MINUTES OF REGULAR MEETING OF THE COMMON COUNCIL OF YOUNGTOWN, AZ

THURSDAY, May 5, 2011, TOWN CLUBHOUSE, 12033 CLUBHOUSE SQUARE

1. Call to Order Meeting called to order by Mayor LeVault at 6:17 p.m.
2. Roll Call Council present: Mayor Michael LeVault, Vice Mayor Jacob Duran, Councilmembers Margaret Chittenden, Dorena Mello, Shirley Oglesby, Susan MacKay, and Judy Johnson.
   Staff present: Town Manager Lloyce Robinson, Town Attorney Michelle Swann, Police Chief Terry McDonald, Public Works Manager Mark Hannah, Finance Officer Jackie Hoffman, and Town Clerk/Treasurer Letty Goldberg.
3. Pledge of Allegiance and Invocation Pledge led by Councilmember Johnson. Invocation offered by Pastor Charles Ring.
4. Communications:
   A. Communications from Council

   Mayor LeVault

   - Tomorrow the Mayor of El Mirage and I will be attending the funeral for the fallen Buckeye Police Officer. He and another Officer were off-duty working security at the time he was killed. Our Police Officers never know if the driver at the traffic stop or behind the door is someone with a gun. We ask our Officers to stay safe and act with prudence.
   - I attended a MAG (Maricopa Association of Governments) meeting on PM-10 non-attainment issues. Maricopa County is under a non-attainment mandate not to exceed a certain level. The 43rd Avenue PM-10 monitor is next to a vacant field. It had a high reading that was determined to be non-manmade. High winds stirred the dust. 2010 was a clean year, 2009 was a clean year. If 2011 is a clean year, then Maricopa County will go off of the critical list and go on the maintenance list. The closest air quality monitor to us is at Dysart and Bell Roads. MAG has approved purchasing real-time software that would allow Maricopa County Air Quality Department to track the air quality monitors so that they can act immediately to correct activity affecting the readings so we don't have days that exceed the mandate. The hotline number to report dust-creating activity is (602) 506-6010. This is a county-wide team effort.
   - The kick-off for the new Youngtown Chapter of the Surprise Regional Chamber of Commerce will be Tuesday, May 10, at 7 p.m. at the Youngtown Clubhouse. It is fitting that Youngtown is the first Chapter as the Surprise Chamber originally started in Youngtown.
   - Mayor's Town Hall Meeting will be Saturday, May 7, 2011 at 9 a.m. at the Clubhouse for residents who have questions and/or comments about Youngtown.

   Councilmember Mello

   - We discussed before the release of funds for the Fire Flow Phase 1 project and we now have the corrected letter of Notice to Proceed.
   - CDAC held a special meeting last evening to approve re-allocation of $1 million for Housing First, a program that gets homeless people into housing and then deals with issues such as employment, training, and medical needs. The money will be used to purchase a building comprised of studio apartments in central Phoenix, across from the County jail. It costs $40,000 per year in taxpayer dollars for each homeless person. This program will reduce that cost to $19,000 per person.

   Councilmember Chittenden

   - I was visiting a friend in Glendale last week and they have a lot of dust in their unpaved alleys. I'm going to call the hot line.
   - Next week I will be fulfilling one of the items on my Bucket List. With a church group I will be on a Colorado River rafting trip. Please pray that we all have a fun, safe time.

B. **Communications from Staff: Town Manager's Report, Sun City Fire District Report**
Town Manager Robinson

- **Public Works employee Daniel Delgado resigned his position on Monday, May 2, effective immediately. We will wait until July 1 to fill the position. Also on Monday, Town Engineer Grant Anderson notified me that he is resigning from Willdan Engineering to accept the Town Engineer position with the City of El Mirage. Mr. Anderson has been working on the North Youngtown (NYT) SLID with Gust Rosenfeld law firm. Mr. Anderson has been our representative to several MAG committees concerned with transit and transportation. Mark Hannah and I will be attending these meetings until we determine who should represent us.**
- **We have received information that the RPTA, also known as Valley Metro, wants to eliminate or limit the service of bus route 106 (111th Avenue). This is the only bus that services Youngtown and Phase 1 Sun City. We will have to work to keep this bus route for our residents. This route was part of Prop 400, a measure that the voters passed for transportation needs in the Valley. The Mayor may need to contact our County Supervisor Max Wilson to get his support in retaining this route.**
- **On June 2, 2011 we will present the Tentative Town Budget. Then on June 23, 2011, Council will be asked to approve the Final Budget for Fiscal Year 2011-2012. The date for final approval allows the Finance Officer and the Town Clerk time to publish the tentative budget for the public hearing required prior to adoption by Council.**
- **A meeting for the Community Garden will be Saturday, May 21, at 11 a.m. in the Kitchen Area of the Clubhouse.**

Town Clerk Goldberg

- **Youngtown General Election will be Tuesday, May 17, 2011 at the Youngtown Clubhouse. Tomorrow, May 6, is the last day to request an Early Voting ballot be mailed. Early voting continues through Friday, May 13, at Town Hall during regular business hours. If voters with Early Voting ballots have not mailed them prior to May 13, they should hold on to them until Election Day at which time they should bring them to the Polling Place where there will be a special ballot box for the Early Voting ballots.**

Public Works Manager Hannah

- **The bid opening for construction of Fire Flow Phase 1 was held on May 4. A bid package will be presented to Council for approval on May 19, 2011.**
- **The bid opening for the Town's janitorial contract will be at 3 p.m. on May 25, 2011.**

5. <u>Consent</u>

A. **Approval of Minutes:** Minutes of April 19, 2011 Special Meeting and Executive Session, April 19, 2011 Special Work Session – Budget Briefing and April 21, 2011 Regular Meeting.

Councilmember Mello requested that items 5B, 5C, and 5D be moved to Business Agenda.

B. **Discussion and/or Action Re:** Approval of Resolution 11-12 Amending Youngtown Personnel Policy #200 deleting reference to steps in wage range/scale. (ROB INSON)

C. **Discussion and/or Action Re:** Approval of Resolution 11-14 Amending Youngtown Personnel Guideline #335 changing equal contribution to Arizona State Retirement System to percent legislated. (ROBINSON)

D. **Discussion and/or Action Re:** Approval of Resolution 11-15 Amending Youngtown Personnel Policy #600 replacing "calendar" with "fiscal" in C.1. and adding to "part-time" to sick leave accruals. (ROBINSON)

Motion to approve Consent Agenda (minutes) – Councilmember Mello
Second – Vice Mayor Duran
Motion passed unanimously on a voice vote.

6. <u>Business</u>

Town Manager Robinson

- **Staff keeps track of changes and/or corrections that need to be made to the Town's Personnel Policies just as staff notes changes that need to be made to Town Code. These three items are housekeeping measures.**
- **5B removes references to steps as we no longer have wage steps, we have ranges/scales.**

- **5C changes contributions to the Arizona State Retirement System from 50/50 to the percentages now determined by the Legislature.**
- **5D changes "calendar" to "fiscal" since that is the time frame we operate on. The other change is eliminating the word "full-time" since both full-time and part-time employees accrue sick leave.**

Mayor LeVault

- **The Consent Agenda is used by many organizations to bundle items to be voted on that are of a routine nature. It liberates the meeting from administrative details and allows for concentration on items that need further discussion.**

B. **Discussion and/or Action Re:** Approval of Resolution 11-12 Amending Youngtown Personnel Policy #200 deleting reference to steps in wage range/scale. (ROBINSON)

Motion to approve Resolution 11-12 amending Youngtown Personnel Policy #200 deleting reference to steps in wage range/scale – Councilmember Mello
Second – Councilmember Oglesby
Motion passed unanimously on a voice vote.

C. **Discussion and/or Action Re:** Approval of Resolution 11-14 Amending Youngtown Personnel Guideline #335 changing "equal contribution to Arizona State Retirement System to percent legislated. (ROBINSON)

Motion to approve Resolution 11-14 amending Youngtown Personnel Guideline #335 changing "equal contribution to Arizona State Retirement System to percent legislated – Councilmember Johnson
Second – Councilmember MacKay
Motion passed unanimously on a voice vote.

D. **Discussion and/or Action Re:** Approval of Resolution 11-15 Amending Youngtown Personnel Policy #600 replacing "calendar" with "fiscal" in C.1. and adding to "part-time" to sick leave accruals. (ROBINSON)

Motion to approve Resolution 11-15 amending Youngtown Personnel Policy #600 replacing "calendar" with "fiscal" in C.1. and adding to "part-time" to sick leave accruals – Councilmember Chittenden
Second – Vice Mayor Duran
Motion passed unanimously on a voice vote.

A. **Presentation and/or Discussion Re:** Cox Communications, Inc., (presenters Jonathan Babbitt, Government Relations and Regulatory Specialist, and Michael Stull, Government Relations Manager) periodic update reflecting new technological developments and overview of Cox-sponsored charitable service programs directly benefiting Youngtown. (ROBINSON)

Jonathan Babbitt

- **Cox Communications likes to have an opportunity to update its customers on the services it is offering to residential and business customers. (Power Point attached)**

B. **Discussion and/or Action Re:** Approval of Election/Tally Board for May 17, 2011 General Election. (GOLDBERG)

Town Clerk Goldberg

- **The Town is in the unique situation of conducting its own General Election on May 17, 2011. The Election Board is also going to serve as the Tally Board. Council is being asked to approve the Election/Tally Board consisting of David Beck, Inspector; Robert Stone and Tricia Mitchell, Judges; and Mary E. "Beth" Meisner and Judith Stone, Clerks.**

Councilmember Chittenden

- **Are Robert Stone and Judith Stone related to each other? Is that a problem?**
- **Does Shirley Oglesby know any of the Election Board workers?**

Councilmember Oglesby

- **Larry and I worked Election Board together years ago and "No", I don't know any of the Election Board Workers.**

Motion to approve Election/Tally Board consisting of David Beck, Inspector; Robert Stone and Tricia Mitchell, Judges; and Mary E. "Beth" Meisner and Judith Stone, Clerks – Vice Mayor Duran
Second – Councilmember Chittenden
Motion passed unanimously on a voice vote.

C. **Discussion and/or Action Re:** Approval of Resolution 11-11,adopting the proposed annual statements and estimates of the expenses of the Agua Fria Ranch Street Lighting Improvement District for fiscal year 2011- 2012, which shall be provided for by the levy and collection of ad valorem taxes upon the assessed value of all the real and personal property in the district, pursuant to Section 48-616, Arizona Revised Statutes, as amended; and setting a date for public hearing on said statements and estimates. (GOLDBERG/HOFFMAN)

Mayor LeVault

- **We need to pass this resolution accepting the proposed budget for the SLID and set a meeting date for a public hearing on the proposed budget. I don't believe these are the correct numbers. This tax should be revenue neutral – the cost per house should be the same.**

Motion to approve Resolution 11-11,adopting the proposed annual statements and estimates of the expenses of the Agua Fria Ranch Street Lighting Improvement District for fiscal year 2011- 2012, and setting a date of June 2, 2011 for a public hearing on said statements and estimates – Councilmember Oglesby
Second – Councilmember Mello
Motion passed unanimously on a voice vote.

D. **Discussion and/or Action Re:** Appointment of Representative and Alternate Representative to the Maricopa County Community Development Advisory Committee (CDAC). (ROBINSON)

Mayor LeVault

- **Councilmembers Mello and Chittenden are willing to continue as the Town's Representative and Alternate Representative, respectively, to CDAC. Is there a motion?**

Motion to re-appoint Councilmember Dorena Mello as representative and Councilmember Margaret Chittenden as alternate representative to the Community Development Advisory Committee (CDAC) for FY 2011-2012 – Councilmember Johnson
Second – Councilmember MacKay
Motion passed on a voice vote.

E. **Discussion and/or Action Re:** Approval of Resolution 11-13 Amending Youngtown Personnel Guideline #210 adding rules for paid and unpaid breaks. (ROBINSON)

Town Manager Robinson

- **This amendment to Personnel Guideline #210 came about because there was recently an issue with an employee and we discovered that we didn't have a written policy regarding paid and unpaid breaks.**

Town Attorney Swann

- **It can take just one employee to recognize that a policy needs to be amended.**

Motion to approve Resolution 11-13 Amending Youngtown Personnel Guideline #210 adding rules for paid and unpaid breaks – Vice Mayor Duran
Second – Councilmember Johnson
Motion passed unanimously on a voice vote.

F. **Discussion and/or Action Re:** Approval for renewal of the landscape maintenance contract with Somerset Landscape & Maintenance in the amount of $1,880 per month for the weekly maintenance of the landscape within the Town's parks to begin on July 1, 2011 and end on June 30, 2012. (HANNAH)

Public Works Manager Hannah

- **By renewing this contract, I believe the Town will be well-served. We did an RFQ last year and Somerset was the low bid. They came well recommended by the City of Avondale. They are willing to renegotiate the contract if there is less grass to mow.**

Mayor LeVault

- **Do they mow the drainage ditch? People have been tossing glass bottles there and the mowers, instead of picking them up are mowing over them leaving broken glass. Residents walk their dogs there.**

Councilmember Chittenden

- **This is a renewal. Will it allow for renegotiation if the Town reduces the amount of grass to be mowed?**

Town Attorney Swann

- The current contract does not include language for renegotiating the contract. We can add that clause and return to Council on May 19.

Mayor LeVault

- Staff is directed to return to May 19 meeting with amended agreement that allows negotiation of costs should the Town reduce the acreage to be mowed.

7. Call for Executive Session
   None needed.

8. Citizens Comments/Appearances from the floor:
   No public comments.

Announcement of next Work Session and Regular Meeting: Thursday, May 19, 2011, at 7:00 p.m.

Adjournment.

Motion to adjourn – Councilmember Mello
Second – Vice Mayor Duran
Meeting adjourned at 7:29 p.m.

Michael LeVault, Mayor

Attest:

Letty Goldberg, Town Clerk

Minutes approved at the May 19, 2011 Regular Meeting.

RESOLUTION NO. 11-11

TOWN OF YOUNGTOWN, ARIZONA

A RESOLUTION OF THE MAYOR AND COUNCIL OF THE TOWN OF YOUNGTOWN, ARIZONA APPROVING THE STATEMENTS AND ESTIMATES OF EXPENSES OF THE AGUA FRIA RANCH STREET LIGHTING IMPROVEMENT DISTRICT FOR FISCAL YEAR 2011-2012, PURSUANT TO SECTION 48-616, ARIZONA REVISED STATUTES, AS AMENDED; SETTING A TIME AND DATE FOR A PUBLIC HEARING ON THE STATEMENT AND ESTIMATES AS APPROVED; AND PROVIDING FOR NOTICE OF THE HEARING AND PUBLICATION OF THE STATEMENTS AND ESTIMATES OF THE EXPENSES OF THE DISTRICT WHICH SHALL BE PROVIDED FOR BY THE LEVY AND COLLECTION OF AD VALOREM TAXES ON THE ASSESSED VALUE OF ALL THE REAL AND PERSONAL PROPERTY IN THE DISTRICT

WHEREAS, the provisions of A.R.S. § 48-616 require the governing body to levy taxes upon all property in a municipal street lighting improvement district to pay the annual expenses of said districts; and

WHEREAS, the governing body of the municipality shall make annual statements and estimates of the expenses of the district, which shall be provided for by the levy and collection of ad valorem taxes upon the assessed value of all the real and personal property in the district, shall publish notice thereof, shall have hearings thereon and adopt said statements and estimates as provided in title 42, chapter 17, article 3, Arizona Revised Statutes; and

WHEREAS, the Mayor and Council desire to approve said statements and estimates for Fiscal Year 2011-2012;

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND COMMON COUNCIL OF THE TOWN OF YOUNGTOWN, ARIZONA, AS FOLLOWS:

1. The proposed statement and estimates of expenses of the Agua Fria Ranch Lighting Improvement District for Fiscal Year 2011-2012, attached hereto and incorporated herein as Exhibit "A", is hereby approved.

2. A public hearing and meeting to approve the statement and estimates and final budget of the District shall be set for the 2nd day of **June, 2011** and notice of such hearing shall be published in accordance with the requirements of A.R.S. § 48-616.

RESOLVED by the Mayor and Council this 5th day of May, 2011.

Michael LeVault, Mayor

ATTEST:

Letty Goldberg, Town Clerk

APPROVED AS TO FORM:

Curtis, Goodwin, Sullivan, Udall & Schwab, PLC
By Michelle Swann

RESOLUTION NO. 11-12

A RESOLUTION OF THE MAYOR AND COMMON COUNCIL OF THE TOWN OF YOUNGTOWN, ARIZONA, AMENDING THE POLICY AND ADMINISTRATIVE GUIDELINES MANUAL OF THE TOWN OF YOUNGTOWN, ARIZONA BY AMENDING POLICY #200 EMPLOYEE COMPENSATION TO DELETE ALL REFERENCES TO STEPS IN WAGE RANGE/SCALE; PROVIDING FOR REPEAL OF CONFLICTING RESOLUTIONS; AND PROVIDING FOR SEVERABILITY.

WHEREAS, pursuant to the Youngtown Municipal Code, Chapter 2.36 Personnel System, Section 2.36.030 Rules and Regulations, the Town Council may adopt resolutions, rules and regulations concerning personnel administration for its employees.

NOW THEREFORE BE IT RESOLVED by the Mayor and Common Council of the Policy and Administrative Guidelines Manual of the Town of Youngtown, Arizona Policy #200 Employee Compensation, is amended to delete all references to Steps in Wage Range/Scale.

FURTHER RESOLVED that Policy #200 is approved to be amended and added to the Policy and Administrative Guidelines Manual of the Town of Youngtown, Arizona as detailed in Exhibit A of this Resolution.

FURTHER RESOLVED that all resolutions and parts of resolutions in conflict with provisions of this Resolution or any part of the Code or Policy and Administrative Guidelines Manual adopted herein by reference, are hereby repealed.

FURTHER RESOLVED that if any section of this resolution is held to be invalid by a court of competent jurisdiction all other sections will remain in full force and effect.

PASSED AND ADOPTED BY THE MAYOR AND COMMON COUNCIL OF THE TOWN OF YOUNGTOWN, ARIZONA, THIS 5TH DAY OF MAY, 2011.

Michael LeVault, Mayor

ATTEST:

Letty Goldberg, Town Clerk

APPROVED AS TO FORM:

Curtis, Goodwin, Sullivan, Udall & Schwab, PLC,
Town Attorneys
by Michelle Swann

RESOLUTION NO. 11-13

A RESOLUTION OF THE MAYOR AND COMMON COUNCIL OF THE TOWN OF YOUNGTOWN, ARIZONA, AMENDING THE POLICY AND ADMINISTRATIVE GUIDELINES MANUAL OF THE TOWN OF YOUNGTOWN, ARIZONA BY AMENDING GUIDELINE #210 EMPLOYEE COMPENSATION TO ADD SECTION G. BREAKS DESCRIBING PAID AND UNPAID BREAKS; PROVIDING FOR REPEAL OF CONFLICTING RESOLUTIONS; AND PROVIDING FOR SEVERABILITY.

WHEREAS, pursuant to the Youngtown Municipal Code, Chapter 2.36 Personnel System, Section 2.36.030 Rules and Regulations, the Town Council may adopt resolutions, rules and regulations concerning personnel administration for its employees.

NOW THEREFORE BE IT RESOLVED by the Mayor and Common Council of the Policy and Administrative Guidelines Manual of the Town of Youngtown, Arizona Guideline #210 Employee Compensation, is amended to add Section G describing paid and unpaid breaks.

FURTHER RESOLVED that Guideline #210 is approved to be amended and added to the Policy and Administrative Guidelines Manual of the Town of Youngtown, Arizona as detailed in Exhibit A of this Resolution.

FURTHER RESOLVED that all resolutions and parts of resolutions in conflict with provisions of this Resolution or any part of the Code or Policy and Administrative Guidelines Manual adopted herein by reference, are hereby repealed.

FURTHER RESOLVED that if any section of this resolution is held to be invalid by a court of competent jurisdiction all other sections will remain in full force and effect.

PASSED AND ADOPTED BY THE MAYOR AND COMMON COUNCIL OF THE TOWN OF YOUNGTOWN, ARIZONA, THIS 5TH DAY OF MAY, 2011.

Michael LeVault, Mayor

ATTEST:

Letty Goldberg, Town Clerk

APPROVED AS TO FORM:

Curtis, Goodwin, Sullivan, Udall & Schwab, PLC,
Town Attorneys
by Michelle Swann

RESOLUTION NO. 11-14

A RESOLUTION OF THE MAYOR AND COMMON COUNCIL OF THE TOWN OF YOUNGTOWN, ARIZONA, AMENDING THE POLICY AND ADMINISTRATIVE GUIDELINES MANUAL OF THE TOWN OF YOUNGTOWN, ARIZONA BY AMENDING GUIDELINE #335 RETIREMENT TO AMEND SECTION A REPLACINGT "EQUAL CONTRIBUTION" WITH "EMPLOYEE AND EMPLOYER CONTRIBUTE TO THE MEMBER'S RETIREMENT AS DEFINED BY ARIZONA LAW"; PROVIDING FOR REPEAL OF CONFLICTING RESOLUTIONS; AND PROVIDING FOR SEVERABILITY.

WHEREAS, pursuant to the Youngtown Municipal Code, Chapter 2.36 Personnel System, Section 2.36.030 Rules and Regulations, the Town Council may adopt resolutions, rules and regulations concerning personnel administration for its employees.

NOW THEREFORE BE IT RESOLVED by the Mayor and Common Council of the Policy and Administrative Guidelines Manual of the Town of Youngtown, Arizona Guideline #335 Retirement, is amended to change Section A replacing "By cost-sharing, we mean that both the employee and employer contribute to the member's retirement as an equal percentage of compensation paid," with "The employee and employer contribute to the member's retirement as defined by Arizona law."

FURTHER RESOLVED that Guideline #335 is approved to be amended and added to the Policy and Administrative Guidelines Manual of the Town of Youngtown, Arizona as detailed in Exhibit A of this Resolution.

FURTHER RESOLVED that all resolutions and parts of resolutions in conflict with provisions of this Resolution or any part of the Code or Policy and Administrative Guidelines Manual adopted herein by reference, are hereby repealed.

FURTHER RESOLVED that if any section of this resolution is held to be invalid by a court of competent jurisdiction all other sections will remain in full force and effect.

PASSED AND ADOPTED BY THE MAYOR AND COMMON COUNCIL OF THE TOWN OF YOUNGTOWN, ARIZONA, THIS 5TH DAY OF MAY, 2011.

Michael LeVault, Mayor

ATTEST:

Letty Goldberg, Town Clerk

APPROVED AS TO FORM:

Curtis, Goodwin, Sullivan, Udall & Schwab, PLC,
Town Attorneys
by Michelle Swann

RESOLUTION NO. 11-15

A RESOLUTION OF THE MAYOR AND COMMON COUNCIL OF THE TOWN OF YOUNGTOWN, ARIZONA, AMENDING THE POLICY AND ADMINISTRATIVE GUIDELINES MANUAL OF THE TOWN OF YOUNGTOWN, ARIZONA BY AMENDING POLICY #600 ATTENDANCE AND LEAVE TO AMEND SECTION C (1) CHANGING "CALENDAR YEAR" TO "FISCAL YEAR" AND SECTION D TO ELMINATE "FULL-TIME" IN SECOND PARAGRAPH; PROVIDING FOR REPEAL OF CONFLICTING RESOLUTIONS; AND PROVIDING FOR SEVERABILITY.

WHEREAS, pursuant to the Youngtown Municipal Code, Chapter 2.36 Personnel System, Section 2.36.030 Rules and Regulations, the Town Council may adopt resolutions, rules and regulations concerning personnel administration for its employees.

NOW THEREFORE BE IT RESOLVED by the Mayor and Common Council of the Policy and Administrative Guidelines Manual of the Town of Youngtown, Arizona Policy #600 Attendance and Leave, is amended in Section C (1) to change "calendar" to "fiscal" and is amended in Section D to eliminate "Full-time" in second paragraph for sentence to read "Employees accrue sick leave on the following basis: ...".

FURTHER RESOLVED that Policy #600 is approved to be amended and added to the Policy and Administrative Guidelines Manual of the Town of Youngtown, Arizona as detailed in Exhibit A of this Resolution.

FURTHER RESOLVED that all resolutions and parts of resolutions in conflict with provisions of this Resolution or any part of the Code or Policy and Administrative Guidelines Manual adopted herein by reference, are hereby repealed.

FURTHER RESOLVED that if any section of this resolution is held to be invalid by a court of competent jurisdiction all other sections will remain in full force and effect.

PASSED AND ADOPTED BY THE MAYOR AND COMMON COUNCIL OF THE TOWN OF YOUNGTOWN, ARIZONA, THIS 5TH DAY OF MAY, 2011.

Michael LeVault, Mayor

ATTEST:

Letty Goldberg, Town Clerk

APPROVED AS TO FORM:

Curtis, Goodwin, Sullivan, Udall & Schwab, PLC,
Town Attorneys
by Michelle Swann