.

Supervisor Allocation per each Deputy Hour Worked \$ 15.92\*\*

\*\*The MCSO reserves the right to increase this rate up to 10% to coincide with anticipated salary increases.

- 2) When a sergeant is assigned to participate in the detail, the average hourly overtime rate is \$69.04 plus \$58.28 for variable benefits (84.42%) for a total of \$127.32.

Sergeant charge per hour \$127.32\*\*\*

\*\*\*The MCSO reserves the right to increase this rate up to 10% to coincide with anticipated salary increases.

- 3) A vehicle charge of \$15 per hour will be added when marked and unmarked automobiles are used for this duty.

- 4) A 3% administrative processing charge will be added to the total of each invoice.

C-50-18-073-3-04  
Amendment 4

- 5) Invoices will include the following information per supplemental directed patrol undertaken:
  - Date and time of Service
  - Number of staff assigned by market range title
  - Number of hours worked by market range title
  - # of applicable vehicle hours
  - Total amount due
  
- 6) Hours worked will be rounded to the nearest quarter-of-an-hour.

**NO INSERT**

**NO INSERT**