



**MINUTES OF THE REGULAR MEETING OF THE COMMON COUNCIL OF YOUNGTOWN, AZ
DECEMBER 1, 2016, COUNCIL CHAMBERS, 12033 N. CLUBHOUSE SQUARE**

1. **Call to Order:** Mayor LeVault called the meeting to order at 7:31 p.m. immediately following the Board of Adjustment Hearing
2. **Roll Call:** Council present: Mayor Michael LeVault, Vice Mayor Jacob Duran, Councilmembers Margaret Chittenden, Dorena Mello, Judy Johnson, June Miller, and Charles Vickers.
Staff present: Town Manager Jeanne Blackman, Town Attorney Trish Stuhan, Chief Financial Officer James Alcantar, Community Development Manager Gregory Arrington, Public Works Manager Marty Mosbrucker, Citizen Services Specialist Nicole Smart and Town Clerk Stacy Anderson.
3. **Pledge of Allegiance and Invocation:** The Pledge of Allegiance was led by Councilmember Mello and the Invocation was given by Vice Mayor Duran.
4. **Communications:** Comments, Commendations and Presentations by Mayor, Council Members, staff or members of the public. The Council may not propose, discuss, deliberate or take any legal action on the information presented pursuant to A.R.S. 38-431.02.

A. Communications from Council:

Mayor LeVault

- Attended an event called Fountain Hills Back the Badge in Fountain Hills. This was a result of a challenge from Mayor Kavanagh and they turned the fountain blue in support of law enforcement. Speakers included Sheriff Arpaio, County Attorney Montgomery, and several State Legislatures.
- Attended a meeting with the Sun City Fire and Medical District Fire Chief, Assistant Fire Chief, Fire District Board Chairman and the Union President regarding the new fire station in Youngtown that will replace Fire Station 133 on 111th Avenue. The construction of the fire station has been accelerated and a committee has been formed that will meet until the project is complete. The first meeting will be here in Youngtown on December 12th at 9:30 a.m. in the Council Chambers.
- There was a discussion regarding the signal light on 111th Avenue that is currently next to Fire Station 133 to assure that the light is set to accommodate the fire engines exiting the fire station on a call. Mayor LeVault said that the light would have to be moved to the new fire station located at Michigan Avenue.

Councilmember Chittenden

- Announced the Pet Blessing and Photos with Santa on December 3rd from 10:00 a.m. – 1:00 p.m. in Greer Park.
- Thanked staff for assisting her with the lost dog and finding it a forever home.

Councilmember Mello

- Announced the Grand Opening celebration of the new location for her business on December 9th from 4:00 p.m. – 7:00 p.m. The new location is 2924 N. 30th Street in Phoenix (30th Street and Thomas).

Councilmember Vickers

- Announced that the Community Garden is planted and producing vegetables. They will be donating vegetables to the food bank on Friday.

B. Town Manager Blackman gave the Staff Report (see attached):

- The Winter Miracle Event is December 10th from 5:00 p.m. – 8:00 p.m.
- Community Development Manager Arrington delivered the Maricopa County Community Development Block Grant (CDBG) contracts to Carl Morgan for the Street Lighting Project.
- Putting the finishing touches on the application to Maricopa County Community Development Block Grant (CDBG) Sidewalk Project.
- Reported that between the two events, there has been \$7,250 received in sponsorship money this year.
- Town Clerk Anderson informed the Council that on December 10th from 5:00 p.m. – 8:00 p.m. is the Winter Miracle Event. There will be a Tree Lighting Ceremony/Tree Decorating Contest, Carousel, track-less train, snow slide, Santa, Christmas karaoke, photo booth and food vendors. Spoke about the advertising in the kiosks on 111th Avenue, the banner in the park at 111th and Peoria Avenues, Banner at Town Hall, a-frames in Agua Fria Ranch and North Youngtown. She also thanked Councilmember Johnson for putting up flyers at all of the mailbox locations in the Agua Fria Ranch subdivision. The sponsors for the event are Swell Pharmacy (\$2,500), West USA Realty (\$1,000) and APS (\$1,000).

5. **Response to Call to the Community:**

There was no Response to Call to the Community.

6. **Citizen Comments/Appearance from the Floor:**

There were no appearances from the audience.

7. Consent

- A. **Approval of Minutes:** Approval of the November 11, 2016 Special Meeting Minutes and the approval of the November 17, 2016 Regular Council Meeting.
Motion was made to approve the November 11, 2016 Special Meeting Minutes with a change to the adjournment time from 9:28 p.m. to 1:28 p.m. and the approval of the November 17, 2016 Regular Council Meeting as presented – Councilmember Johnson 2nd – Vice Mayor Duran
Motion passed unanimously with a voice vote.

8. Business

- A. **Presentation and/or Discussion Re:** Presentation from Parks & Sons of Sun City on the refuse pick-up and recycling programs (see attached presentation).

Shawn Parks from Parks & Sons of Sun City presented an update to Council on the current and proposed refuse pick-up and recycling programs for the Town.

- Spoke about the bulk trash program that was introduced in 2014. Parks & Sons feel that providing a semi-annual collection is sufficient at this date. If a resident needs to have a pick-up between the semi-annual scheduled times, they will come out and pick-up their bulk trash and charge a reasonable fee.
- Spoke about the recycling program in Youngtown. In 1991 they started the recycling program in Youngtown. Announced that the recycling program will be expanding and implemented in North Youngtown in March of 2017. Monday's will be recycling pick-up and Thursday's will be regular trash pick-up.
- Councilmember Johnson asked if it would be less expensive and easier to have both collections on the same day. Mr. Parks explained that they have specialized equipment for North Youngtown that cannot be used for both types of pick-up because of the narrow alleys and is dedicated solely to Youngtown for Monday's and Thursday's. They will use the same piece of equipment twice a week.
- Councilmember Miller wanted to know if the 50 or so residence's that do not have alleys, if they have service on the same day as Agua Fria Ranch. Mr. Parks said that those particular residences will have the same schedule as Agua Fria Ranch.
- Councilmember Mello recently visited San Francisco, California and stated that their refuse collectors will take a camera and look in the trash cans and leave any material that is not recyclable and fine the resident if they do not compost.
- Mr. Parks assured the Council that they will be sending out a flyer to residents on what is accepted and what is not accepted for recycling.
- The Council spoke about the problem of parking in front of the trash bins on pick-up days in Agua Fria Ranch. Mr. Parks said that they will put a flyer on the parked car asking them not to park in front of the trash bins on pick-up days. Mayor LeVault directed the Town Manager to communicate the no parking in front of the trash bins on collection days.
- Councilmember Chittenden asked what their protocol was for those who do not bag their trash. Mr. Parks assured the Council that they will be performing bin audits. If a resident is not bagging their trash they will receive a sticker on the trash bin and possible fine if the problem persists.
- Mr. Parks spoke about the partnership with the Code Enforcement Department on the compliance with the trash service ordinance.
- Resident Mercy Vickers asked if they would consider having a hazardous material pick-up day. Mr. Parks replied that they no longer provide that service because it is cost prohibitive. Maricopa County provides a semi-annual event where you can take hazardous material to their transfer stations.

- B. **Discussion and/or Action Re:** Approval of the closure of Town Hall services from December 27th through December 30th.

- Town Manager Blackman presented Council a list of significant accomplishments that staff has accomplished over the past year that is not the day-to-day responsibilities (see attached). With the holiday days, the number of days closed will be four. The Mayor, Town Manager, and Department Heads will be on call during the closure period for emergencies.
- Mayor LeVault commented that this is the third year that this has been proposed. In the last two years we only had 3 three calls, none of which were emergencies. The Council is policy makers and carried out by the Town's staff. I am not aware of any of our staff members that do not go above and beyond the call of duty. They all work hard and other Mayor's in the Valley can't believe what we are accomplishing with 14 full-time employees. The wage scale is well below the average across the Valley. Our wage scale is so low that when the League of Arizona Cities and Town's do their annual case study on wages, we are not even included because of the low wages reported. If we can give our staff a no cost perk, I think that it is a smart thing to do. We run a professional and tightly run organization, and we do it with minimal staff and resources. I travel across the State and County extensively and I would have to look hard and long to find a municipal employee that performs like ours do on a daily basis.
- Resident Kathryn French sent a message in favor of the closure of Town services (see attached).
- Councilmember Mello presented Council a memo to speak against the closure of Town services (see attached). She commented that we have an excellent staff, but to shut down is disrespectful to our residents. Certain residents have commented that they will not bring this forward because they do not want to get on the wrong side of Town Hall.

- Town Manager Blackman commented that she and the Mayor are on call. Our research shows that there is no commercial or residential traffic coming into Town Hall during the time between Christmas and New Year's to conduct Town business.
- Library Manager Speed commented that visitors to the Library are minimal and Town Clerk Anderson stated that there were no phone messages left during the time between Christmas and New Year's the two years prior.
- Vice Mayor Duran commented that we are Uniquely Youngtown and I personally am all for the closure of Town services during this time proposed.
- Councilmember Chittenden commented that she would like to know a head count of who actually came into the Library three years ago during the same time frame. Town Manager Blackman stated that there was data presented in 2014 that indicated that the visits to the library were very low. Library Manager Speed replied that she had not received any negative feedback about closures in prior years. Councilmember Chittenden stated that her concern was that the Library was closed and not offering services to the residents.
- Town Manager Blackman stated that there are several communities in the Valley that are closed every Friday and working 4-10's.
- Councilmember Johnson commented that she was concerned that the Library was not opened during the week, but is pleased that there have been provisions put in place for our residents to go to other libraries.
- Councilmember Johnson would like to have staff bring this issue back in a Policy/Personnel Guideline changing it to a permanent benefit so that it is not brought back year after year.

A motion was made to approve the closure of Town Hall from December 27th through December 30th by Councilmember Miller.

2nd – Vice Mayor Duran

Motion passed with a roll call vote: Ayes – Mayor LeVault, Vice Mayor Duran, Councilmembers Johnson, Miller and Vickers
 Nays - Councilmember Mello
 Abstentions: Councilmember Chittenden

- C. Discussion and/or Action Re:** Approval of the Economic Development Incentive Program to authorize staff to waive fees under Section 3.20.010 of the Town Code, Authorization to Waive Fees and Expend Funds in Furtherance of Economic Development, for the Live/Work area along the northern portion of North 111th Avenue.

Community Development Manager Arrington presented the Economic Development Program and recommended approval to have all fees associated with the rezoning within the Live/Work area along the northern portion of North 111th Avenue.

A motion was made to approve the Economic Development Incentive Program to waive fees and expend funds for development for the Live/Work area along the northern portion of North 111th Avenue by Councilmember Mello.

2nd – Councilmember Vickers

Motion unanimously passed with a roll call vote.

9. Call for Executive Session:

No call was made.

10. Future Agenda & Meetings:

- Staff was directed by Mayor and Council to research the cost and installation of solar lights on the flag pole located at the corner of 111th and Alabama Avenues.
- Announcement of the Regular Council Meeting on December 15, 2016 at 7:00 p.m. in the Council Chambers.

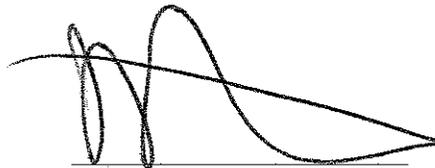
11. Adjournment

Motion to Adjourn – Vice Mayor Duran

2nd – Councilmember Mello

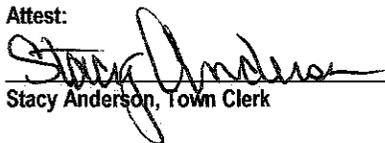
Motion passed unanimously with a voice vote

Meeting Adjourned: 9:01 p.m.



Michael LeVault, Mayor

Attest:



Stacy Anderson, Town Clerk

Minutes approved at December 15, 2016 regular meeting