



**MINUTES OF THE REGULAR MEETING OF THE COMMON COUNCIL OF YOUNGTOWN, AZ
JUNE 1, 2017, COUNCIL CHAMBERS, 12033 N. CLUBHOUSE SQUARE**

1. **Call to Order:** Mayor LeVault called the meeting to order at 7:08 p.m.
2. **Roll Call:** Council present: Mayor Michael LeVault, Vice Mayor Charles Vickers, Councilmembers Jacob Duran, Margaret Chittenden and Susan Hout. Absent: Councilmembers June Miller and Judy Johnson.
Staff present: Town Manager Jeanne Blackman, Library Manager Heidi Speed, Chief Financial Officer James Alcantar, Community Development Manager Gregory Arrington and Town Clerk Stacy Anderson. Telephonically: Town Attorney Trish Stuhan.
3. **Pledge of Allegiance and Invocation:** The Pledge of Allegiance was led by Vice Mayor Vickers and the Invocation was given by Councilmember Duran.
4. **Communications:** Comments, Commendations and Presentations by Mayor, Council Members, staff or members of the public. The Council may not propose, discuss, deliberate or take any legal action on the information presented pursuant to A.R.S. §38-431.02.

A. Communications from Council:

Mayor LeVault

- Commented about a presentation at the Maricopa Association of Governments (MAG) meeting last week by Charles Montgomery regarding focusing on happier and healthier towns and cities. He will try and get a copy of his book and circulate it to the Council for reading.
- Informed the Councilmembers that there is an envelope with their name on it that contains the yearly review for the Town Manager. He asked them to complete the review and return it to him no later than June 9, 2017.
- Spoke about the Mayor's Town Hall Meeting. He commented that there was a good showing and it was a lively meeting. He would like to hold a Town Hall meeting on a quarterly basis.
- Spoke about the Parking Committee and that the Town is moving forward with the recommendations that have come from the meetings. The Council instructed staff to take action and they are focusing on the Agua Fria Ranch Community first. The no parking zones have been painted on the curbs in Agua Fria Ranch and will be moving up to North Youngtown shortly. The next step is to change the Town Code to mirror State Statutes on certain parking infractions.
- Updated Council that the Administrative Law Judge rendered her recommendation on the EPCOR consolidation issue. The recommendation from the Judge was to go forward with the EPCOR wastewater consolidation.
 - The next step is for the full Utility Commission to meet and vote on the consolidation.
 - The Town shares the legal expenses with the Sun City Homeowner's Association and may appeal the decision if it is to consolidate.

Councilmember Chittenden commented that she had attended the Memorial Day services at Sunland.

- She thanked staff for maintaining Maricopa Lake; as it does look better.
- Thanked Mayor LeVault for holding the Mayor's Town Hall Meetings.

Councilmember Duran stated that he has been appointed Chaplain to the Disabled American Veterans for the State of Arizona.

B. Town Manager Blackman gave the Staff Report (see attached):

- Commented that she and the Community Development Manager Arrington have been checking out 111th Avenue for the Beautification Program and will be updating the Council in the near future.
- Announced that Community Development Manager Arrington was just appointed the Chair of the Code Committee for MAG.
- Spoke how the landscape company has been doing a significant amount of work in the Parks.

Community Development Manager Arrington commented that a Sun City resident who lives on 111th Avenue was pleased to learn of the Town's beautification vision for 111th Avenue and would like an invite to participate in the public forums.

Library Manager Speed explained the allocation of monies from the Maricopa County Library District. Youngtown received \$4,364 of the annual share amount of \$3 million. This is an increase of over \$1,300 from the previous year.

5. **Response to Call to the Community:**
There was no Response to Call to the Community.

6. Citizen Comments/Appearances from the Floor:

There were no citizen comments/appearances from the floor.

7. Consent

A. Approval of Minutes: Approval of the May 18, 2017 Regular Council Meeting Minutes.

Motion was made to approve the May 18, 2017 Regular Council Meeting Minutes as presented – Councilmember Chittenden
2nd – Councilmember Duran

Motion passed unanimously with a voice vote.

8. Business

D. Discussion and/or Action Re: Approval of the 2017 Strategic Plan.

Town Manager Blackman opened up the discussion concerning the 2017 Strategic Plan process and introduced Mike Letcher.

Mike Letcher from The Mercer Group gave a PowerPoint presentation on the 2017 Strategic Plan (see attached).

- He explained that this process has been a very collaborative process. Surveys were sent out in March to the Council and staff to build the background for the Strategic Plan. Mike first met with the staff and then with staff and the Council to come up with the final document presented tonight.
- This document is significantly different from the plan used in the past. There was a vision and a mission statement but there were no focus areas, no strategies, no performance measurements, and no integration into your business plan.
- The current Plan has five (5) focus areas:
 - Fiscal Sustainability
 - Infrastructure
 - Community Quality of Life
 - Town Organization
 - Economic Growth
- The Plan is integrated into your budget and a part of staff's annual work performance measures.
- Once this Plan is approved, you will be directing staff to implement projects outlined in the document and it is up to the Town Manager to execute the projects.

Mayor LeVault stated that this was a learning process that we went through to get the quality document we have before Council tonight. This document gives the Town a road map to enhance the quality of life for our residents.

Councilmember Chittenden asked Mayor LeVault to read the new Vision and Mission Statements to the public in the audience.

Town Manager Blackman thanked The Mercer Group and Mike Letcher for leading staff and Council through this process.

Motion was made to approve the 2017 Strategic Plan – Councilmember Hout
2nd – Councilmember Chittenden

Motion passed unanimously with a voice vote.

B. Presentation, Discussion and/or Action Re: Approval of an agreement between the Town and the Greater Phoenix Economic Council (GPEC) for Fiscal Year 2017-2018.

Community Development Manager Arrington

- Staff recommends the approval of the agreement between the Town and the GPEC in the amount of \$2,873 for the period starting on July 1, 2017 and ending on June 30, 2018.
- He introduced Chris Camacho, President and CEO of GPEC.

Chris Camacho gave a presentation and an update of what GPEC provides to the Town and the Phoenix area (see attached).

- He spoke about developing and implementing a modern economic plan.
- GPEC was just named one of the top economic development organizations in the country.
- He explained to Council that the fee is population driven. The higher the population the higher the fee.
- He spoke about the action plan for the Valley.
- He explained to the Council that GPEC revenues generated are 2/3 private and 1/3 public.

Mayor LeVault stated that economic development drives everything. Regional residents want better schools, improved roads and additional government services. The Valley is working on becoming the best region that we can so that we can compete on a global basis. Youngtown is within an easy 45 minute drive to just about anything in the Valley. He believes that it is in the best interest of the Town to continue to be at the table and work with the other 23 member communities and Maricopa County to make the region economically sound.

Councilmember Chittenden expressed her desire to see examples of the advertising that GPEC does that has the Town of Youngtown included. Community Development Manager Arrington suggested that the Council receive a copy of the quarterly reports that the Town gets from GPEC.

- Councilmember Chittenden stated that she has a friend from Alaska who lives here part of the year and that she can do her banking at the Alaska Federal Credit Union here in the Valley. Mr. Camacho stated that Alaska Federal Credit Union has been in the Valley approximately 10 years. They have added a multitude of operations in the Valley since then.

Town Manager Blackman stated that we may not have a lot of opportunities, but GPEC does reach out when they feel they have a good fit for us. Staff feels that we are getting more of a bang for our buck because of the collaboration of GPEC and the participating members that provide opportunities for the region.

Motion was made to approve an agreement between the Town and the Greater Phoenix Economic Council (GPEC) for Fiscal Year 2017-2018 – Councilmember Duran
2nd – Vice Mayor Vickers
Motion passed unanimously with a voice vote.

- A. Presentation and/or Discussion Re:** Approval of Resolution 17-10 authorizing an application for an Indian Gaming Revenue Sharing Grant to the Tohono O'odham Nation on behalf of the Sun City Fire and Medical District (SCFMD) and authorizing the Mayor to execute and deliver the grant application and execute any resulting grant award.

Town Manager Blackman stated that staff recommends the Town support the submission of the grant application on behalf of the Sun City Fire and Medical District in the amount of \$563,848.47.

Assistant Fire Chief Ron Deadman (see attached).

- Stated that the Sun City Fire and Medical District seeks approval of Resolution 17-10 to submit a grant application to the Tohono O'odham Nation to refurbish the District's Aerial Ladder truck. The ladder truck was put into service in 1996 and currently does not meet federal standards. With the repairs, the truck has been out of service more than it has been in service. A new ladder truck would cost approximately \$1.5 million.
- Because of legislative requirements, Sun City Fire and Medical District cannot ask the Tohono O'odham Nation for any grant money unless a municipality supports the District. We felt that the logical choice would be to ask the Town of Youngtown for their support.

Councilmember Chittenden wanted clarification on the Council Action Form (COAC). Town Clerk Anderson explained that the grant application was indeed to refurbish the District's Aerial Ladder truck.

Mayor LeVault stated that the deadline for submission is Saturday, June 3, 2017. He stated that the Town is just being asked to sponsor the application and not provide any funding.

Vice Mayor Vickers asked if the funds will go to the Town for distribution or directly to the Fire District. Town Manager Blackman assured the Council that if they are awarded any grant money that it would go directly to the Sun City Fire and Medical District and the Town will not be managing any part of the grant award.

Motion was made to approve Resolution 17-10 authorizing an application for an Indian Gaming Revenue Sharing Grant to the Tohono O'odham Nation on behalf of the Sun City Fire and Medical District (SCFMD) and authorizing the Mayor to execute and deliver the grant application and execute any resulting grant award– Councilmember Chittenden
2nd – Councilmember Duran
Motion passed unanimously with a voice vote.

- C. Discussion and/or Action Re:** Approval of Transit Services Amendment No. 200-75-2017 between the Regional Public Transportation Authority (RPTA) and the Town, wherein the Town will participate in the Northwest Valley Dial-a-Ride Services and the Regional Dial-a-Ride Services which the Town will pay an estimated amount of \$40,022 for the period of July 1, 2017 through June 30, 2018.

Town Manager Blackman

- This is our annual agreement that we bring to Council for our transportation services with Dial-a-Ride. In the past we have received grant money to offset this expense. This year the grant amount is \$18,103.
- The grant money has not been spent every year and we have rolled it over to use year after year. The ridership for our residents has increased over the years.
- The co-pay for the rider is \$4.00.

Mayor LeVault asked if the rider can ride through several jurisdictions because in the past they would drop them off at the town or city border. Town Manager Blackman explained that the RPTA is doing a better job in monitoring this activity and allowing riders to cross jurisdictional lines to reach their final destination.

Mayor LeVault spoke about how providing transit services, walking/bike paths and new sidewalks benefits our residents.

Councilmember Chittenden wanted to know if potential riders needed to pre-register for the services. Town Manager Blackman stated there is an application process prior to requesting transportation.

Motion was made to approve the Transit Services Amendment No. 200-75-2017 between the Regional Public Transportation Authority (RPTA) and the Town, wherein the Town will participate in the Northwest Valley Dial-a-Ride Services and the Regional Dial-a-Ride Services which the Town will pay an estimated amount of \$40,022 for the period of July 1, 2017 through June 30, 2018 – Vice Mayor Vickers

2nd – Councilmember Hout

Motion passed unanimously with a voice vote.

G. Presentation and/or Discussion Re: Discussion regarding the replacement of the flag located on 111th Avenue.

Town Manager Blackman stated that there were reports that the flag on 111th Avenue was vandalized. She reported that the flag was not cut down by vandals, but was cut down by a Maricopa County Sheriff Deputy because it was hung up in the power lines. The flag did not touch the ground. The Deputy called for assistance and another deputy came to assist with the removal and folding of the flag. The flag was taken back to the substation at the Town Hall Complex and stored there until staff could pick it up. I have spoken with Councilmember Miller about her concerns and assured her that all precautions were taken to keep the integrity of the flag.

Mayor LeVault wanted to know what steps have been taken so that this won't happen in the future. Town Manager Blackman spoke about how there have been a lot of half-mast orders from the Governor's Office and we will monitor the placement of the flag when these orders come through.

Councilmember Chittenden commented that she can see the flag from her home and noticed that when the flag is supposed to be at half-staff it actually is only at ¾ staff. Town Manager Blackman comments that she would pass that information to the Public Works Department.

E. Public Hearing, Discussion and/or Action Re: Approval of Resolution 17-06 to approve and accept as the final budget for the North Youngtown Street Lighting Improvement District (NYT SLID) for Fiscal Year 2017-2018 the annual statements and estimates of the expenses of the NYT SLID for Fiscal Year 2017-2018, as approved by the Youngtown Town Council by Resolution 17-03, which shall be provided for by the levy and collection of equal apportionment taxes based on the number and classification of properties in the NYT SLID, pursuant to Section 48-616, Arizona Revised Statutes, as amended, and to set a date for June 15, 2017 for ordering that the tax be fixed, levied, and assessed.

Mayor LeVault commented that the NYT SLID is an equal apportionment tax based on the number of parcels. Each and every parcel in the SLID is assessed the same amount.

1. Mayor LeVault opened the Public Hearing at 8:22 p.m. to hear testimony regarding the NYT SLID final budget.
2. There were no public comments regarding the NYT SLID budget. Mayor LeVault closed the Public Hearing at 8:23 p.m.
3. Discussion ensued regarding the NYT SLID budget.

Motion was made to approve Resolution 17-06 to approve and accept as the final budget for the North Youngtown Street Lighting Improvement District (NYT SLID) for Fiscal Year 2017-2018 the annual statements and estimates of the expenses of the NYT SLID for Fiscal Year 2017-2018 and to set a date for June 15, 2017 for ordering that the tax be fixed, levied, and assessed – Councilmember Duran
2nd – Vice Mayor Vickers
Motion passed unanimously with a voice vote.

- F. **Public Hearing, Discussion and/or Action Re:** Approval of Resolution 17-07 to approve and accept as the final budget for the Agua Fria Ranch Street Lighting Improvement District (AFR SLID) for Fiscal Year 2017-2018 the annual statements and estimates of the expenses of the AFR SLID for Fiscal Year 2017-2018, as approved by the Youngtown Town Council by Resolution 17-04, which shall be provided for by the levy and collection of taxes upon the assessed value of all the real and personal property in the AFR SLID, pursuant to Section 48-616, Arizona Revised Statutes, as amended, and to set a date for June 15, 2017 for ordering that the tax be fixed, levied, and assessed.

Chief Financial Officer Alcantar

- The levy and collection of ad valorem taxes upon the assessed value of real and personal property within the District. When the values go up the tax goes down and when the values go down the tax goes up. This assures that the tax rate stays within a few dollars every year.
- The assessment of the tax levy for the AFR SLID is to pay the expenses which include the cost of electricity for the street lights in the District.
- The total budget for the AFR SLID is \$29,682.84 and staff recommends the approval of Resolution 17-07.

Councilmember Chittenden asked how you estimate the cost of the 18 new lights that are going into the AFR SLID. Chief Financial Officer Alcantar explained that the electricity cost of the previous years' lights divided by 194 lights in the District. This estimates a cost of \$ 139.26 per light and then multiple by 18. You then divide that by 2 and get \$1,253.32.

1. Mayor LeVault opened the Public Hearing at 8:27 p.m. to hear testimony regarding the NYT SLID final budget.
2. There were no public comments regarding the NYT SLID budget. Mayor LeVault closed the Public Hearing at 8:28 p.m.
3. Discussion ensued regarding the AFR SLID budget.

Motion was made to approve Approval of Resolution 17-07 to approve and accept as the final budget for the Agua Fria Ranch Street Lighting Improvement District (AFR SLID) for Fiscal Year 2017-2018 the annual statements and estimates of the expenses of the AFR SLID for Fiscal Year 2017-2018 and to set a date for June 15, 2017 for ordering that the tax be fixed, levied, and assessed – Vice Mayor Vickers
2nd – Councilmember Duran
Motion passed unanimously with a voice vote.

9. **Call for Executive Session:**

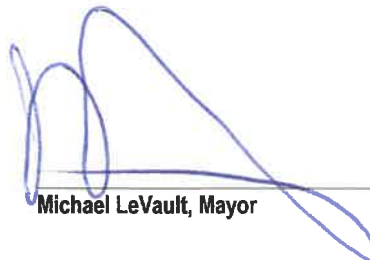
No call was made.

10. **Future Agenda & Meetings:**

- A. There may be discussion of whether to place an item on a future agenda and the date, but not the merits of the item.
- B. Announcement of the Regular Council Meeting on June 15, 2017 at 7:00 p.m.

11. **Adjournment**

Motion to Adjourn – Councilmember Chittenden
2nd – Councilmember Duran
Motion passed unanimously with a voice vote
Meeting Adjourned: 8:30 p.m.



Michael LeVault, Mayor

Attest:



Stacy Anderson, Town Clerk

Minutes approved at June 15, 2017 regular meeting