



MINUTES OF REGULAR MEETING OF THE COMMON COUNCIL OF YOUNGTOWN, AZ
THURSDAY, February 7, 2013, TOWN CLUBHOUSE SQUARE, 12033 CLUBHOUSE SQUARE

Call to Order: Mayor LeVault at 6:45 p.m.

Roll Call Council present: Mayor Michael LeVault, Vice Mayor Jacob Duran, Councilmembers Margaret Chittenden, Dorena Mello, Shirley Gustafson, Susan MacKay and Judy Johnson.
Staff present: Town Manager Lloyce Robinson, Town Attorney Kelly Schwab, Finance Officer Jackie Hoffman, Finance Manager Karen Sypniewski, Public Safety Manager Mike Kessler, Economic Development Manager Gayle Cooper, Deputy Town Clerk Stacy Anderson and Town Clerk/Treasurer Diane Cordova.

Pledge of Allegiance and Invocation: Mayor LeVault led the Pledge of Allegiance and Councilmember Mello offered the invocation.

Communications: Comments, Commendations and Presentations by Mayor, Council Members, staff or members of the public. The Council may not propose, discuss, deliberate or take any legal action on the information presented pursuant to A.R.S. 38-431.02.

B. Communications from Staff:

Town Manager Robinson

- We're conducting interviews for the Public Works position; conducted one via Skype with a gentleman from Chicago, IL. We held four more on Tuesday with unanimous decision for Marty Mosbrucker. Mr. Mosbrucker worked for Pebble Creek for 12 years and left last October 2012. His first day of employment will be Monday, February 11th 2013.
- Jackie Hoffman, Karen Sypniewski and I will be attending the AzMT Conference on February 13th & 14th, 2013.
- I attended the Dog Park Meeting on Saturday; met with Tim Quinn for a possible sketch on the dog park.
- Met with Dr. Kathryn French regarding a Fountain Hills intergovernmental agreement.
- Our Town Clerk, Diane Cordova accepted the added responsibilities of coordinating the Public Works personnel in the interim. She met with the crew at 6:00 a.m. Monday morning and is taking questions on the operational side of the organization.
- We have started the budget process with the Department Heads. We are not putting new projects on the budget but will be going forward with economic development.
- The Peoria re-alignment and downtown renovation grants that staff has been working on are due. On the Peoria Realignment Project, the Town Attorneys are advising us that the SCTAP monies are not worth going after.
- On Saturday, February 8th we are holding the Youngtown Government Sale and the Library Grand Opening.
- The Library opened on Monday and it looks great. Library Manager Heidi Speed did a beautiful job in the layout. I am very proud of the staff.
- The AARP Health Fair is scheduled for February 16, 2013.
- I would like to introduce Karen Sypniewski as the new Finance Manager; she is doing a great job and she is set to go.

Councilmember Johnson

- Is Paula Moloff, Grants Writer going to continue employment to seek out grants for the Community Garden and the Dog Park?

Town Manager Robinson

- Paula will be here until the end of February 2013.
- CDBG funds cannot be used for a Community Garden or a Dog Park Project.

Public Safety Manager Kessler

- Just a reminder that the Town Clean-up is also this Saturday at the Public Works yard.

Economic Development Manager Cooper

- We submitted the final approval for the website and I met with a potential clients.

MCSO Lt. Booker (report attached)

- Report on the month of January 2013; MCSO responded to calls for assistance or observed a total of 350 situation requiring intervention or response. Of those service indicators 189 were deputy-initiated on-view activity and 161 were citizen requests for service. The Town is doing well with only 2 violent crimes considering the surrounding area. Crimes against persons were 3 and relatively low. We would like to see that number as zero if possible. Arrests for juveniles were down because the word has gotten out about the parks closing at 10:00 p.m.

Councilmember Chittenden

- It is good to see the speed trailer out on 111th Avenue to 113th Avenue.

- Lt. Booker, when is the Citizen's Academy starting up again?

A. Communications from Council:

Mayor LeVault

- Maricopa Associations of Government (MAG) is considering bringing the City of Maricopa to the table as a voting seat. Their Council voted 3 to 4 to join MAG.
- On March 21st MAG will be taking field trip with public officials to Mexico to make lead way for the State of Arizona to become a more profitable trading partner with Mexico.
- COMPASS - Corridor Optimization and Access Management Plan and System Study continues their study. It begins at the State Route 303 Loop and ends at the Willetta Street intersection in Phoenix. It passes through portions of Surprise, El Mirage, Youngtown, Peoria, Glendale, Phoenix and Maricopa County. The corridor is operated and maintained by ADOT.

Councilmember Chittenden

- Need prayers for the fallen officer out of the Los Angeles Police Department.
- We had a good meeting for the Dog Park Committee this past Saturday. Thank you Lloyce for attending. BMO Harris Bank was there to show us how to set goals; our goal is to open this fall. The Dog Park Committee will be at the Health Fair on February 16th. There are currently six local businesses that are assisting us by placing out donation jars.

Councilmember Johnson

- Friends of the Library need new additional membership; membership fees for the year are only \$10.00.

B. Consent Agenda:

- A. Consideration and Action on Meeting Minutes: Regular Meeting Minutes of January 17, 2013 and Work Session Minutes of January 12, 2013.**

Motion to approve Consent Agenda - Councilmember Johnson

Second – Vice Mayor Duran

Motion passed on a voice vote

5. Business

- A. Presentation: Honoring Financial Officer Jackie Hoffman on her retirement.**

Town Manager Robinson

- Thank you Jackie for the last 12 years of dedicated service to the Town of Youngtown. We may not have agreed all the time, but we got a lot accomplished. In the beginning, Jackie was my only resource to reconstruct the Town's financial picture. Presented to Jackie in honor of her service was a silver necklace with her initials along with embossed stationary.

Councilmember Chittenden

- Thank you Jackie for helping me with the budget process.

Mayor LeVault

- Thank you Jackie, the last 5 – 6 years there has been a huge progress in the financial success of the Town. You were a big part of the war and the process; Karen you have some big shoes to fill. Lots of luck, God bless you and enjoy Prescott Valley.

Deputy Town Clerk Anderson

- In honor of Jackie Hoffman's retirement there is an open house invitation to everyone Friday, February 15, 2013 10 -11 a.m. come by and give Jackie a last warm goodbye.

- B. Presentation: Maricopa County Sheriff's Office (MCSO) Police Report (Presentation Attached)**

Town Manager Robinson

- The Annual MCSO Policing Services covers December 2011 thru December 2012. All action plans have been completed; Equipment disbursement is at 95%, almost completed. Some of the equipment disbursements were retained for Town use, on-line auction, public bids and/or donated. As far as inventory, we have 1 vehicle, a Jetta, 3 armory (guns); 21 cameras, 4 Tasers and 11 bicycles. Some of these items will be sold at the Youngtown Government Public Sale on February 9, 2013. Five courts cases currently working on with Maricopa County Attorney's Office are to be adjudicated. The financial actuals came in for Youngtown Public Safety which includes Code Enforcement, Police Department severance and Transition Team costs at \$302,746 and \$752,897 for MCSO.

Councilmember Mello

- Are these figures over a period of two years? Did we spend more money, save or breakeven?

Town Manager Robinson

- We did not exceed budget.

Mayor LeVault

- We came in under budget; these figures are budget-vs-actual. We had Chief McDonald report to Council that "We are merely guarding the walls." The old situation was not safe for our officers or our residents. We have provided the best possible law enforcement to our residents with no liability to the Town.

Financial Officer Hoffman

- Keep in mind that the figures reflect the combined costs for Code Enforcement, the Transition Team and the Police Administration staff. Going forward the only cost will be MCSO and Code Enforcement.

- C. Discussion and/or Action re: Approval contract with Grant Anderson, Independent Contractor, providing project management services not to exceed \$65 per hour effective February 11, 2013.

Town Manager Robinson

- Grant Anderson represents us in all MAG transportation committee meetings. He has been very successful with MAG on the bike/ped grant. He has assisted us on the CDBG Peoria Avenue Re-alignment and on the redevelopment district. I lean on him for his expertise. As an independent consultant we will only supply information, no resources. He will continue to work as an independent contractor with Willdan Engineering Services providing engineering services to us.

Mayor LeVault

- I have set in many meetings with Grant and have witnessed his innovative ability. It is good to have him at the table here and at MAG.

Councilmember Johnson

- Grant has Youngtown's best interest at heart. He is always looking out for us and is part of us.

Councilmember Mello

- He is greatly respected by other municipalities.

Town Manager Robinson

- He has been around a long time and has many contacts. We are very fortunate to have him.

Motion to approve Grant Anderson as Independent Contractor providing Project Management Services for the amount not to exceed \$65 per hour effective February 11, 2013.

Councilmember Mello

Second – Vice Mayor Duran

Motion passed on a voice vote

- D. Discussion and/or Action re: Approval of Resolution 13-05 designating Alternate Trustee Karen Sypniewski Finance Manager, to serve on the Board of Trustees to the AzMT effective February 16, 2013.

Town Manager Robinson

- This is a housekeeping item due to the retirement of Jackie Hoffman.

Motion to approve Resolution 13-05 designating Alternate Trustee Karen Sypniewski Finance Manager, to serve on the Board of Trustees to the AzMT effective February 16, 2013.

Councilmember Johnson

Second – Councilmember Chittenden

Motion passed on a voice vote

7. Call for Executive Session

None

8. Citizens Comments/Apearances from the floor:

None

9. Future Agenda & Meetings:

- A. There may be discussion of whether to place an item on a future agenda and the date, but not the merits of the item.
- B. Announcement of next Regular Meeting: Thursday, February 21, 2013 at 7:00 p.m.

Adjournment

Motion to adjourn – Councilmember Mello

Second – Vice Mayor Duran

Meeting Adjourned at 8:05 p.m.



Michael LeVauit, Mayor

Attest:



Diane Cordova, Town Clerk/Treasurer

Minutes approved at March 7, 2013 regular meeting.