BUSINESS LICENSE APPLICATION

12030 Clubhouse Square • Youngtown, Arizona 85363
Phone 623-933-8286 • FAX 623-933-5951 •www.youngtownaz.org

This application must be filed with the Town Clerk's Office prior to engaging in business in the Town of Youngtown.

Application fees are non-refundable. **Copy of AZ Tax License must be attached.**

Check all that Apply	New Business	**Fees:**	**Start Date:**
	New Owner of Existing Business	First Time Application Fee: $25.00 in addition to yearly fee	
	Name Change		**State Sales Tax No:**
	Location Change		
	Home Based Business	Home Based - $60.00/yr.	**Contractor's ROC #**
	Store Front Business	Store Front - $100.00/yr.	
	Transient Business	Transient - $60.00/yr.	

Section I: Business Information:

Business Name (Company or DBA)   Legal Business Name (If different from business name)

Business Location Address   Ste. #   Mailing Address (if different from location)   Ste. #

City   State   Zip Code   City   State   Zip Code

State of Arizona TPT Tax License # _____ *(Copy of AZ Tax License Must Be Attached)*

Business Phone ( ) _____ Email Address:

Business Type	◯ Retail ◯Amusement ◯ Contractor ◯ Restaurant/Bar ◯ Manufacturer ◯ Hotel/Motel ◯ Distribution Center
	◯ Medical/Dental ◯ Commercial Rental (# of units _____) ◯ Other
	Describe nature of business: Hazardous Materials ◯ Yes ◯ No Alarm System ◯ Yes ◯ No

Section II: Contact Information

24-hour local contact information is required by Maricopa County Sheriff's Office for use in the event of an emergency. This person must be a key holder, and able to respond after hours to the physical business location if necessary.

1. Local Emergency Contact Name _____   Alarm Company _____
   Phone: _____   Phone: _____

Section III: Ownership and Premise Information

◯ Individual/Sole Proprietor ◯ Corporation ◯ LLC ◯ Gen. Partnership ◯ Limited Partnership | # of Employees:

Owners, Partners, LLC, Members or Officers (attach separate sheet of paper for additional names)	Name: _____
	Address: _____
	Phone: _____ Driver's License # _____
	Name: _____
	Address: _____
	Phone: _____ Driver's License # _____
Property Manager Information	Name:
	Address:

Section IV: Store Front & Home Based Business Inspection Approvals

If you wish to establish a **STORE FRONT** or **HOME BASED** business in the Town Of Youngtown your property must be inspected by Youngtown Code Enforcement, Youngtown Building Inspector & SCFD Fire Marshall. All inspections must be approved prior to the issuance of business license.

( ) APPROVED ( )DENIED   CODE COMPLIANCE OFFICER: _____ DATE: _____
( ) APPROVED ( )DENIED   BUILDING INSPECTOR: _____ _____ DATE: _____
( ) APPROVED ( )DENIED   FIRE DEPARTMENT: _____ DATE: _____

This issuance of this Business License shall not be deemed to legalize any act, which otherwise may be in violation of the law, including the Town's zoning codes, or to exempt any person from any penalty of such violation.
Your Business License will be mailed after receipt of payment of the fees indicated above. Payment may be made by check, cash or money order.

This Business License must be renewed annually. A penalty of $25 may be assessed to a business that fails to renew annual Business License within thirty (30) days after expiration date.

If you have any questions please call the Town Clerk's Office at 623-933-8286.

I declare, under penalty of perjury that the statements made in this application are true and correct to the best of my knowledge.

_____
Printed Name

_____
Signature of Owner/Representative

_____
Title   Date