



**MINUTES OF THE REGULAR MEETING  
COMMON COUNCIL OF YOUNGTOWN, AZ  
12033 N. CLUBHOUSE SQUARE, TOWN COUNCIL CHAMBERS  
THURSDAY, NOVEMBER 1, 2018 – 5:30 P.M.**

1. **Call to Order:** Mayor LeVault called the meeting to order at 5:30 p.m.
2. **Roll Call:** Council present: Mayor Michael LeVault, Vice Mayor Charles Vickers, Council Members Judy Johnson, and June Miller. Councilmember Susan Hout joined the meeting telephonically.

Councilmembers Margaret Chittenden and Jack Duran were absent and excused.

Mayor LeVault noted that a quorum is established for transacting business.

Staff present: Town Manager Jeanne Blackman, Town Attorney Trish Stuhan, Town Clerk Mary Reynolds, Chief Financial Officer Jernon Kelly, Library Manager Heidi Speed, Community Development Manager Gregory Arrington and Community Development Coordinator Nicole Smart

3. **Pledge of Allegiance and Invocation:** Councilmember Miller led The Pledge and Councilmember Johnson gave the Invocation.

4. **Communication**

- A. **Communications from Council**

Mayor LeVault advised that the Councilmembers have been given a packet containing the Town Manager's annual review information and requested comments be submitted within a week so he can prepare information for an executive session on November 15<sup>th</sup>.

- B. **Communications from Staff**

Town Manager Blackman reviewed the Staff Report.

Town Clerk Reynolds reminded everyone that Early Voting is taking place in the Clubhouse until Friday at 4:00 p.m. and the polls will be open on Tuesday, November 6<sup>th</sup> for Election Day from 6:00 a.m. until 7:00 p.m.

5. **Response to Call to the Community**  
No response to Call to the Community.
6. **Citizens Comments/Appearances from the Floor**  
No citizen comments from the floor.

7. **Consent**

- A. **Approval of Minutes:** Regular meeting minutes of October 18, 2018

*Motion to approve the consent agenda as presented – Vice Mayor Vickers.*

*Second – Councilmember Johnson.*

***Motion passed unanimously on a voice vote with all Councilmembers in attendance voting.***

**8. Business:**

- A. Discussion and/or Action Re:** Resolution 18-22 memorializing the approval of the Minor General Plan Amendment for the Enclave Development to change the land use classification of approximately 4.5 acres of real property generally located at the Town's boundary located west of the intersection of Agua Fria Ranch Parkway and Green Drive, and north of Olive Avenue, from Commercial to Town Center Business District

Attorney Stuhan explained that a resolution of the Town Council is required by A.R.S. 9-461.06, H. With the Council approving this resolution this evening, the Minor General Plan Amendment for the Enclave off Olive will be finalized.

*Motion to approve Resolution 18-22 as presented – Councilmember Miller.*

*Second – Councilmember Johnson.*

***Motion passed unanimously on a voice vote will all Councilmembers in attendance voting.***

- B. Discussion and/or Action Re:** Approval of the Youngtown Public Library Resource Access and Attainment Policy

Library Manager Speed explained that this Policy is one of the requirements to apply for the State Grants in Aid Construction (SGIAC) grant to build an addition to the Library. Staff is requesting this Policy be adopted for submittal with the grant application.

*Motion to approve the Youngtown Public Library Resource Access and Attainment Policy – Councilmember Miller.*

*Second – Councilmember Johnson.*

***Motion passed unanimously on a voice vote with all Councilmembers in attendance voting.***

- C. Presentation and/or Discussion Re:** Update on the Youngtown 2025 Parks, Open Space, Trails and Recreation Public Forum held on October 30, 2018

Community Development Manager Arrington reviewed the update. This forum was designed to discuss the "Recreation Programming Priority Needs Assessment" and approximately 21 citizens attended, as well as Councilmembers and Town Staff. The emphasis of the meeting was for the citizens to determine the Regional Park amenities and security considerations for the adjacent property owners. Staff went over the goals of the program.

Community input consisted of the following comments:

**Recommended Recreational Amenities**

- A. Soccer Fields
- B. Baseball Fields
- C. Basketball Courts
- D. Football Fields
- E. Skate Park

- F. Tennis Court
- G. Aquatic Center
- H. Hiking Trails (hard and soft for ADA compliance)
- I. Volleyball
- J. Shade Structures
- K. Pickleball
- L. Playground for disabled youth
- M. Musical and educational playground
- N. Recreation Center
- O. Tree House w/bridge
- P. Waterfall w/overlook
- Q. Concessions
- R. Lighted sidewalks
- S. Movie night
- T. Food Trucks
- U. Restroom
- V. Marketing package
- W. Educational programs
- X. Theme Park concepts

#### **Security**

- A. Location of roadway
- B. Call boxes
- C. Hours of operation
- D. Possibility of additional law enforcement presence
- E. Additional maintenance
- F. Crime prevention through environmental design
- G. Two to six-foot rule
- H. CPTED.net
- I. Lighting
- J. Traffic calming nodes
- K. Park Ranger
- L. MCSO Sub-station

Community Development Manager Arrington explained that the next forum will include polling of the participants to determine the amenities that are most desired. It was encouraged that the Councilmembers attend the forum to participate in this process.

- D. Public Hearing, Discussion and/or Action Re:** Approval of Ordinance 18-13 amending the Code of Youngtown, Arizona, Title 17 Zoning, Chapter 17.04 General Provisions, Administration and Enforcement, by amending Section 17.04.030 Definitions; Amending Chapter 17.32 R-1 Multiple-Family Dwelling District, by amending Section 17.32.020 Use Regulations; amending Chapter 17.36 C-1 Commercial District, by amending Section 17.36.020 Use Regulations; amending Chapter 17.52 General Provisions, by adopting new Section 17.52.160 Homeless Shelters; amending Chapter 17.55 Religious Assemblies and Institutions, by amending Section 17.55.020 General; and amending Chapter 17.56 Special Uses and Temporary Buildings, by amending Section 17.56.010 Special Uses Enumerated; all related to regulations for homeless shelters in the Town. The effect of the text amendment will be to allow homeless shelters in the Town subject to zoning requirements. *This item was continued from the meeting of October 18, 2018*

Attorney Stuhan reviewed where we are in the process and the amendments to the proposed ordinance. These amendments include application requirements and requirements for notifying people staying at the facility of sexual offender reporting and code requirements. Possible locations of permitted shelters and the steps of the application process was discussed.

i. Open Public Hearing

Mayor LeVault opened the public hearing at 6:22 p.m.

ii. Close Public Hearing

Mayor LeVault closed the public hearing at 6:23 p.m.

iii. Possible action on Ordinance 18-13

*Motion to approve Ordinance 18-13 as presented – Councilmember Miller.*

*Second – Councilmember Johnson.*

***Motion passed unanimously on a voice vote will all Councilmembers in attendance voting.***

This ordinance will take effect in 30-days.

**E. Discussion and/or Action Re: Authorizing the Town Manager to increase the budget for the Street Light Improvement Project in an amount not to exceed \$300,000, to be paid from the Contingency account**

Town Manager Blackman explained that the cost of this project has come in over projection. The actual expenses to date were also reviewed. The funds to cover the overage are available in the Contingency account, therefore the request this evening is to pay for this overage from the Contingency account. The applications for the next round of Community Development Block Grant funds are due on December 6, 2018 and the Town intends to apply for \$500,000 to complete the sidewalk project.

Mayor LeVault commented that he is disappointed with where the project is, and that this project has been difficult from the beginning. His recommendation is to use funds from the Agua Fria Ranch LGIP Account, which is intended for improvements of infrastructure to the development, in part; Attorney Stuhan confirmed this would be an acceptable use of the funds.

*Motion to approve an increase in the budget for the Street Light Improvement Project in an amount not to exceed \$300,000 – Vice Mayor Vickers.*

*Second – Councilmember Johnson.*

***Motion passed unanimously on a voice vote with all Councilmembers in attendance voting.***

**F. Presentation Re: Recognition of Councilmember Judy Johnson for her Years of Service to the Town of Youngtown**

Mayor LeVault recognized Councilmember Johnson for her Eight Years of Service to the Town of Youngtown as a Councilmember with a proclamation honoring Councilmember Johnson.

Councilmember Hout thanked Councilmember Johnson for her support.

Councilmember Johnson thanked everyone and noted the accomplishments of the Council over the last 10-years.

Karen Haney-Duncan presented Councilmember Johnson with a bouquet of flowers and thanked her for her service.

**9. Call to Executive Session:**

No call to Executive Session.

**10. Future Agenda & Meetings**

A. There were no future agenda items brought forward.

B. The next Regular Meeting will be on November 15, 2018 at 5:30 p.m.

*Motion to Adjourn – Councilmember Miller.*

*Seconded –Vice Mayor Vickers.*

***Meeting Adjourned 6:46 p.m.***



Michael LeVault, Mayor

Attest:

  
Mary Reynolds, Town Clerk

Minutes approved at the November 15, 2018 regular meeting.