



**PUBLIC NOTICE
REGULAR TELEPHONIC MEETING FOR THE COMMON COUNCIL OF
YOUNGTOWN, ARIZONA**

The Town of Youngtown provides notice that it will conduct its Town Council meeting on **July 2, 2020** through technological means in order to minimize the spread of COVID-19. Council members will attend the Council meeting via telephone, as authorized by A.R.S. Section 38-431(4). The public may listen to the Town Council meeting by calling in telephonically using the conference call and meeting identification number provided below. **Please state your name when you call in, then mute your telephone for the remainder of the call to ensure the Town Council can conduct its meeting without interference. No in-person attendance is available.**

The Mayor authorizes this action to serve the goal of protecting Town residents, staff, and in the interests of public safety. We thank you for your understanding. If you would like to comment on any matter on the agenda, please download a public comment form and submit it via email to Town Clerk Nicole Smart at least one hour before the meeting. **The Town Clerk will read public comments submitted before the meeting into the record. You may also comment during the public hearing portion of the agenda by unmuting your phone and providing verbal comments.**

DATE:	July 2, 2020
TIME:	Immediately following the Agua Fria Ranch Community Facilities District Meeting which begins at 1:00 p.m.
PLACE:	Join the Regular Meeting by phone: 1-408-418-9388
Access Code:	126 084 0028 followed by the pound sign (#)
Password:	79976332

1. **Call to Order**
2. **Roll Call**
3. **Pledge of Allegiance and Invocation**
4. **Response to Call to the Community**
5. **Citizens Comments/Appearances from the Floor:** Please complete a speaker request form for the Town Clerk, listing the subject you would like to discuss. Each speaker is limited to five (5) minutes. Before you begin to speak, identify yourself clearly by stating for the record your name and address. Non-Agenda items: This is the time for citizens who would like to address the Town Council on any non-agenda item. The Council will listen to comments, and may take one of the following: 1) Respond to criticism; 2) Request that staff investigate and report on the matter; or 3) Request that the matter be scheduled on a future agenda.

6. Consent

A. Approval of Minutes

1. Regular Meeting minutes of June 18, 2020

7. Business:


- A. Discussion and/or Action Re: North Youngtown Street Lighting Improvement District (NYT SLID):** Approval of Resolution 2020-13 of the Mayor and Common Council of the Town of Youngtown, Maricopa County, Arizona ordering that an equal apportionment tax be fixed, levied and assessed on all the property within the boundaries of the North Youngtown Street Lighting Improvement District in amounts specified in the approved statements and estimates for fiscal year 2020-2021 for the North Youngtown Street Lighting Improvement District and providing certified copies of the Resolution to be delivered to the Maricopa County Board of Supervisors and the Arizona Department of Revenue (Blackman)
- B. Discussion and/or Action Re Agua Fria Ranch Street Lighting Improvement District (AFR SLID):** Approval of Resolution 2020-14 of the Mayor and Common Council of the Town of Youngtown, Maricopa County, Arizona ordering that an ad valorem tax be fixed, levied and assessed on the assessed value of all the real and personal property within the boundaries of the Agua Fria Ranch Street Lighting Improvement District in amounts specified in the approved statements and estimates for fiscal year 2020-2021 for the Agua Fria Ranch Street Lighting Improvement District and providing certified copies of the Resolution to be delivered to the Maricopa County Board of Supervisors and the Arizona Department of Revenue (Blackman)

Adjournment.

*Note: Persons with special accessibility needs, including large print materials or interpreter, should contact the Town Clerk's office at 623-933-8286 or TDD 623-974-3665 no later than 24 hours in advance of the scheduled meeting time. To speak on an Agenda item, a comment form must be presented to the Town Clerk at least five (5) minutes before the Council Meeting. Citizens may appear before the Council to present their views on any subject concerning Town Government. The Council, however, may not discuss, consider, or decide items NOT on the Agenda (A.R.S. 38.431.02 (H)). The Council will, if necessary, follow up at a later date. Due to the limitation of time, citizens' comments are requested not to exceed five (5) minutes.

POSTING CERTIFICATION OF THIS NOTICE

The undersigned hereby certifies that a copy of the attached notice and agenda were duly posted at **6:00 p.m. on June 30, 2020**, in the Town's designated posting locations pursuant to Resolution No. 06-04 and on the Town's website.


Nicole Smart, Town Clerk



**MINUTES OF THE REGULAR TELEPHONIC
MEETING COMMON COUNCIL OF YOUNGTOWN, AZ
12033 N. CLUBHOUSE SQUARE, TOWN COUNCIL CHAMBERS
THURSDAY, June 18, 2020 at 5:30 P.M.**

1. **Call to Order:** Mayor LeVault called the meeting to order at 5:42 p.m.
2. **Roll Call:** Council present telephonically: Mayor Michael LeVault, Vice Mayor Chuck Vickers, Council Members Margaret Chittenden, June Miller, Susan Hout, Karen Haney Duncan and Jack Duran.

Mayor Michael LeVault noted that a quorum is established for transacting business.

Staff present telephonically: Town Manager Jeanne Blackman, Town Attorney Trish Stuhan, Community Development Manager Gregory Arrington, Public Library Manager Heidi Speed, Court Administrator Lisa Lipinski, Public Works Manager Marty Mosbrucker, and Town Clerk Nicole Smart.

3. **Pledge of Allegiance and Invocation:** Councilmember Chittenden led the Pledge and Councilmember Duran gave the Invocation.
4. **Summary of Current Events:**
 - a. Summary of Current Events from Mayor and Council.

Mayor LeVault stated that it came to his attention that some councilmembers are telling our local businesses that the Town has PPE money for businesses. That is not correct. The Arizona Cares money is coming to us indirectly from the Federal Government through the Governor's office and is not going to be available for businesses. The businesses were able to apply for the SBA Loan and grant through their banks, and an email was sent out to businesses with the information.

Mayor LeVault mentioned he was in a RPTA Valley Metro Board meeting and a bulk of the meeting was discussion of the Covid-19, and should we make mask wearing mandatory. Mayor mentioned that Phoenix, Scottsdale, Mesa, Tucson and Flagstaff are looking seriously wearing of mask mandatory. Mayor did ask the Cities and Towns asked how will they be enforcing making masks mandatory. Some of the others mayors stated they will educate the people. The Town has asked everyone to follow the CDC guidelines.

Mayor LeVault stated that the Governor is letting Cities and Towns decide if they want to require or mandate for everyone to wear a mask.

Mayor LeVault asked the other Councilmembers if they would like to have a special meeting to mandate for the citizens in Youngtown to wear a mask.

b. Summary of Current Events from Town Manager

- Business continues to move forward at Town Hall as staff continues to work a split shift. Town Hall lobby and Court Lobby opened June 1st. Social distancing guidelines will remain in place. Library will not open until the end of July.
- We do have mask, hand sanitizers, face guards for our staff.
- We continue to monitor CDC and the Governor's reopening guidelines as maintaining contact with our sister cities and what steps they are taking during the pandemic.
- Town Manager Blackman attended a zoom meeting for the West Valley Mayors' and Managers' meeting.
- Business continues to be brisk for business licenses and permits at Town Hall.
- Town Manager is working with Mayor LeVault to research options for the publishing and printing of the Youngtown Village Reporter.

Town Attorney Stuhan mentioned that the Governor issued an executive order for the Cities and Towns to make the decision if they want to mandate masking up. This is not an agendized item, however, the issue can come back at a later date for further discussions if councilmembers and Mayor would like to do so.

Mayor LeVault stated that if we make wearing masks mandatory, how will we enforce people to wear a mask? Is anyone on council that would like to bring this item back to discuss at a future date.

Councilmember Chittenden agrees with the Mayor that it is up to the individual person to take responsibility to wear a mask when they are out in the public. There are some people wearing a mask in the dog park, however, some don't. However, they are keeping their six feet distance.

Councilmember Miller stated that we have seven councilmembers that are smart enough to make the right decision.

Vice Mayor Vickers stated that at this point and time and not be able to enforced people to wear a mask, however, if a business wishes to enforced to serve people that wear a mask or not then that would be up to them.

Mayor LeVault stated that he will get with the Town Manager and the Town Attorney to get the message out there to educate our citizens of the Town.

Councilmember Chittenden would like to thank Public Works, Gregory and Town staff in coordinating in putting the sidewalk at the dog park. Also, as of June 30th, the Dog Park meeting will no longer be held at the Methodist Church as it is closing after 55 years, however, we will resume in September in the Youngtown Club House.

Councilmember Haney Duncan would like to thank Mayor, Council and Town Manager on how they having handle the Covid-19 pandemic.

5. Staff Reports:

- a. **Library:** No formal report was given.
- b. **Public Works:** No formal report was given.
- c. **Community Development:** No formal report was given.
- d. **Finance:** No formal report was given.
- e. **Town Clerk:** No formal report was given.
- f. **Municipal Court:** No formal report was given.

6. Response to Call to the Community: No response to Call to the Community.

7. Citizens Comments/Appearances from the Floor:

Citizen Jody Chiatta asked why no one is enforced the mask wearing in Town. She has seen statistics, and she knows people that has passed away from Covid-19.

Mayor LeVault would like to assure everyone that we have split staff into two team a and b, which we rotate every week. Town Hall has just reopened June 1st, and we are not meeting anyone in person. In Town Hall people that do come in, they stay in the lobby, and staff is protected by a glass window. We do not make it mandatory for staff to wear them, however, if staff wants to wear them, they can. We do not have anyone on staff that has been exposed to Covid-19.

We have closed the amenities of our parks, and we are following CDC guidelines.

Citizen Liz Sloan stated that they should mandate people of Youngtown to wear mask, and she would like the Town to have a special meeting in regards to wearing mask so citizens can discuss this matter.

Court Clerk Lisa Lipinski stated they are following CDC requirements. During court staff is wearing mask, and anyone entering court has to wear a mask. However, court is not open to the public, and we are not letting anyone children or adults that do not have court.

Mayor LeVault stated that the Town did purchase masks, hand sanitizers, gloves for staff, and the Town did provide to Health facilities in Town some N95 masks.

8. Consent

a. Approval of Minutes:

Regular meeting minutes of **June 4, 2020**

Motion to approve the minutes of June 4, 2020 with changes – Councilmember Miller
Second – Councilmember Duran

Motion passed unanimously on a voice vote with all Councilmembers in attendance voting.

9. Business

A. Public Hearing, Discussion and/or Action Re: Estimates for the North Youngtown Street Lighting Improvement District (NYT SLID) for Fiscal Year 2020-2021.

i. Open Public Hearing

Mayor LeVault opened the public hearing at 6:43 p.m.

ii. Close Public Hearing

With no members of the public choosing to speak, Mayor LeVault closed the public hearing at 6:43 p.m.

iii. Convene a Special Meeting for the Adoption of the Estimates

1. Action to approve Resolution 2020-08 adopting the statement and estimates of the proposed expenditures for the North Youngtown Street Lighting Improvement District (NYT SLID) for the Fiscal Year 2020-2021.

Town Manager Jeanne Blackman was in attendance to present the Resolution 2020-08 adopting the proposed annual statements and estimates of the expenses of the North Youngtown Street Light Improvement District (NYT SLID) for the 2020-2021 fiscal year, which shall be provided for by the levy and collection of an equal apportionment of taxes based on the number and classification of properties within the district, pursuant to Section 48-616, Arizona Revised Statutes, as amended; and setting a date for public hearing on said statements and estimates, and answer questions from Council.

Approval of Resolution 2020-08, adopting the statements and estimates of expenses of the North Youngtown Street Lighting Improvement District which shall constitute the budget of the District for Fiscal Year 2020-2021, pursuant to Sections 48-616 and 42-17101 et seq., Arizona Revised Statutes, as amended.

It is in the residents' best interest and the Town Government (as stewards of the Town's funds) to fairly establish a tax levy to finance appropriate expenses associated with the NYT SLID to the property owners who benefit from the street lights in their area of Town.

The Council, as the Town of Youngtown's governing body, annually assesses a tax levy upon all property in the North Youngtown Street Lighting Improvement District (NYT SLID) to pay annual expenses for electricity for street lights in the District. Council will assess the tax levy by resolution at the meeting of July 2, 2020.

Benefit of having \$84,668.42 funds in Fiscal Year 2020-2021 specifically to address the NYT SLID. The assessment will be \$56.97 per parcel.

Councilmember June Miller asked how many homes and businesses do we have in Youngtown, and how many in Agua Fria Ranch.

Town Manager Blackman stated that there are 1486 parcels which included homes, businesses and churches, and there are 783 parcels in Agua Fria Ranch.

*Motion to approve Resolution 2020-08 adopting the statement and estimates of the proposed expenditures for the North Youngtown Street Lighting Improvement District (NYT SLID) for the Fiscal Year 2020-2021 – Councilmember Miller
Second – Vice Mayor Vickers*

Motion passed 7-0 on a roll call vote with all Councilmembers in attendance voting (Ayes: Mayor LeVault, Vice Mayor Vickers, Councilmembers Hout, Haney Duncan, Duran, Miller and Chittenden

B. Public Hearing, Discussion and/or Action Re: Estimates for the Agua Fria Ranch Street Lighting Improvement District (AFR SLID) for Fiscal Year 2020-2021.

i. Open Public Hearing

Mayor LeVault opened the public hearing at 6:49 p.m.

ii. Close Public Hearing

With no members of the public choosing to speak, Mayor LeVault closed the public hearing at 6:49 p.m.

iii. Convene a Special Meeting for the Adoption of the Estimates

1. Action to approve Resolution 2020-09 adopting the statement and estimates of the proposed expenditures for the Agua Fria Ranch Street Lighting Improvement District (AFR SLID) for the Fiscal Year 2020-2021.

Town Manager Jeanne Blackman was in attendance to present the Resolution 2020-09 adopting the proposed annual statements and estimates of the expenses of the Agua Fria Ranch Street Light Improvement District (AFR SLID) for the 2020-2021 fiscal year, which shall be provided for by the levy and collection of ad valorem taxes upon the assessed value of all the real and personal property in the district, pursuant to Section 48-616, Arizona Revised Statutes, as amended; and setting a date for public hearing on said statements and estimates, and answer questions from Council.

Approval of Resolution 2020-09 adopting the statements and estimates of expenses of the Agua Fria Ranch Street Lighting Improvement District, which shall constitute the budget of the District for Fiscal Year 2020-2021, pursuant to Sections 48-616 and 42-17101 et seq., Arizona Revised Statutes, as amended.

It is in the best interest of the residents' and the Town Government (as stewards of the Town's funds) to fairly establish a tax levy to finance appropriate expenses associated with the Agua Fria Ranch Street Lighting Improvement District (AFR SLID) to the property owners who benefit from the street lights in their area of town.

The Council, as the Town of Youngtown's governing body, annually assesses a tax levy upon all property in the AFR SLID to pay annual expenses which includes the cost of electricity for the street lights in the District. Council will assess the tax levy by resolution at the meeting of July 2, 2020.

The fiscal impact benefit of having \$25,117.62 funds in FY 2020-2021 specifically to address Agua Fria Ranch Street Lighting Improvement District.

Motion to approve Resolution 2020-10 adopting the statement and estimates of the proposed expenditures for the Agua Fria Ranch Street Lighting Improvement District (AFR SLID) for the Fiscal Year 2020-2021 – Councilmember Chittenden Second – Councilmember Duran

Motion passed 7-0 on a roll call vote with all Councilmembers in attendance voting (Ayes: Mayor LeVault, Vice Mayor Vickers, Councilmembers Hout, Haney Duncan, Duran, Miller and Chittenden

- C. Public Hearing, Discussion and/or Action Re:** Adoption of Resolution 2020-10 to approve and accept as the final budget for the Town of Youngtown for fiscal year 2020-2021, the tentative budget for the Town for fiscal year 2020-2021, as approved by the Youngtown Town Council on June 4, 2020.

Town Manager Jeanne Blackman, was in attendance to present the Final Budget for FY 2020-2021, and answer questions from Council.

Town Manager Blackman reviewed the budget proposals and thanked Mayor, Council and staff for the efforts throughout the budget process.

The total budget for 2020-2021 will be \$8,633,606, which is a 4.48% decrease from the prior fiscal year 2019-2020 budget of \$9,038,061. The decrease primarily a result of decreases in the general fund due to the reduction of the PSPRS liability reserve and the library improvement fund.

The Auditor General Forms have been published two consecutive weeks in the local newspaper and posted on the Town's Website as required by state statute.

The Town stated the budget process by presenting the revenue forecast to Council on May 7, 2020, each of the Town's departments presented to Council the proposed expenditures for the fiscal year 2021 budget. On June 4, 2020, the Town Council approved the fiscal year 2021 tentative budget.

Tonight, Council will be asked to approve the final fiscal year 2020-2021 budget. In conclusion, Town Manager took the opportunity to thank the Mayor and Town Council for their guidance and support throughout the development of this proposed budget. With the Town's guidance, and Town's staff's collaborative effort, we were able to bring forward a balanced budget for fiscal year 2020-2021.

Town Manager Blackman thank all of the Town employees for the tremendous job they do every day in delivering services to the citizens of Youngtown.

Town Manager Blackman stated they will already be running into a deficit during the current fiscal year, due to year end expenses. Those would be the Standard Construction who are doing the construction of the sidewalks, Ace Asphalt for the slurry seal of the streets, Agua Fria Ranch CFD payment, and some of the checks that we have already issued and have not cleared the bank, we have two payrolls before the end of the fiscal year. We will be doing a transfer from the contingency account.

Town Manager Blackman stated that we should be received the AZ Cares monies from the Governor's office in the amount of \$778,000 that is money for the town and public safety. We have already filed our application, and we are getting all of the amounts together to submit, and get reimbursed.

Councilmember Miller asked if she could review the invoices?

Town Manager Jeanne Blackman stated she would put a copy in her mailbox.

Councilmember Chittenden asked in which paper the budget was posting in, and that the Independent Newspaper is not being delivered to the resident of Youngtown.

Councilmember Miller stated that you have to pay for the Independent Newspaper as it is not free.

Town Clerk Smart stated the budget was posted in the Independent Newspaper, and the Town Website.

Town Manager Jeanne Blackman stated that the posting was never posted in the Youngtown Village Report as it was a monthly newspaper, and not a daily newspaper.

Town Attorney stated that we followed and meet the State Statute requirement for posting.

Councilmember Duran thanked Town Manager, Town Attorney, Pat Walker, and Nicole Smart for putting the documents together for the Budget.

- i. Open Public Hearing and take testimony from the public.

Mayor LeVault opened the public hearing at 6:55 p.m.

- ii. Close Public Hearing.

With no members of the public wishing to speak, Mayor LeVault closed the public hearing at 6:55 p.m.

- iii. Council convenes in special meeting to adopt Resolution 2020-10

Motion to approve Resolution 2020-10 adopting the final budget for fiscal year 2020-2021 as presented – Councilmember Duran

Second – Vice Chair Vickers

Motion passed 7-0 on a roll call vote with all Councilmembers in attendance voting (Ayes: Mayor LeVault, Vice Mayor Vickers, Councilmembers Hout, Haney Duncan, Duran, Miller and Chittenden)

- D. Presentation and/or Discussion Re: Sun City Fire and Medical District (SCFD) Report,** which may include discussion of inspections, fire prevention, staffing levels, response times, community needs, and ambulance services.

Mayor LeVault stated that Chief Deadman was not in attendance to give the report from Sun City Fire and Medical District, however, the report was in their council books for review.

- E. Presentation and/or Discussion Re: Maricopa County Sheriff's Office (MCSO) Report,** which may include discussion of crime statistics, specific crimes including traffic violations, thefts, violent crimes, trespass and issues with homelessness, crime prevention, MCSO staffing levels, community needs, and response times.

Lieutenant Scott from Maricopa County Sheriff's Office (MCSO) was in attendance to present their May Report, which may include discussion of crime statistics, specific crimes including traffic violations, thefts, violent crimes, trespass and issues with homelessness, crime prevention, MCSO staffing levels, community needs, and response times, and answer questions from Council.

Councilmember Miller stated that she was pleased to see a quick response to the fire on 111th drive and Montana.

Mayor LeVault stated to the Lieutenant to stay safe and healthy during this pandemic.

- F. Presentation, Discussion and/or Action Re: Proposed agreement with Greater Phoenix Economic Council (GPEC) for the period beginning July 1, 2020 and ending June 30, 2021 (Brad Smidt, Senior Vice President of Business Development (Arrington))**

Community Development Manager Gregory Arrington was in attendance to present the proposed agreement with Greater Phoenix Economic Council (GPEC) for the period beginning July 1, 2020 and ending June 30, 2021, and answer questions from Council.

Approval of the agreement with GPEC for the fiscal year 2020-2021.

Brad Smidt, Senior Vice President of Business Development from Greater Phoenix Economic Council (GPEC).

The mission of GPEC is to attract and grow quality businesses and advocate for the competitiveness of Greater Phoenix.

Established in 1989, the Greater Phoenix Economic Council (GPEC) actively works to attract and grow quality businesses and advocate for the competitiveness of Greater Phoenix. As the regional economic development organization, GPEC works with 22-member communities, Maricopa County and more than 160 private investors to accomplish its mission, and serve as a strategic partner to companies across the world as they expand or relocate. Consistently ranked as a top national economic development organization, GPEC's approach to connectivity extends beyond the fabric of the community.

Known as The Connected Place, Greater Phoenix is in a relentless pursuit of innovative and entrepreneurial technology-focused companies that are committed to changing the game. As a result, over the past 30 years GPEC has fueled the regional economy by helping more than 800 companies, creating more than 130,000 jobs and \$14.8 billion in capital investment.

Each year, the Town is asked to consider continued participation in GPEC, with an associated cost for services based on the population estimate for the current year.

The 2019 Office of Economic Opportunity population estimate for the Town is 6,599, with a per capita cost of approximately \$.4897.00, determines a fee of **\$3,231.00** for fiscal year 2020-2021.

Mayor LeVault stated that the Town is well located and that we benefit from all the Cities and Towns around us. The Town should continue being a part of GPEC, and to benefit from it.

*Motion to approve the agreement with Greater Phoenix Economic Council (GPEC) for the period beginning July 1, 2020 and ending June 20, 2021– Councilmember Miller
Second – Councilmember Duran*

Motion passed unanimously on a voice vote with all Councilmembers in attendance voting.

- G. Presentation, Discussion and/or Action Re:** Adoption of Resolution 2020-11 approving its annual update to the Town's Pension Funding Policy Effective July 1, 2020.

Town Manager Jeanne Blackman was in attendance to present the Resolution 2020-11 to approve its annual update to the Town's Pension Funding Policy, and answer questions from Council.

The intent of this policy is to clearly communicate the Town of Youngtown Council's pension funding objectives and its commitment to our employees and the sound financial management of the Town and to comply with statutory requirements of ARIZ. REV. STAT. § 38-863.01, as amended.

Several terms are used throughout this policy:

Unfunded Actuarial Accrued Liability (UAAL) – Is the difference between trust assets and the estimated future cost of pensions earned by employees. This UAAL results from actual results (interest earnings, member mortality, disability rates, etc.) being different from the assumptions used in previous actuarial valuations.

Annual Required Contribution (ARC) – Is the annual amount required to pay into the pension funds, as determined through annual actuarial valuations. It is comprised of two primary components: normal pension cost – which is the estimated cost of pension benefits earned by employees in the current year; and, amortization of UAAL – which is the cost needed to cover the unfunded portion of pensions earned by employees in previous years. The UAAL is collected over a period of time referred to as the amortization period. The ARC is a percentage of the current payroll.

Funded Ratio – Is a ratio of fund assets to actuarial accrued liability. The higher the ratio the better funded the pension is with 100% being fully funded.

Intergenerational equity – Ensures that no generation is burdened by substantially more or less pension costs than past or future generations.

Public Safety Personnel Retirement System (PSPRS)

PSPRS is administered as an agent multiple-employer pension plan. An agent multiple-employer plan has two main functions: 1) to commingle assets of all plans under its administration, thus achieving economy of scale for more cost efficient investments, and invest those assets for the benefit of all members under its administration and 2) serve as the statewide uniform administrator for the distribution of benefits.

Under an agent multiple-employer plan each agency participating in the plan has an individual trust fund reflecting that agencies' assets and liabilities. Under this plan all contributions are deposited to and distributions are made from that fund's assets, each fund has its own funded ratio and contribution rate, and each fund has a unique annual actuarial valuation. The Town of Youngtown has one trust fund for police employees.

Council formally accepts the assets, liabilities, and current funding ratio of the Town's PSPRS trust funds from the June 30, 2019, actuarial valuation, which are detailed below.

The Total asset is \$440,016, with an accrued liability of \$1,403,478, and an unfunded actuarial accrued liability of \$954,462, and a funded ratio of 32%.

PSPRS Funding Goal

Pensions that are less than fully funded place the cost of service provided in earlier periods (amortization of UAAL) on the current taxpayers. Fully funded pension plans are the best way to achieve taxpayer and member intergenerational equity. Most funds in PSPRS are significantly underfunded and falling well short of the goal of intergenerational equity.

The Council's PSPRS funding ratio goal is 100% (fully funded) by June 30, 2036. Council established this goal for the following reasons:

- The PSPRS trust funds represent only the Town of Youngtown's liability
- A fully funded pension is the best way to achieve taxpayer and member intergenerational equity

Council plans to take the following actions to achieve this goal:

- Maintain ARC payment from operating revenues – Council is committed to maintaining the full ARC payment (normal cost and UAAL amortization) from operating funds. The estimated combined ARC for FY2021 is \$82,906 and will be able to be paid from operating funds without diminishing Town services.

- Additional payments above the ARC
 - Annually evaluate unexpended contingency funds in the general fund at the end of each fiscal year and make an additional payment above the ARC with a portion of the unexpended contingency funds.

Based on these actions the Council plans to achieve its goal of 100% funding by June 30, 2036, in accordance with the amortization timeline set forth by the PSPRS June 30, 2019, Actuarial Valuation.

Town Attorney Stuhan stated that this is something that the Legislature put in place that we need to do annually, and to understand what the unfunded liability is, and to continue to have a plan to pay that down.

Councilmember Miller asked if the payment for year 2021 of \$82,906 is correct, and they still won't let us pay it off.

Town Manager Blackman stated the amount is correct, and they can't guarantee the amount of the payoff that is in the book.

Motion to Resolution 2020-11 approval of its annual update to the Town's Pension Funding Policy Effective July 1, 2020. – Vice Mayor Vickers

Second – Councilmember Duran

Motion passed unanimously on a voice vote with all Councilmembers in attendance voting.

H. Presentation, Discussion and/or Action Re: Approval of contract with National Sign Plaza to recondition the Plaza Sign Program for a three (3) year service agreement beginning Fiscal Year 2020-2023.

Community Development Manager Gregory Arrington was in attendance to present the proposed contract with National Sign Plaza to recondition the Plaza Sign Program, and answer questions from Council.

Approval of the agreement with National Sign Plazas, Inc. for the fiscal years 2020-2023.

The mission of NSP is to provide visibility for local businesses while discouraging the placement of unsightly and hazardous off-site directional signs.

NSP shall provide, at no cost to the Town, up to forty-two (42) sign panels to the Town for use as directional signage to municipal or community service facilities or locations. Said sign panels shall be installed on the structures together with other sign panels. If the Town desires to have more community panels, the Town agrees to pay for those additional sign panels at the price approved by both parties.

NSP shall, at its own cost, install, maintain, repair, replace and repaint each sign panel as necessary or deemed necessary by the Town. Upon notice by the Town, NSP shall undertake necessary repairs or replacement of any sign panel within five (5) working days of notification from the Town.

NSP will install the Plaza Signs and rotate Town panels at no cost to the Town. NSP will be reimbursed through the placement fees of the sign panels, which are payable by clients.

NSP will collect and remit to the Town five (5) dollars per month per panel side which has directional information as an administration fee. Said fees shall be remitted within forty-five (45) days of the end of each quarter.

Councilmember Chittenden stated that this is a good idea and that National Sign Plaza is taking care of the signs.

Mayor LeVault stated that the Town business center is laid out in an unusual way, and this helps the businesses in getting their name out.

Councilmember Miller asked if the fee was \$35.00 or \$45.00 dollars?

Community Development Manager Gregory Arrington stated the Town receives \$5.00 each month for each panel, and the business would pay \$35.00 a month per panel.

*Motion to approve the contract with National Sign Plaza to recondition the Plaza Sign Program for a three (3) year service agreement beginning Fiscal Year 2020-2023,
Councilmember Duran*

Second – Vice Mayor Vickers

Motion passed unanimously on a voice vote with all Councilmembers in attendance voting.

I. Presentation, Discussion and/or Action Re: Approval of funding for the Youngtown Public Library's CARES Act Grant in the amount of \$4,000.00.

Library Manager Heidi Speed was in attendance to present the proposed approval of funding for the Youngtown Public Library's CARES Act Grant, and answer questions from Council.

This recommendation is for Council to approve a CARES Expanded grant from the Arizona State Library, in the amount of \$4,000.00.

The Community Benefit is to provide for protective Equipment such as sneeze guard barriers to assist in keeping the community safe from the COVID-19 virus.

The Youngtown Public Library was approved to receive the CARES Expanded grant from The Arizona State Library in the amount of \$4,000.00.

The fiscal impact would be a grant award of \$4,000.00.

*Motion to approve funding for the Youngtown Public Library's CARES Act Grant
Vice Mayor Vickers*

Second – Councilmember Hout

Motion passed unanimously on a voice vote with all Councilmembers in attendance voting.

10. Future Agenda & Meetings

- a. Future Agenda Items – None.
- b. The next Regular Council Meeting will be held on **Thursday, July 2, 2020** beginning at 1:00 p.m.

11. Call to Executive Session: No call for executive session.

Motion to adjourn Regular Meeting at 7:27 p.m.

Motion to Adjourn – Councilmember Chittenden

Seconded – Councilmember Duran

Michael LeVault, Mayor

Attest:

Nicole Smart, Town Clerk

Minutes approved at the July 2, 2020 regular meeting



TOWN COUNCIL ACTION FORM

Discussion and/or Action Re: Approval of Resolution 2020-13 of the Mayor and Common Council of the Town of Youngtown, Maricopa County, Arizona ordering that an equal apportionment tax be fixed, levied and assessed on all the property within the boundaries of the North Youngtown Street Lighting Improvement District in amounts specified in the approved statements and estimates for fiscal year 2020-2021 for the North Youngtown Street Lighting Improvement District and providing certified copies of the Resolution to be delivered to the Maricopa County Board of Supervisors and the Arizona Department of Revenue

STAFF PRESENTER:
Jeanne Blackman, Town Manager

RECOMMENDATION:

Approval of Resolution 2020-13, ordering that an equal apportionment tax be fixed, levied and assessed on all the property within the North Youngtown Street Lighting Improvement District (NYT SLID) in amounts specified in the approved statements and estimates for fiscal year 2020-2021 for the North Youngtown Street Lighting Improvement District (NYT SLID).

COMMUNITY BENEFIT:

It is in the residents' best interest and the Town Government (as stewards of the Town's funds) to fairly establish a tax levy to finance appropriate expenses associated with the North Youngtown Street Lighting Improvement District (NYT SLID) to the property owners who benefit from the street lights in their area of Town.

DISCUSSION:

The Council, as the Town of Youngtown's governing body, annually assesses a tax levy upon all property in the North Youngtown Street Lighting Improvement District (NYT SLID) to pay annual expenses for electricity for street lights in the District.

Council approved the North Youngtown Street Lighting Improvement District (NYT SLID) final budget following a public hearing on June 18, 2020.

FISCAL IMPACT:

Benefit of having \$84,668.42 funds in Fiscal Year 2020-2021 specifically to address the NYT SLID. The assessment will be \$56.97 per parcel.

REVIEW BY:

via email
Gust Rosenfeld, PLC, Town Attorney
By: Trish Stuhan

PREPARED BY:

via email
Pat Walker, Finance

via email
Jeanne Blackman, Town Manager

RESOLUTION NO. 2020-13

A RESOLUTION OF THE MAYOR AND COMMON COUNCIL OF THE TOWN OF YOUNGTOWN, MARICOPA COUNTY, ARIZONA ORDERING THAT AN EQUAL APPORTIONMENT TAX BE FIXED, LEVIED AND ASSESSED ON ALL THE PROPERTY WITHIN THE BOUNDARIES OF THE NORTH YOUNGTOWN STREET LIGHTING IMPROVEMENT DISTRICT IN AMOUNTS SPECIFIED IN THE APPROVED STATEMENTS AND ESTIMATES FOR FISCAL YEAR 2020-2021 FOR THE NORTH YOUNGTOWN STREET LIGHTING IMPROVEMENT DISTRICT.

WHEREAS, the provisions of A.R.S. § 48-616 require the governing body to levy taxes upon all property in a municipal street lighting improvement district necessary to pay the annual expenses of said districts; and

WHEREAS, the Mayor and Council of the Town of Youngtown, having adopted annual statements and estimates of expenses of the North Youngtown Street Lighting Improvement District as the final budget for the District for Fiscal Year 2020-2021, after a public hearing on the statements and estimates was held on June 18th, 2020; and

WHEREAS, the County of Maricopa is the assessing and collecting authority for the Town of Youngtown, the Town is required to transmit a certified copy of this Resolution to the Assessor and Board of Supervisors of Maricopa County, Arizona by the third Monday in August;

NOW THEREFORE BE IT RESOLVED by the Mayor and Common Council of the Town of Youngtown, Arizona, that an equal apportionment tax sufficient to provide funds for the annual expenses of the North Youngtown Street Lighting Improvement District within the Town of Youngtown, as set forth below, is hereby levied on all property within the boundaries of said district, except such property which is, by law, exempt from taxation. Said levy shall be \$56.97 per parcel.

BE IT FURTHER RESOLVED that certified copies of this Resolution shall be delivered to the Maricopa County Board of Supervisors and the Arizona Department of Revenue before the third Monday in August.

BE IT FURTHER RESOLVED that all resolutions and parts of resolutions in conflict with the provisions of this Resolution or any part of the Code adopted herein by reference are hereby repealed.

BE IT FURTHER RESOLVED if any section, subsection, sentence, clause, phrase or portion of this Resolution or any part of the Code adopted herein by reference, is for any reason held to be invalid or unconstitutional by the decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions thereof.

PASSED AND ADOPTED by the Mayor and Council of the Town of Youngtown, Maricopa County, Arizona, this 2ND day of July, 2020.

Michael LeVault, Mayor

ATTEST:

Nicole Smart, Town Clerk

APPROVED AS TO FORM:

Gust Rosenfeld, P.L.C, Town Attorneys
By Trish Stuhan

CERTIFICATION

I hereby certify that the foregoing Resolution No. 2020-13 was duly passed and adopted by the Common Council of the Town of Youngtown, Arizona, at a meeting held on the 2nd day of July, 2020, and the vote was _____ ayes and _____ nays.

Nicole Smart, Town Clerk

Exhibit A

North Youngtown Street Lighting Improvement District Budget FY 2020-2021

	APS Bill	Admin Fee			FY 20 Actual Billings Received	
	\$ 80,636.59	X 5% =	\$ 4,031.83		July	\$ 6,919.85
					August	\$ 6,851.52
Actuals Billed to Date	\$ 80,636.59				September	\$6,852.53
Number of Lights	502				October	\$ 6,840.70
Cost/Light	\$ 191.54				November	\$ 6,802.31
Adt'l lights to be billed					December	\$6,338.79
Cost/Light	\$ 191.54				January	\$ 6,773.85
Adt'l light billing	\$ -				February	\$ 6,726.85
Total Billing	\$ 80,636.59				March	\$6,511.64
Admin Fee	\$ 4,031.83				April	\$ 6,618.55
Total Billing & Admin Fee	\$ 84,668.42				May	\$ 6,700.00
					June	\$ 6,700.00
divided by 1486 parcels	\$ 56.97	cost per parcel				
					Total	\$80,636.59
					(MAY-JUNE ARE ESTIMATES)	



TOWN COUNCIL ACTION FORM

Discussion and/or Action Re: Approval of Resolution 2020-14 of the Mayor and Common Council of the Town of Youngtown, Maricopa County, Arizona ordering that an ad valorem tax be fixed, levied and assessed on the assessed value of all the real and personal property within the boundaries of the Agua Fria Ranch Street Lighting Improvement District in amounts specified in the approved statements and estimates for fiscal year 2020-2021 for the Agua Fria Ranch Street Lighting Improvement District and providing certified copies of the Resolution to be delivered to the Maricopa County Board of Supervisors and the Arizona Department of Revenue.	STAFF PRESENTER: Jeanne Blackman, Town Manager
--	--

RECOMMENDATION:

Approval to adopt Resolution 2020-2021 ordering an Ad Valorem tax to be fixed, levied, and assessed on the assessed value of all the real and personal property within the boundaries of the Agua Fria Ranch Street Lighting Improvement District (AFR SLID) in the amounts specified in the approved statements and estimates for Fiscal Year 2020-2021 for the Agua Fria Ranch Street Lighting Improvement District.

COMMUNITY BENEFIT:

It is in the best interest of the residents' and the Town Government (as stewards of the Town's funds) to fairly establish a tax levy to finance appropriate expenses associated with the Agua Fria Ranch Street Lighting Improvement District (AFR SLID) to the property owners who benefit from the street lights in their area of town.

DISCUSSION:

The Council, as the Town of Youngtown's governing body, annually assess a tax levy upon all property in the AFR SLID to pay annual expenses which includes the cost of electricity for the street lights in the District.

What is paid in taxes has two components: one is the rate of taxation, the other the valuation of properties. If property valuations go up, then the tax rate goes down and if property valuations go down, then the tax rate goes up.

The Maricopa County Assessor supplies valuations for the AFR SLID in February and those valuations are used to calculate the tax levy for the SLID. These valuations can change in the days before the tax levy report goes to the Maricopa County Board of Supervisors.

Fiscal year 2020-2021 estimated cost is \$25,117.62. Ad valorem tax is levied and collected based on the assessed valuation of all the real and personal property within the AFR SLID.

FISCAL IMPACT:

Benefit of having \$25,117.62 funds in FY 2020-2021 specifically to address Agua Fria Ranch Street Lighting Improvement District.

REVIEW BY:

PREPARED BY:

via email
Trish Stuhan, Town Attorney

via email
Pat Walker, Finance

via email
Jeanne Blackman, Town Manager

RESOLUTION NO. 2020-14

A RESOLUTION OF THE MAYOR AND COMMON COUNCIL OF THE TOWN OF YOUNGTOWN, MARICOPA COUNTY, ARIZONA ORDERING THAT AN AD VALOREM TAX BE FIXED, LEVIED AND ASSESSED ON THE ASSESSED VALUE OF ALL THE REAL AND PERSONAL PROPERTY WITHIN THE BOUNDARIES OF THE AGUA FRIA RANCH STREET LIGHTING IMPROVEMENT DISTRICT IN AMOUNTS SPECIFIED IN THE APPROVED STATEMENTS AND ESTIMATES FOR FISCAL YEAR 2020-2021 FOR THE AGUA FRIA RANCH STREET LIGHTING IMPROVEMENT DISTRICT.

WHEREAS, the provisions of A.R.S. § 48-616 require the governing body to levy taxes upon all property in a municipal street lighting improvement district necessary to pay the annual expenses of said districts; and

WHEREAS, the Mayor and Council of the Town of Youngtown, having adopted annual statements and estimates of expenses of the Agua Fria Ranch Street Lighting Improvement District as the final budget for the District for Fiscal Year 2020-2021, after a public hearing on the statements and estimates was held on June 18th, 2020; and

WHEREAS, the County of Maricopa is the assessing and collecting authority for the Town of Youngtown, the Town is required to transmit a certified copy of this Resolution to the Assessor and Board of Supervisors of Maricopa County, Arizona by the third Monday in August;

NOW THEREFORE BE IT RESOLVED that a tax rate sufficient to provide funds for the annual expenses of the Agua Fria Ranch Street Lighting Improvement District within the Town of Youngtown, as set forth below, is hereby levied on all property, both real and personal, within the boundaries of said district, except such property which is, by law, exempt from taxation. Said levy shall not exceed \$.315 per \$100 assessed valuation.

BE IT FURTHER RESOLVED that certified copies of this Resolution shall be delivered to the Maricopa County Board of Supervisors and the Arizona Department of Revenue before the third Monday in August.

BE IT FURTHER RESOLVED that all resolutions and parts of resolutions in conflict with the provisions of this Resolution or any part of the Code adopted herein by reference are hereby repealed.

BE IT FURTHER RESOLVED if any section, subsection, sentence, clause, phrase or portion of this Resolution or any part of the Code adopted herein by reference, is for any reason held to be invalid or unconstitutional by the decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions thereof.

PASSED AND ADOPTED by the Mayor and Council of the Town of Youngtown, Maricopa County, Arizona, this 2nd day of July, 2020.

Michael LeVault, Mayor

ATTEST:

Nicole Smart, Town Clerk

APPROVED AS TO FORM:

Gust Rosenfeld, P.L.C, Town Attorneys
By Trish Stuhan

CERTIFICATION

I hereby certify that the foregoing Resolution No. 2020-14 was duly passed and adopted by the Common Council of the Town of Youngtown, Arizona, at a meeting held on the 2nd day of July, 2020, and the vote was _____ ayes and _____ nays.

Nicole Smart, Town Clerk

Exhibit A

Agua Fria Ranch Street Lighting Improvement District Fiscal Year 2020-2021

FY 2019 Actual Bill Amounts					Net Assessed Value
July	\$ 2,081.66		Actuals	23,922	\$ 7,980,464
August	\$ 2,052.45		Additional	\$ -	÷100
September	\$ 2,052.45		Admin Fee	\$ 1,196	\$ 79,804.64
October	\$ 2,057.30			\$ 25,117.62	0.3147
November	\$ 2,040.57				\$ 25,117.62
December	\$ 1,844.27				
January	\$ 2,023.44				
February	\$ 1,996.97				
March	\$ 1,838.13				
April	\$ 1,934.30				
May	\$ 2,000.00				
June	\$ 2,000.00				
Total	\$ 23,921.54				
(MAY-JUNE ARE ESTIMATES)					
Additional Lights					
Total Previous Year	\$ 23,921.54				
Number of Lights	212				
Cost/Light	\$ 112.84				
Number of New Lights	-				
Number of Months	-				
Projected Increase	\$ -				
Admin Fee	\$ -				
Total Add Lights	\$ -				
Admin Fee					
Actual					
\$ 23,922	X 5%=	\$ 1,196.08			