



**MINUTES OF THE REGULAR MEETING
COMMON COUNCIL OF YOUNGTOWN, AZ
12033 N. CLUBHOUSE SQUARE, TOWN CLUBHOUSE
THURSDAY, MAY 3, 2018**

Note: Meeting scheduled to begin immediately following the Aqua Fria Ranch Community Facilities District Board Meeting

1. **Call to Order:** Mayor LeVault called the meeting to order at 5:38 p.m.
2. **Roll Call:** Council present: Mayor Michael LeVault, Vice Mayor Charles Vickers, Council Members Margaret Chittenden, Susan Hout, June Miller, Jack Duran and Judy Johnson.

Mayor LeVault noted that a quorum is established for transacting business.

Staff present: Town Manager Jeanne Blackman, Town Attorney Trish Stuhan, Town Clerk Mary Reynolds, Chief Financial Officer Jernon Kelly, Library Manager Heidi Speed, Public Works Manager Marty Mosbrucker and Court Administrator Lisa Lipinski.

3. **Pledge of Allegiance and Invocation:** The Pledge was led by Councilmember Miller, and the Invocation was given by Councilmember Duran.

4. **Communications:**

- A. Communications from Council:**

Mayor LeVault and Town Manager Blackman convened a meeting with the other eight (8) communities that contract with Maricopa County Sheriff's Office (MCSO) for policing services. The Sun City Home Owners Association and Sun City West were invited to attend as well because they are the two (2) largest county islands in Maricopa County. The group wants to accomplish that all of the residents are in the safest possible environment through the MCSO policing services. Mayor LeVault mentioned there will be more meetings on this issue in the near future.

Block parties were held in Agua Fria Ranch last weekend and it was attended by approximately 200 people. MCSO and Sun City Fire attended as well. Two (2) additional parties will be held this Saturday from 4:00 p.m. until 6:00 p.m. and the goal is to recruit Community Block Watch Captains. This is something that may be coming to the northern part of Town in the fall. It was also noted that the food served was very good.

Mayor LeVault notified the Council and those in attendance that Maricopa Association of Governments (MAG) Director Dennis Smith retired and a new Director Eric Anderson held his first meetings. MAG continues to work for the benefit of the communities and they are involved in areas that affect the lives of residents every day.

Councilmember Miller brought forward a concern from a resident regarding the stop lights on 111th Avenue that are close together. Mayor LeVault referred this to a discussion with staff and noted that it is a Maricopa County Department of Transportation issue because they control 11th Avenue.

Councilmember Miller noted that MAG also works with domestic violence and it was good to hear. Mayor LeVault confirmed this and added that MAG is a trendsetter for their type of organization.

Councilmember Chittenden thanked the Public Works Department for attaching the umbrellas to the tables at the Community Dog Park.

B. Communications from Staff:

Town Manager Blackman reviewed the Staff Report. With it being budget season it has been a very busy time and staff has been working hard. The sidewalk and street light projects are moving forward and the Public Library will be holding an ice cream social on May 18.

Councilmember Johnson commented that in the staff report it was noted that the Council Chamber sound system improvements have been made and she thanked Public Works Manager Mosbrucker.

5. Response to Call to the Community:

No response to Call to the Community.

6. Citizens Comments/Appearances from the Floor:

No comments from the Floor.

7. Consent

A. Approval of Minutes: Approval of Regular Meeting Minutes of April 19, 2018

Councilmember Chittenden requested that the minutes be amended to clarify the statement regarding the parking on Michigan Avenue to reflect her intention which was to verify parking on the south side of the new fire station but the north end of Michigan Avenue.

Motion to approve the minutes as amended – Councilmember Chittenden.

Seconded – Councilmember Duran.

Motion passed unanimously on a voice vote.

8. Business

A. Discussion and/or Action Re: Approval of Resolution 18-06 adopting the proposed annual statements and estimates of the expenses of the North Youngtown Street Light Improvement District (NYT SLID) for the 2018/2019 fiscal year, which shall be provided for by levy and collection of equal apportionment of taxes based on the number and classification of property within the district, pursuant to Section 48-616, Arizona Revised Statutes, as amended; and setting a date for public hearing on said statements and estimates.

Chief Finance Officer Kelly reviewed formulas used to calculate the NYT SLID levy information. The request this evening is to adopt the resolution as presented.

Mayor LeVault noted that the largest cost for this special district is the cost of electricity provided. Town Manager Blackman noted that APS will be changing out lights to energy efficient units and the new units being installed will be energy efficient as well. It was discussed that the changing out of the lights should begin this year.

Councilmember Chittenden stated that the streetlights are a great safety resource for the community. Mayor LeVault agreed.

*Motion to approve Resolution 18-06 – Councilmember Miller.
Seconded – Councilmember Hout.*

Motion passed unanimously with a voice vote.

The public hearing regarding this budget will be held on June 7, 2018 during the regularly scheduled Town Council meeting.

- B. Discussion and/or Action Re:** Approval of Resolution 18-07 adopting the proposed annual statements and estimates of the expenses of the Agua Fria Ranch Street Light Improvement District (AFR SLID) for the 2018/2019 fiscal year, which shall be provided for by levy and collection of ad valorem taxes upon assessed value of all the real and personal property in the district, pursuant to Section 48-616, Arizona Revised Statutes, as amended; and setting a date for public hearing on said statements and estimates

Chief Finance Officer Kelly reviewed formulas used to calculate the AFR SLID levy information. The request this evening is to adopt the resolution as presented.

*Motion to approve Resolution 18-07 – Councilmember Duran.
Seconded – Vice Mayor Vickers.*

Motion passed unanimously with a voice vote.

The public hearing regarding this budget will be held on June 7, 2018 during the regularly scheduled Town Council meeting.

- C. Public Hearing, Discussion and/or Action Re:** Liquor License Application of Howard Family Holdings, LLC dba Youngtown Market Place

Town Clerk Reynolds reviewed the application and acknowledged that Mr. Howard was present this evening should the Council have any questions.

Councilmember Miller asked if there were any items in the store for sale that could be considered undesirable. Town Clerk Reynolds replied that these items have all been removed by the new owner.

Mayor LeVault initiated a discussion on the Town's role in this process as a recommending body only and acknowledged that the true approval authority is the Arizona Department of Liquor; Town Attorney Stuhan agreed but added that the Liquor Board does take the community recommendations into consideration and she has seen some denials based on this.

Mr. Howard addressed the Council and assured them that all of the items that may be of concern have been removed from his store. Mr. Howard stated that he would not want a store selling these items in his neighborhood and he won't sell them in ours either.

i. Public Hearing

Mayor LeVault opened the public hearing at 6:13 p.m. With no members of the public wishing to speak Mayor LeVault closed the public hearing at 6:14 p.m.

ii. Governing Body Recommendation to Arizona Department of Liquor

Motion to recommend approval to the Arizona Department of Liquor – Councilmember Johnson

Seconded – Councilmember Hout

Motion passed on a roll call vote of 6-0 with Councilmember Duran abstaining.

D. Presentation, Discussion and/or Action Re: Approval of a Second Amendment for Services with Pueblo Publishing for the Youngtown Village Reporter

Town Manager Blackman reviewed the proposed amendment and updated timeline for publication. One concern voiced by the Council was the late arrival of the publication and they agreed. A new schedule was provided for the Council.

Mayor LeVault commented that he feels it is important to have this publication for the community and thanked Town Manager Blackman for working to ensure this continues.

Councilmember Chittenden recommended having smaller advertisement opportunities for businesses. Town Manager Blackman commented that they will continue to have the Business Spotlight.

Councilmember Miller noted that she was surprised to see the prices that came back and Town Manager Blackman reviewed the relationship with Pueblo Publishing.

Motion to approve a Second Amendment for Services with Pueblo Publishing for the Youngtown Village Reporter – Councilmember Miller.

Seconded – Councilmember Chittenden.

Motion passed unanimously with a voice vote.

E. Presentation, Discussion and/or Action Re: Approval of an Amendment to extend the Intergovernmental Agreement between the Superior Court of Arizona in Maricopa County and Youngtown City Court for Jury Services

Court Administrator Lipinski reviewed the amendment.

Town Manager Blackman commended Ms. Lipinski and her diligence with keeping the costs for jail services reasonable for the community.

Councilmember Chittenden commented that it has been many years since the Town held a jury trial and Ms. Lipinski confirmed that it has been many years, possibly since the 1990's. It was noted the prosecutor does a great job handling the cases to minimize the need to go to trial.

Councilmember Chittenden asked if the Town is still offering home detention. Ms. Lipinski replied that they are being offered, mostly for driving violations, and reviewed the process.

Motion to approve the amendment to extend the Intergovernmental Agreement between the Superior Court of Arizona in Maricopa County and Youngtown City Court for Jury Services – Vice Mayor Vickers.

Seconded – Councilmember Miller.

Motion passed unanimously with a voice vote.

F. Presentation, Discussion and/or Action Re: Approval of an agreement with ACE Asphalt of Arizona, Inc., for the Street Resurfacing Project

Public Works Manager Mosbrucker reviewed the bid process, proposed agreement and services provided.

Councilmember Miller asked if the Town has used ACE Asphalt before and it was replied that the Town has not but Public Works Manager Mosbrucker has in different capacities with favorable results.

Vice Mayor Vickers asked who the previous contractors have been. Public Works Manager Mosbrucker replied that there have been a variety of contractors, including Regional Pavement Maintenance, Southwest Slurry Seal and MR Tanner. Vice Mayor Vickers asked if the contractors that bid this year were all new to Town and it was confirmed that Regional Pavement Maintenance was a previous contract holder and bid this year as well. Public Works Manager added that the high bidder was also a newer business and that would explain the high bid.

Councilmember Johnson asked if Regional Pavement Maintenance was the last contracted service. Public Works Manager Mosbrucker replied that they were not but have been in the past. Discussion followed regarding the bid process and selection of the contractors.

Councilmember Miller commented that Public Works Manager Mosbrucker has done a great job and she trusts his judgement.

Mayor LeVault noted that contractors are not as available as they were during the recession and with the economy trending up we will continue to see costs increase. It was added that Public Works Manager Mosbrucker has done a wonderful job with the Town and he was thanked.

Councilmember Chittenden asked if the crack sealing will affect the sidewalks or streetlight projects and Public Works Manager Mosbrucker replied it will not. Councilmember Chittenden added that the Community Development Advisory Committee (CDAC) recognizes the job well done in Town.

Motion to approve the agreement with ACE Asphalt of Arizona, Inc. in the amount of \$37,533.72 for the Street Resurfacing Project – Councilmember Johnson.

Seconded – Councilmember Hout.

Motion passed unanimously with a voice vote.

G. Discussion and/or Action Re: Recommendation for Appointment of Official Representation on Community Development Advisory Committee (CDAC) for the fiscal year 2018/2019

Town Manager Blackman reviewed the request for recommendation and outlined the responsibilities of those appointed.

Councilmember Chittenden stated that she appreciates the recommendation and everyone that has assisted with presentations.

Councilmember Johnson noted that it is impressive to see all of the communities represented, with the support of staff and maintenance programs to be proud of.

Councilmember Chittenden added that the CDAC meetings are open to the public and welcomed any members of the Council to attend with her to see what the process is like.

Motion to recommend Margaret Chittenden to serve as a Primary Member and Judy Johnson as Alternate Member – Councilmember Duran.

Seconded – Councilmember Hout.

Motion passed unanimously with a voice vote.

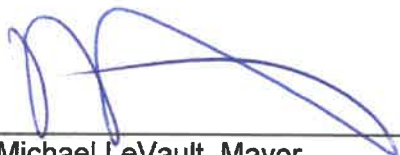
9. Call to Executive Session:

- A. Convene Executive Session pursuant to A.R.S. 38-431-03 (A)(3)**
No call to Executive Session

10. Future Agenda & Meetings

- A.** Councilmember Miller asked if there can be anything done regarding scams by telephone. Mayor LeVault recommended staff contact the Attorney General for a press release to publish.
- B.** Announcement of the next Regular Council Meeting on May 17, 2018 at 5:30 p.m.

Motion to Adjourn: Councilmember Duran.
Seconded – Vice Mayor Vickers.
Meeting Adjourned 6:43 p.m.



Michael LeVault, Mayor

Attest:



Mary Reynolds, Town Clerk

Minutes approved at the May 17, 2018 regular meeting.