



**MINUTES OF THE REGULAR MEETING OF THE COMMON COUNCIL OF YOUNGTOWN, AZ  
JUNE 2, 2016, COUNCIL CHAMBERS, 12033 N. CLUBHOUSE SQUARE**

1. **Call to Order:** Mayor LeVault called the meeting to order at 7:00 p.m.
2. **Roll Call:** Council present: Mayor Michael LeVault, Vice Mayor Jacob Duran, Councilmembers Margaret Chittenden, June Miller, Charles Vickers, Dorena Mello and Judy Johnson.  
Staff present: Town Manager Jeanne Blackman, Town Attorney Trish Stuhan, Public Works Manager Marty Mosbrucker, Chief Financial Officer James Alcantar, Community Development Manager Gregory Arrington, Court Administrator Lisa Lipinski, and Town Clerk Stacy Anderson. Excused: Library Manager Heidi Speed
3. **Pledge of Allegiance and Invocation:** The Pledge was led by Vice Mayor Duran and the Invocation was given by Councilmember Mello.
4. **Communications:** Comments, Commendations and Presentations by Mayor, Council Members, staff or members of the public. The Council may not propose, discuss, deliberate or take any legal action on the information presented pursuant to A.R.S. 38-431.02.
  - A. **Communications from Council:**
    - Mayor LeVault  
Spoke about the Maricopa Association of Governments (MAG) Transportation Improvement Plan and the ability to put back in projects that had been delayed because of the economy.  
Councilmember Mello announced that the final meeting for the fiscal year for the Community Development Action Committee (CDAC) will be on June 8, 2016.  
Councilmember Miller invited all Council, staff and residents to the Flag Ceremony on June 14, 2016 at 8:00 a.m.  
Councilmember Chittenden thanked the Public Works Department for using pet friendly fertilizer in the parks.  
Councilmember Johnson thanked the Code Enforcement staff for their recent efforts.  
Councilmember Vickers announced that the Community Garden has donated approximately 230 pounds of produce to the food bank.
    - B. Town Manager Blackman gave the staff report (see attached).
      - Spoke about the Coffee with a Cop Event on June 18, 2016.
      - Updated residents on the Flag Day festivities that include the raising of the 15' X 25' flag, the National Anthem sung by Public Works employee Charlie Janson, and that the flag will be dedicated to Councilmember Miller's late husband, Elmer Miller, who was a WWII veteran. The event will be at the northwest corner of Alabama and 111<sup>th</sup> Avenues.
      - Spoke about the Relay for Life Event that will be held in Uribe Park on October 15, 2016.
5. **Response to Call to the Community:**

There was no Response to Call to the Community.
6. **Citizen Comments/Appearance from the Floor:**

Resident Tim Ayers spoke about the bus stops on 111<sup>th</sup> Avenue. He wanted to know if the bus stop at 111<sup>th</sup> and Grand Avenues will be removed or repaired, he thanked Council for relocating the bus stop on 111<sup>th</sup> and Wisconsin, and wanted to know if the bus stop and kiosk near 111<sup>th</sup> and Grand Avenues could be relocated because of traffic. Mayor LeVault directed staff to follow-up with these questions.

Resident Betty Trolen thanked Councilmember Vickers for safely escorting the Craft Club from the Clubhouse to Town Hall during a police situation during their meeting on May 30, 2016.
7. **Consent**
  - A. **Approval of Minutes:** Approval of the Work Session Meeting Minutes for April 19, 2016 and the Regular Meeting Minutes of May 19, 2016 with the change in the Regular Meeting Minutes changing the Councilmember present to reflect that Councilmembers Mello and Johnson were present and Vice Mayor Duran was excused.  
Motion –Councilmember Johnson  
2<sup>nd</sup> – Vice Mayor Duran  
Motion passed unanimously with a voice vote

## 8. Business

- A. Discussion and/or Approval Re:** Creating a Youngtown Citizens' Dog Park Board, establishing its scope of duties, establishing qualifications for members, and possibly appointing members to serve on the board and administering the Oath of Office. Board Members for Consideration: Margaret Chittenden, Pat Druehl, and Dr. Katheryn French.  
Item was tabled until the July 7, 2016 Regular Meeting.
- B. Discussion and/or Approval Re:** Creating a Youngtown Arts Commission Board, establishing its scope of duties, establishing qualifications for members, and possibly appointing members to serve on the board and administering the Oath of Office. Board Members for Consideration: Val Wilson, Tom Vickery, Bev Wilson, Susan Hout, and Tim Ayers.  
Item was tabled until the July 7, 2016 Regular Meeting.
- C. Presentation and/or Discussion Re: Presentation of the April, 2016 Monthly Financial Report**  
Chief Financial Officer Alcantar presented the report (see attached).
- D. Presentation and/or Action Re:** Approval of an Amendment between Faith, Ledyard & Faith, PLC and the Town of Youngtown for Municipal Prosecution services in the amount of \$ 129.00 per hour .

Town Manager Blackman

- Small increase from the last contract that was approved in 2012 from \$119.00 per hour to \$129.00 per hour.
- Billed hours for the last two years were compared to the first ten months of this fiscal year and are very comparable and we are right on track.
- Slight increase of approximately \$2,500 for Fiscal Year 2016-2017.

There was a discussion about the decriminalization of the Code. The Council will be very aggressive on Code compliance and wanted to make sure that the attorneys were on board with this. Town Attorney Stuhan assured the Council that Faith, Ledyard & Faith, PLC is aware of this. She stated that in most cases where the decriminalization of the Code has taken place that the number of cases that require prosecution decrease because you will not need the services of the Prosecutor and our Code Enforcement Officers will be trained to testify in court. Town Manager Blackman stated that the Town and the Prosecutor have an enhanced relationship with more ongoing communication.

Motion –Councilmember Miller

2<sup>nd</sup> – Councilmember Vickers

Motion passed unanimously with a voice vote

- E. Discussion and/or Action Re:** Approval of a Contract # 200-75-2017 between the Regional Public Transportation Authority (RPTA) and the Town of Youngtown in the amount of \$ 36,386.00 and ending on June 30, 2017.

Town Manager Blackman

- This contract is for the Dial-a-Ride services for the Town through Valley Metro.
- The increase is based on three factors:
  - Rise in the demand for ridership. Last year the ridership had 1,066 one way trips and Valley Metro projects approximately 2, 486 one way trips for the upcoming fiscal year.
  - The implementation of the regional para-transit services that allow riders to go from one jurisdiction through other jurisdictions in a single trip eliminating transfers.
  - Rising service costs.
    - The Town has had a grant to assist in the cost of these services. The grant allows two years to utilize the grant or repayment is required. Currently we have \$28,000 that will be used this year to help mitigate the increase of cost for the services provided.

Motion –Councilmember Vickers

2<sup>nd</sup> – Vice Mayor Duran

Motion passed unanimously with a voice vote

- F. Discussion and/or Action Re:** Approval of a contract between Lex Anderson and the Town of Youngtown for Municipal Judge in the amount of \$20,400.00 per year and expiring on June 30, 2018.

Court Administrator Lipinski

- The contract is a two year renewal expiring on June 30, 2018 with no increase in the amount of the contract with medical, vision, and dental insurance based on the schedule for all full-time employees.
- The compensation will be \$1,700 per month.

Motion –Councilmember Johnson

2<sup>nd</sup> – Councilmember Mello

Motion passed unanimously with a voice vote

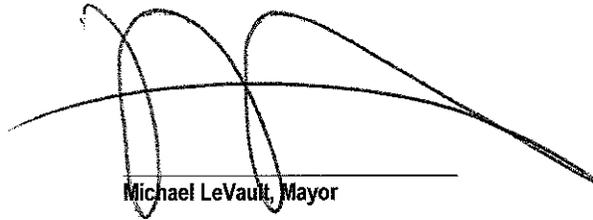
## 9. Call for Executive Session:

No call was made.

**10. Future Agenda & Meetings:**

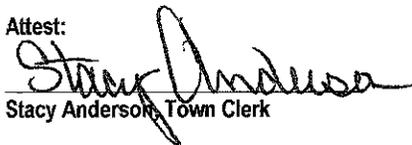
- A. There may be discussion of whether to place an item on a future agenda and the date, but not the merits of the item.
- B. Announcement of the Agua Fria Ranch Community Facilities District (AFR CFD) Board Meeting on June 16, 2016 at 7:00 p.m. and the Regular Council Meeting on June 16, 2016 immediately following the AFR CFD Board Meeting.

Motion to Adjourn: Vice Mayor Duran  
2<sup>nd</sup> – Councilmember Miller  
Motion passed unanimously with a voice vote  
Meeting Adjourned: 7:41 p.m.



Michael LeVault, Mayor

Attest:



Stacy Anderson, Town Clerk

Minutes approved at June 16, 2016 regular meeting