



## MINUTES OF REGULAR MEETING OF THE COMMON COUNCIL OF YOUNGTOWN, AZ

THURSDAY, April 19, 2012, TOWN CLUBHOUSE, 12033 CLUBHOUSE SQUARE

1. Call to Order Mayor LeVault called the meeting to order at 6:58 p.m.
2. Roll Call Council present: Mayor Michael LeVault, Vice Mayor Jacob Duran, Councilmembers Margaret Chittenden, Dorena Mello, Shirley Gustafson, Susan MacKay, and Judy Johnson.  
Staff present: Town Manager Lloyce Robinson, Town Attorney Michelle Swann, Public Safety Manager Michael Kessler, Finance Officer Jackie Hoffman, Public Works Manager Jim Fox, Library Museum Manager Heidi Speed, Court Administrator Virginia Bermudez, Programs Projects Grants Manager Mark Hannah, Town Clerk/Treasurer Letty Goldberg.
3. Pledge of Allegiance and Invocation Pledge led by Public Safety Manager Kessler. Invocation offered by Pastor Charles Ring.
4. Communications:
  - A. Communications from Council

Mayor LeVault

    - The water company set out five years ago to improve Fire Flow in Youngtown, Phase 1 Sun City and Peoria to upgrade the infrastructure up to current International Code. The Arizona Corporation voted down the request based on testimony from the Sun City Taxpayers Association whose members didn't want to pay another \$1.25 per month. We appealed but were again turned down. The Town decided to search for funding. Through Community Development Block Grants (CDBG) Phase 1 was funded and is now in the ground. Phase 2 is funded for the current Fiscal Year and Phases 3 and 4 have been funded for completion in Fiscal Year 2012-2013. Phases 2, 3 and 4 are on an accelerated track and the total project should be completed by late summer. Hats off to Councilmember Mello and staff for moving this project forward.
    - Town Manager Robinson and I went on a field trip to Guadalupe to meet with the Small Towns and Cities Coalition. This is comprised of municipalities that have a population of 15,000 or less. We are working on the scope, direction, and organization of this coalition. Combined we represent about 50,000 residents. We are hoping that this will give us greater impact with Maricopa Association of Governments (MAG) and the State Legislature. Ninety eight percent of the funding is gobbled up by the larger cities. We are hoping this will give us greater clout in getting some of these resources.
    - Mayor's Town Hall meeting will be Saturday, May 26, 2012, at 9 a.m. in the Clubhouse. Residents are invited to come and ask questions regarding the Town.

Councilmember Mello

    - Hats off to staff for working on CDBG projects. The Town has a track record of getting projects done. Currently the County is in violation of the 1.5 rule. Community Development currently has \$800,000 in unallocated funds that with Board of Supervisor approval will advance to Youngtown for the Phase 3 and 4 Fire Flow Project so that Phases 2, 3 and 4 can be completed before the end of the Federal Fiscal Year. We would be helping the County out. We hope to have the project completed by the end of August.
    - I have mentioned previously that I volunteered to serve on a CDAC subcommittee on Home funding. Youngtown never had the staff to administer a Home program for such activities as owner down payment program, renovations and repairs. The subcommittee recommended that Home programs be centralized to allow more access to Home funds. The committee has been asked for a process to implement the project.

Councilmember Chittenden

    - I appreciate serving as the Alternate Representative to CDAC. I have learned a lot and I enjoy going to the meetings. There are only a few people that speak up.

Councilmember Gustafson

    - As former CDAC Representative I want to thank Councilmember Mello and Grants Manager Hannah. Good job!

B. Communications from Staff: Town Manager's Report, Fire Department Report  
Town Manager Robinson

- We held our fourth budget briefing on Monday. Citizens Tax Advisory Committee (CTAC) members were invited to attend the meetings to observe how the Town develops a budget.
- On June 7 Council will be asked to vote on the Town's Tentative Budget. On May 3 we will be bringing several contracts to Council for approval as part of the budget process.
- We are very excited to be part of a newly formed medical insurance pool (Trust). Our quotes for medical benefits came in with a minor increase but the Trust will still save us money.
- I met with Lt. Ken Booker and the Sheriff's Office has started strong enforcement of the river bottom. Five tickets have been issued for criminal trespass. Dumping in the river bottom continues to be a problem. Public Works Manager Jim Fox said there are more than 50 tires that have been dumped on our side of the river near QT and Uribe Park. The dumpers place them in trees and shrubs so they are hard to see from above.

Grants Manager Hannah

- HB 2826 calling for consolidated elections has passed the State Senate. We don't know how it will affect special elections.
- Several inquiries and applications for the Youngtown Posse have been forwarded to the Sheriff's Office.

Library Manager Speed

- The Library continues to offer story time for two to five year-olds every Tuesday morning. Reminder that the Library is open on Saturdays from 10 a.m. to 2 p.m. We found a good home for Dewey.
- County Library District is sponsoring a live concert on May 30<sup>th</sup> for our younger Library patrons.

Public Safety Manager Kessler

- Saturday, April 28, 2012 is time to dispose of drugs that have expired or are no longer being used. They can be brought to the Public Safety Station between the hours of 10 a.m. and
- Code Enforcement has established a process for responding to barking dog calls and prepared information for our residents on what to do. The information will be available in the Village Reporter and on the Town website. On first complaint the dog owner will receive an advisory. The complainant will be asked to keep a log of when the dog barks. The complainant will be asked to testify in Court.

Vice Mayor Duran

- How do you stop people from walking at 4 or 5 a.m. and disturbing your dogs?

Councilmember Mello

- My neighbors like it when my dogs bark. It lets them know someone is there.

Public Works Manager Fox

- We are working on bids for several contracts that we will be bringing to Council for approval in May. Contracts are for janitorial services, engineering services, and street repairs.

Deputy Chief Olson, Sun City Fire District

- You have copies of the March Fire District report for Youngtown (copy attached). This is turning into a busy year for us.
- I want to echo what the Mayor said about Fire Flow. It is a huge deal for us. We didn't think that we'd see that for years. Kudos for your Council and Staff for pursuing this.
- A new Fire Marshal has been appointed and we will introduce him at a future meeting.

Public Safety Officer Kessler

- Former Police Chief Terry McDonald nominated me for an Elks Club Award from the Sun City Chapter. I have since been nominated for an award at the state level. The award will be presented in May. Chief McDonald told them about the day I arrested a burglar who had been stealing batteries and tried to steal a school bus, and before I completed that arrest, we received a call of a bank robbery on Grand Avenue in Sun City. When I arrived I apprehended the get-away driver. Then I was first on the scene for a suicide call. I was able to persuade the person to put down his gun and not shoot me or him.

5. Consent Agenda:

- A. Consideration and Action on Meeting Minutes: Budget Briefing Minutes of April 2, 2012; Budget Briefing Minutes of April 3, 2012; Minutes of April 5, 2012 Work Session and Regular Meeting.

Motion to approve Consent Agenda – Councilmember Chittenden  
Second – Councilmember Gustafson

Motion passed unanimously on a voice vote.

6. Business

A. **Presenting a Proclamation:** Declaring Mr. James Skiver an official Youngtown Poet Laureate. (Speed)  
Mayor LeVault introduced Mr. Skiver, then read the Proclamation and presented Mr. Skiver with a copy of the Proclamation.  
(Copy attached)

B. **Presenting a Proclamation:** Declaring the month of May Building Safety Month. (Fox)  
Public Works Manager Fox

- Building codes have a long history, back to the Code of Hammurabi. It stated that if a builder builds a house and the house falls down and kills the owner, the builder shall be put to death. Building codes are meant to protect the residents in their homes and in public places.

Mayor LeVault read from the Proclamation (copy attached).

7. Citizens Comments/Appearances from the floor:

June Miller, Youngtown resident

- I had the pleasure and displeasure of attending the Arizona Corporation Commission's hearing. Mayor Mike LeVault was there. He said we'll find a way. Mark Hannah wrote the grants and Councilmember Mello ushered them through the CDAC process for approval. I've been sweating bullets for fear that my insurance company would raise my rates because my neighborhood has inadequate water pressure for fire flow. I'm on the south end of Town and I'm so excited. I want to thank Mike, Mark and Dorena. This is a real gift to the Town.

8. Future Agenda & Meetings:

- A. There may be discussion of whether to place an item on a future agenda and the date, but not the merits of the item.  
Councilmember Johnson requested a Work Session on updates/grants for Dog Park and Community Garden.  
Councilmember Chittenden requested a Work Session on the budget for May 3, 2012
- B. Announcement of next Regular Meeting: Thursday, May 3, 2012 at 7:00 p.m.

6. Business (continued)

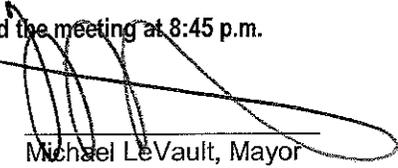
C. **Call for motion to convene into Executive Session in Town Hall Conference Room:**

1. Pursuant to A.R.S. § 38-431.03(A) (4) for discussion or legal advice with the Town Attorney regarding authority of Town Council and Town Manager in matters involving Town personnel.
2. Adjourn Executive Session.  
Motion to adjourn to Executive Session – Councilmember MacKay  
Second – Vice Mayor Duran  
Motion passed unanimously on a voice vote.

**Motion to adjourn Executive Session – Councilmember MacKay**  
**Second – Councilmember Mello**  
**Meeting adjourned at 8:42 p.m.**

**Adjournment.**

There being no further business, Mayor LeVault adjourned the meeting at 8:45 p.m.

  
Michael LeVault, Mayor

**Attest:**

  
Letty Goldberg, Town Clerk/Treasurer

Minutes approved at May 3, 2012 regular meeting