



## POLICIES



**Collection Time:** Please have your Parks & Sons barrel(s) out at the curb by 5:30 a.m. on your pick up days as trucks will start collecting at that time.



**Barrel Placement:** Barrels must be placed at the end of the curb with the front facing the street. Do not place barrels near anything that might be damaged by the automated arms (provide at least four feet of clearance in all directions). Placing barrels near obstacles may prevent your trash or recycling from being collected. *If collection is provided in a service alley behind your home, the front of the barrel should face your home with the handles facing toward the alley.*



**Multiple Barrels:** If you have two or more Parks & Sons barrels, please place them at the street spaced at least four feet apart to leave room for the automated arms to grasp the barrels.



**Containment:** Bag and tie all trash before placing in the barrel. **Do not bag your recyclables.** All trash and recycling must be contained in your barrel(s) provided to you by Parks & Sons and cannot protrude more than one foot beyond the barrel. **Refuse not contained in your barrel(s) will not be collected and overfilled barrels will not be serviced!** Customers will be required to partially empty overfilled barrels and a truck will not return until the next regularly scheduled collection day.



**Unacceptable Waste:** Remodeling or construction debris, dirt, rocks, cement, or roofing shingles cannot be taken with the regular collection. If you need to dispose of these types of items, please contact Customer Service to make special arrangements (additional charges will apply).



**Hazardous Waste:** Materials such as motor oils, tires, car batteries, chemicals, and paint cannot be placed in the regular trash as they are considered hazardous. For proper disposal methods, contact Customer Service or visit us online at [parksandsons.com/hazardous](http://parksandsons.com/hazardous).



**Large/Bulk Item Disposal:** If you have an excessive amount of trash or large items to be disposed of that will not fit in your barrel, contact Customer Service to arrange for a special pick up and pricing.

## BILLING



**Payment:** Balances not paid by the date indicated on the invoice may result in service being suspended and/or terminated. Once stopped for non-payment, there will be a fee to resume service.



**Service changes:** Modifications to your service must be requested in person, over the phone, or in writing. Contact Customer Service in advance as you will continue to be billed until such notification is received and processed.

## HOLIDAY SCHEDULE

Please see the calendars below for observed holidays that may affect your regular collection schedule.

### New Years - Tuesday, January 1

MON	TUE	WED	THU	FRI	SAT
12/31	1/1	1/2	1/3	1/4	1/5
	→	→	→	→	→

### Memorial Day - Monday, May 27

MON	TUE	WED	THU	FRI	SAT
5/27	5/28	5/29	5/30	5/31	6/1
→	→	→	→	→	→

### Independence Day - Thursday, July 4

MON	TUE	WED	THU	FRI	SAT
7/1	7/2	7/3	7/4	7/5	7/6
			→	→	

### Labor Day - Monday, September 2

MON	TUE	WED	THU	FRI	SAT
9/2	9/3	9/4	9/5	9/6	9/7
→	→	→	→	→	→

### Thanksgiving - Thursday, November 28

MON	TUE	WED	THU	FRI	SAT
11/25	11/26	11/27	11/28	11/29	11/30
			→	→	

### Christmas - Wednesday, December 25

MON	TUE	WED	THU	FRI	SAT
12/23	12/24	12/25	12/26	12/27	12/28
		→	→	→	

### New Years - Wednesday, January 1, 2020

MON	TUE	WED	THU	FRI	SAT
12/30	12/31	1/1	1/2	1/3	1/4
		→	→	→	

Service days that fall on or after a recognized holiday will be delayed one day that week. Service days that fall before a recognized holiday are not affected and will remain on schedule.

**If a holiday is not mentioned in the schedule, your collection will not be affected.**

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# COMMINGLED RECYCLING PROGRAM

## PAPER (PAPEL)



Newspaper, junkmail, envelopes  
Magazines, catalogs, paper bags  
Telephone books

## PLASTICS (PLASTICOS)



Plastic cups, bottles, jugs, cartons  
Styrofoam cups, containers  
Look for triangle with 1 through 7

## GLASS (VIDRIO)



Food jars  
Beverage bottles

## CARDBOARD (CARTÓN)



Cardboard without packing materials  
Chipboard  
Boxes

## ALUMINUM & TIN (ALUMINIO)



Aluminum, steel, tin cans  
Aerosol cans (must be empty)  
Foil and foil baking pans



## Recyclables Preparation

Please use this guide to assist you in properly preparing and disposing of your recyclable items. If you have any questions, please feel free to contact Customer Service.



Recyclables need to be relatively clean, dry, and empty. Examples of this include a mayonnaise jar wiped clean of residue with a spatula or emptying a soda bottle completely in the sink.



Lightly rinse the recyclable container, if necessary, to remove food particles. Please be conscientious of your water use while rinsing the containers – recyclables do not need to be run through a dishwasher, but simply cleaned of most residue.



Remove non-recyclable material from the items (such as plastic cereal inserts). Plastic and metal caps and labels do not need to be removed from the recyclables.



**Do not place recyclables in plastic bags** – they should be uncontained when placed in your recycle container(s). Continue to bag and tie your trash placed in trash receptacles as doing so will help contain odors and reduce pests.



Recycling receptacles must be out for collection the previous night or no later than 5:30 am the day of service.

## Non-Recyclable Items

- Household trash
- Plastic bags
- Paper towels, napkins, facial tissues, diapers
- Hazardous waste containers
- Construction waste, wood
- Appliances
- Landscaping, yard clippings, trimmings
- Vehicle parts



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