



MINUTES OF REGULAR MEETING OF THE COMMON COUNCIL OF YOUNGTOWN, AZ

THURSDAY, October 4, 2012, TOWN CLUBHOUSE, 12033 CLUBHOUSE SQUARE

1. **Call to Order** Mayor LeVault called the meeting to order at 7:19 p.m.
2. **Roll Call** Council present: Mayor Michael LeVault, Vice Mayor Duran, Councilmembers Margaret Chittenden, Dorena Mello, Shirley Gustafson, Susan MacKay. Absent Councilmember Judy Johnson.
Staff present: Town Manager Lloyce Robinson, Town Attorney Kelly Schwab, Finance Officer Jackie Hoffman, Public Safety Manager Mike Kessler, Library Manager Heidi Speed, Public Works Manager/Building Official Jim Fox, Programs Projects Grants Manager Mark Hannah, and Town Clerk/Treasurer Diane Cordova.
3. **Pledge of Allegiance and Invocation:** Vice Mayor Duran led the Pledge of Allegiance and offered the Invocation.
4. **Communications:** Comments, Commendations and Presentations by Mayor, Council Members, staff or members of the public.
The Council may not propose, discuss, deliberate or take any legal action on the information presented pursuant to A.R.S. 38-431.02.

A. Communication from Council

Mayor LeVault

- I attended the West Valley Mayors' Meeting. Mayors from Cities of Buckeye, Surprise, Litchfield Park and Avondale were in attendance. Many questions were asked about our previous police department, the mining issue, and how has the town achieved its financial goals. Many people are paying attention to us. My hats off to Council and staff for a job well done.
- Youngtown's G.A.I.N. is scheduled for this Saturday, October 6, 2012 from 2:00 p.m. to 6:00 p.m.

Councilmember Chittenden

- Yes, everyone has done a great job, from council to staff.
- Good to see there are many businesses getting involved with the Town's G.A.I.N. event this year.
- The Dog Park Committee will be having a table. Two Dog Park Committee meetings scheduled; October 13 and October 20, 2012.
- The Youngtown Clubs Fall Festival is October 27, 2012.

Councilmember Mello

- As part of the Community Development Advisory Committee (CDAC), we are developing a template on evaluating and scoring a grant application.
- Disappointed to hear that Youngtown missed out on two grants. We will have to wait until the next grant process.
- Small Cities Transportation Assistance Program (SCTAP) had lots of funding that no one was made aware of.

Town Manager Robinson (report attached)

- We came across a Daily News Sun Newspaper published October 30, 1989 reporting a 35th Anniversary Salute to Youngtown. Post Office opened in 1960; the present building safety building was originally the Youngtown Library; a ravine was scooped out on seven acres of land and a sign, "Lake Maricopa" was put up. The lake was completed in 1955. Town officials had trouble keeping the lake filled; in 1962 there was an objection to the cost of keeping Maricopa Lake so a decision was made to let the lake dry up. Two years later the Town Council voted to refill the lake. By 1965 the lake was lined with bentonite to prevent seepage and filled with water. In 1987 the lake was reconstructed and refilled at a cost of \$300,000. Many interesting articles to read about in this edition. We had copies printed so anyone that would like to check the newspaper out can, see Town Clerk Cordova and we will place a copy with Library Manager Speed. The original newspaper will be kept for historical archives.
- I've given Council a calendar of my monthly report. Some of the projects I've been working on; Agua Fria River Corridor plan; webinar on upgrading the Town's website; attended a tax hearing on rental taxes. Our Tax Auditor, Al Holler did a great job.

Public Works Manager, Jim Fox

- There was a theft that took place at Uribe Park. Someone cut the lock and stole the back-flow device that operates the sprinkler water valve. The weight of the brass and copper that the thief probably would get out of it is \$20.00. The damages and the replacement cost are far greater.

5. Consent Agenda

- A. Consideration and Action on Meeting Minutes; Work Session Meeting Minutes of September 20, 2012 and Regular Council Meeting of September 20, 2012.

Motion to approve Consent Agenda – Councilmember Chittenden
 Second – Vice Mayor Duran
 Motion passed on a voice vote

6. Business

- A. Discussion and/or Action Re: Approval of Fire Flow Change Order #3 B&F Contract for \$30,720.
 Public Works Manager, Fox

- There have been additional unforeseen situations arise including existing waterlines not in locations as marked, existing waterlines too shallow for looping tie-ins, existing waterlines too small for adequate fire flow volume, additional utilities in the way where dipping under utilities is required. I recommend revising the contract amount by \$30,720 to enhance the completion of the fire flow project.

Motion to approve Fire Flow Change Order # 3 B&F Contract for \$30,720.00 – Councilmember Mello
 Second – Councilmember Gustafson
 Motion passed on a voice vote

- C. Discussion and/or Action Re: Approval of Ordinance 12-10, Amending the Code of Youngtown, Arizona, Title 2 Administration and Personnel, Chapter 2.36 Personnel System, by adding new Section 2.36.50 background checks; fingerprints granting the Arizona Department of Public Safety the authority to process fingerprint cards required under A.R.S. § 41-1750 and Public Law 92-544.

Town Manager Robinson

- This ordinance is another tool in the process of completing background checks on employees and volunteers. We presently have a certified Police Officer, Mike Kessler, who can do the fingerprinting. Fingerprints are then submitted to Department of Public Safety (DPS) to submit to the Federal Bureau of Investigation (FBI) to complete a background check.

Mayor LeVault

- This ordinance is a housekeeping action.

Councilmember Chittenden

- Didn't we already do a fingerprinting ordinance?

Councilmember Mello

- That's right we did a fingerprint ordinance just a few months ago.

Town Clerk Cordova

- Councilmembers, the one that you are referring to, Title 5, Business License Fingerprinting was an ordinance for the massage establishment applicants. Ordinance 12-10 references fingerprinting for Title 2 Administrative and personnel, employees and volunteers fingerprinting.

Attorney Schwab

- Volunteers also carry liability. This ordinance is to setup procedures to follow for background check. DPS can process a background check after fingerprints are supplied.

Councilmember Chittenden

- Can't we charge for fingerprinting? Do you think that Councilmembers should be fingerprinted and have a background check done?

Attorney Schwab

- No other municipality does this. Councilmembers are elected by the people.

Motion to approve Ordinance 12-10, Amending the Code of Youngtown, Arizona, Title 2 Administration and Personnel, Chapter 2.36 Personnel System, by adding new Section 2.36.50 background checks; fingerprints granting the Arizona Department of Public Safety the authority to process fingerprint cards required under A.R.S. § 41-1750 and Public Law 92-544. – Councilmember Chittenden

Second – Councilmember MacKay

Motion passed on a voice vote

A. **Presentation: PowerPoint Overview of Fire Flow Project**
Public Works Manager Fox (PowerPoint attached)

- Like to report that all water pipes are in.; all fire hydrants are installed; next is street asphalt. Last summer Phase 1 completed 9 hydrants with 3,930 linear feet of new pipe. This summer's Phases 2, 3 & 4 completed 46 hydrants with 13,712 linear feet of new pipe; a total of 55 new hydrants and 17,642 linear feet of new water pipe. This is a huge accomplishment for the Town of Youngtown. The total cost was \$1,731,532, of which 87% was funded by Community Development Block Grants (CDBG) funding and 13% was funded by local funds. The contractor, B&F Contracting is warranting the project for one year. EPCOR Water will continue to maintain and service the system.

Mayor LeVault

- This is a very huge improvement for the Town of Youngtown; a legacy to leave behind. I want to thank Mark Hannah for getting the CDBG funding for this project.

Town Manager Robinson

- There will be a celebration, "The Grand Flow", to commemorate the Fire Flow project on October 24, 2012 at 9:00 a.m. We will be inviting Community Development Advisory Committee (CDAC) members to attend as well as other dignitaries.

Councilmember Mello

- Can we get Sun City Fire Department (SCFD) Chief Haner to write a letter to CDAC acknowledging the importance of safety and compliance that the Town of Youngtown now has due to the funding received to the fire flow project.

7. **Call for Executive Session**

None needed

8. **Future Agenda & Meetings:**

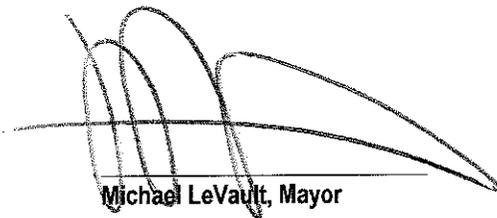
Announcement of next Meeting: Thursday, October 4, 2012, Work Session at 6:30 p.m. and Regular Meeting immediately following.

9. **Response to Call to the Community**

None

Adjournment.

Motion to adjourn – Councilmember Mello
Second – Vice Mayor Duran
Meeting adjourned at 8:56 p.m.



Michael LeVault, Mayor

Attest:



Diane Cordova, Town Clerk/Treasurer

Minutes approved at October 18, 2012 regular meeting