



MINUTES OF REGULAR MEETING OF THE COMMON COUNCIL OF YOUNGTOWN, AZ

THURSDAY, July 16, 2009. TOWN CLUBHOUSE, 12033 CLUBHOUSE SQUARE

1. Call to Order Mayor LeVault called the meeting to order at 8:42 p.m.
2. Roll Call
Council present: Mayor Michael LeVault, Vice Mayor Jacob Duran, Councilmembers Margaret Johnson, Chittenden, Dorena Mello, Shirley Oglesby, Susan MacKay, and Judy Johnson.
Staff present: Town Manager Lloyce Robinson, Town Attorney Michelle Swann, Chief of Police Kimberly Johnson, Public Works Manager Mark Hannah, Town Marshal Dan Connelly, Code Enforcement Officer Lora Isaacs, and Town Clerk /Treasurer Letty Goldberg.
3. Pledge of Allegiance and Invocation Pledge led by Vice Mayor Duran. Invocation was offered by Pastor Charles Ring.
4. Communications:
 - A. Communications from Council
Mayor LeVault
 - The Town budget came in on time and balanced. State Legislature and Governor has a big hole in the State budget which is estimated to be as high as \$3 billion. The Legislature has proposed stealing monies from cities and towns by taking development impact fees and vehicle license tax. This creates another set of problems for us.

Councilmember Chittenden

 - The Surprise Regional Chamber of Commerce is hosting a "Pirates of the Caribbean" fundraiser and the Youngtown Council is invited to attend.
 - B. Communications from Staff
5. Consent
 - A. Approval of Minutes : Special Meeting June 25, 2009.

Discussion ensued regarding revisions. Consideration to approve minutes of June 25, 2009 moved to September 10, 2009 meeting.
6. Business
 - A. Public Hearing Re: First of two public hearings to solicit the public's input into the Town of Youngtown's five-year CDBG (Community Development Block Grant) Consolidated Plan for Fiscal Years 2011 through 2015 (HANNAH).
Public Works Manager Hannah
 - A survey has been prepared based on the survey document used by Maricopa County Community Development to gain input on community needs. Need not be just a block grant project but things the community might need. The survey will be on the website for residents make comments on community needs and will also be included in the August "Youngtown Village Reporter."
 - Staff and Council see several priorities: Fire flow, street lights, crack seals, seal coats and slurry seals, and sidewalk projects.
 - This is a formal hearing as required for the Community Development Block Grant 5-year consolidated plan process. Another hearing will be held which may be formal or informal.

Mayor LeVault

 - The Town lost its appeal for fire flow. The Court of Appeals upheld the decision of the Arizona Corporation Commission. We need to explore a more creative direction. Discussions have been held with Arizona American Water to determine if it would be possible to use CDBG funds for fire flow. We need to maintain and improve our infrastructure.

1. Hearing open
Mayor LeVault opened the hearing

Dr. Kathryn French, Resident and President of the Agua Fria Ranch Homeowners Association.

- I want to compliment staff. CDBG funds have been used to improve and enhance Youngtown. We have to have those things. We need youth-based programming and we need to add on to our parks. The Town had a prior senior orientation, now the youth need activities.

Mike Fehlig, Resident

- Town needs a field where youths can play in the north end.

2. Hearing closed
Mayor LeVault closed the public hearing.

- A. Discussion and/or Action Re: Approval of Resolution 09-14, adopting The Town of Youngtown 2009 Personnel Policies titled "Policy and Administrative Guidelines Manual" related to definitions, establishment of job classifications, employee compensation, recruitment and hiring, retirement, layoffs, trial periods, personnel files, nepotism, performance appraisals, training, attendance and leaves, holiday, political activity of employees, secondary employment, gifts, computer use, disciplinary actions, appeals of adverse personnel actions, drug and alcohol abuse, and legal compliance (ROBINSON).

Town Manager Robinson

- We were ready to bring it to you in December, but then we learned that there would be changes to FMLA, ADA, and other Federal laws effective January 2009.

Town Attorney Swann

- The 19-page personnel policy that the Town has had was prior to the Council/Manager form of government for Youngtown.
- The new personnel policy is about 240 pages and is a living document. As laws change, we as your attorneys blast it out to you so that you can update your code.

Motion to approve Resolution 09-14, adopting The Town of Youngtown 2009 Personnel Policies titled "Policy and Administrative Guidelines Manual" - Councilmember Johnson

Second - Vice Mayor Duran

Motion passed unanimously with a roll call vote.

- B. Discussion and/or Action Re: Approval of International City/County Management Association (ICMA) - Public Safety services proposal for Police Department Review and Recommendation, giving authority to Town Attorney and Town Manager to finalize contract and scope of work for consulting services, not to exceed \$15,000 (ROBINSON).

Town Manager Robinson

- Prior consultant's contract did not finalize so we contacted ICMA. ICMA has a separate division for Public Safety consulting staffed with veterans of police or fire departments. Leonard Mat arese met with Mayor LeVault, Vice Mayor Duran, Chief Johnson, Officer French and me separately over the July 4 weekend. We would share travel expenses with Casa Grande. There will be at least two consultants working on this project and it will take about two months for the report to be completed. ICMA is a not-for-profit organization to help governments.

Motion to approve International City/County Management Association (ICMA) - Public Safety services proposal for Police Department Review and Recommendation, giving authority to Town Attorney and Town Manager to finalize contract and scope of work for consulting services, not to

exceed \$15,000 , plus travel expenses - Vice Mayor Duran
Second - Councilmember Mello
Motion passed unanimously on a roll call vote.

7. Call for Executive Session
None needed.

8. Citizens Comments/Apearances from the floor :
None made.

No Council Meetings are scheduled for the month of August, 2009. Regular Meeting September 3, 2009 is canceled.
Council will be attending the Annual Arizona League of Cities and Towns Conference in Oro Valley, Arizona.

Announcement of next Special Meeting: Thursday, September 10, 2009 at 7:00 p.m.

Adjournment

Motion to adjourn - Vice Mayor Duran
Second - Councilmember Oglesby
Meeting adjourned at 9:35 p.m.

/s/ Michael LeVault
Michael LeVault, Mayor

Attest:

/s/ Letty Goldberg
Letty Goldberg, Town Clerk

Minutes approved at the September 10, 2009 Special Meeting.