

**MINUTES OF REGULAR MEETING OF THE  
YOUNGTOWN POLICE PUBLIC SAFETY RETIREMENT SYSTEM LOCAL BOARD**

**Thursday, October 29, 2015, Town Hall Conference Room, 12030 Clubhouse Square, Youngtown, AZ**

1. **Call to order:** Chair Michael LeVault called the meeting to order at 10:15 a.m.
2. **Roll Call:** Board Members present: Chair Michael LeVault, Board Members Margaret Chittenden, June Miller, Board Secretary Stacy Anderson, and Town Manager Jeanne Blackman. Absent: Board Member Michael Kessler
3. **Review and Approval of Minutes of May 11, 2015 meeting:**

There was a discussion about whose responsibility the unfunded liability for the Maricopa County Sheriff's Office (MCSO). There were questions regarding who holds the responsibility; the Town or MCSO.

Chair LeVault let the Board know that the Town of Youngtown is looking into whose responsibility the unfunded liability would fall under.

Chair LeVault would like the Board Secretary to locate a letter from the attorney's that shows when the Town first joined PSPRS.

Motion to approve Minutes of May 11, 2015 – Board member Miller

Second – Board Member Chittenden

Motion passed unanimously on a voice vote

4. **Business:**
  - A. **Discussion and/or Action Re: Approval of the 2015 Youngtown Public Safety Personnel Retirement System (PSPRS) Actuarial Report**  
Chair LeVault
    - Item will be tabled until the new actuarial report comes out for FY 2015-2016.
  - B. **Discussion and/or Action Re: Approval of Officer Michael Kessler, Youngtown Public Safety Manager, retirement on January 6, 2016**  
Chair LeVault
    - We are only looking at approving the retirement date of January 6, 2016 for Mr. Kessler.

Motion to approve the January 6, 2016 retirement date for Michael Kessler – Board Member Miller

Second – Board Member Chittenden

Motion was approved with a voice vote
  - C. **Presentation and/or Discussion Re: Local Member Board requirements and Board Members terms and possible vacancies**  
Chair LeVault
    - Typically all local boards are required by State Statute to have a five member board with the Mayor as the Chair and two appointed members and two elected members. Because of the Town's unique situation where we no longer have an active police or fire departments, we have been allowed to operate with a four member board. With the retirement of our only police officer in January, we will no longer have any representation from our active membership in PSPRS.

Board Member Chittenden

- Could we possibly have MCSO as part of our Board?

Board Secretary Anderson

- That would not be possible. MCSO provides our police services from a contractual or agreement and they cannot be on our Board
- We currently have two Board Members that have terms expiring in May of 2016; Margaret Chittenden and Michael Kessler. The Mayor will have to appoint a Board Member prior to May 27, 2016 so that they can be approved for a two year term at the May Local Board Meeting. The Mayor will also need to appoint another Board Member prior to October 23, 2016 to fill a four year term in the October meeting.
- I have gotten a verbal authorization from Don Mineer from the Arizona PSPRS for our Board to be comprised of three members. We would have the Mayor as the Chair and then two appointed members. We would be required to meet at a minimum of two times a year until all retirees and beneficiaries are no longer receiving benefits.

Chair LeVault requested that the Board receive a letter or an email from PRPRS stating that Youngtown could have a three member Board.

**5. Call to Public**

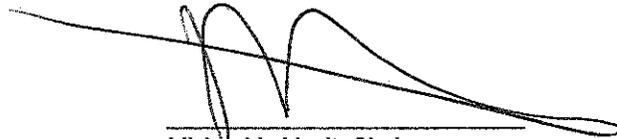
There were no calls from the public

**Adjournment**

Motion to adjourn – Board Member Miller

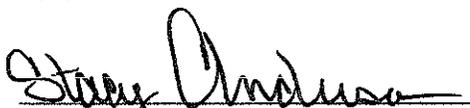
Second – Board Member Kessler

Meeting adjourned at 10:35 a.m.



Michael LeVault, Chair

Attest:



Stacy Anderson, Secretary  
Town of Youngtown Local Board

Minutes approved at May, 2015 meeting