



MINUTES OF THE REGULAR MEETING OF THE COMMON COUNCIL OF YOUNGTOWN, AZ  
JULY 21, 2016, COUNCIL CHAMBERS, 12033 N. CLUBHOUSE SQUARE

1. **Call to Order:** Mayor LeVault called the meeting to order at 7:00 p.m.
2. **Roll Call:** Council present: Mayor Michael LeVault, Vice Mayor Jacob Duran, Councilmembers Margaret Chittenden, Dorena Mello, June Miller, Charles Vickers and Judy Johnson (via telephone).  
Staff present: Town Manager Jeanne Blackman, Town Attorney Trish Stuhan, Chief Financial Officer James Alcantar, Citizen Services Specialist Nicole Dube, Library Manager Heidi Speed, and Town Clerk Stacy Anderson.
3. **Pledge of Allegiance and Invocation:** The Pledge was led by Councilmember Vickers and the Invocation was given by Vice Mayor Duran.
4. **Communications:** Comments, Commendations and Presentations by Mayor, Council Members, staff or members of the public. The Council may not propose, discuss, deliberate or take any legal action on the information presented pursuant to A.R.S. 38-431.02.
  - A. **Communications from Council:**

Mayor LeVault

    - Informed the Council that they each have an envelope on the Dias that contains the Town Manager's paperwork for her annual review. Reminded the Council to fill out the forms and return to him no later than Friday, July 29, 2016. The Town Manager will be celebrating her third year with us this month. We are adding a new dimension to the review process where staff will be evaluating her as well.
  - B. Town Manager Blackman gave the staff report (see attached).
    - Gave an update on the Relay for Life Event on October 15, 2016.
5. **Response to Call to the Community: Fireworks concerns within the Town Boundaries**

Town Attorney Stuhan

  - According to the Arizona Revised Statutes fireworks are allowed to be sold, bought and set off as long as they are not launched or set off into the air. Referenced A.R.S. § 36-1601, A.R.S. § 36-1605 and A.R.S. § 36-1606 (attached). Examples of the fireworks that are permissible are cylindrical fountains, cone fountains, wheels, illuminating torches, sparklers, ground spinners, etc. This does not include anything that is designed or intended to rise in the air and explode, fly into the air, firecrackers, missiles, aerial spinners, bottle rockets, etc. We can regulate the timeframes as to when fireworks can be sold, purchased and set off. Fireworks are allowed during certain timeframes June, July, December and January. Even though the Town Code prohibits the sale and use of fireworks without a permit, the State Legislature passed A.R.S. § 36-1606 that allows the sale, purchase and setting off of certain fireworks.
6. **Citizen Comments/Appearance from the Floor:** There were no comments or appearances from the floor.
7. **Consent**
  - A. **Approval of Minutes:** Approval of the July 7, 2016 Regular Meeting Minutes.  
Motion was made to approve the July 7, 2016 minutes by Councilmember Mello  
2<sup>nd</sup> – Councilmember Vickers  
Motion passed unanimously with a voice vote
8. **Business**
  - A. **Presentation and/or Discussion Re:** Sun City Fire and Medical District (SCFD) Report, which may include discussion of inspections, fire prevention, staffing levels, response times, community needs, and ambulance services  
**Fire Marshall Fox** gave the May, 2016 monthly report (see attached).
  - B. **Presentation and/or Discussion Re:** Maricopa County Sheriff's Office (MCSO) Report, which may include discussion of crime statistics, prevention, staffing levels, community needs, and response times.  
**Lt. Chris Dowell** gave the June, 2016 monthly report (see attached). He reported that the entries for the two (2) aggravated assaults were actually duplicate entries.
  - H. **Discussion and/or Action:** Support and appreciation for first responders, law enforcement, and the Maricopa County Sheriff's Office (MCSO) and the Sheriff's Deputies serving our community.  
**Mayor LeVault** spoke in support of first responders across the country and more specifically the Maricopa County Sheriff's Office and the Deputies that serve Youngtown. He asked the Council to sign a letter for the "unequivocal support and respect for the job you do" (see attached). The Council voiced their appreciation and support to MCSO.

- G. **Presentation and/or Discussion:** Proposed bond issue of Sun City Fire and Medical District (SCFD) including use of bond proceeds, existing fire facilities, and reductions in response time; Bond election to be held on November 08, 2016.

**Mayor LeVault**

- The Town does not have their own fire department and we are a member of the SCFD. All residents of Youngtown pay a secondary property tax that goes to support SCFD. In 2008, property values went down drastically and the revenue from the secondary property tax shrunk by half. Because of the smaller budget, fire personnel have been cut and response times have increased. SCFD just received their Certificate of Necessity which permits them to run their own ambulance service. They have come to a point where maintenance and operation have come to a critical status. The SCFD Board decided to put forward a \$10 million bond to the public in November. \$6 - \$7 million dollars will be used to build a brand new state of the art fire station on 111<sup>th</sup> and Michigan Avenues. The levy would be 0.21¢ for residential and 0.38¢ for commercial. For a \$100,000 home it would cost \$21.00 per year. For a \$100,000 commercial structure it would cost \$38.00 per year.

- C. **Presentation and/or Action Re:** Approval of Resolution 16-16 approving and authorizing the Mayor to execute a Modification to the Intergovernmental Agreement (IGA) between the State of Arizona Department of Revenue and the Town of Youngtown related to the administration and collection of transaction privilege taxes.

**Town Manager Blackman**

- This IGA is basically the same as the IGA that was brought to you earlier in the year for our Transaction Privilege Tax collection (TPT). This IGA will automatically renew yearly as long as there are no changes. The cost for these services is \$13,000 per year, but without this collection service we would be losing a significant amount of revenue.

**Mayor LeVault** inquired whether the Town still used the services of Al Holler. Town Manager Blackman assured the Council that Mr. Holler's services will still be utilized at this time.

Motion was made to approve Resolution 16-16 by Councilmember Chittenden

2<sup>nd</sup> – Vice Mayor Duran

Motion passed unanimously with a voice vote

- D. **Presentation and/or Action Re:** Approval of an agreement for services between Pueblo Publishers, Inc. and the Town of Youngtown for the publication of the Youngtown Village Reporter (YVR).

**Mayor LeVault**

- The Youngtown Village Reporter is not a newspaper, but it is a newsletter in which the vast majority of the Town's communication of important events is passed on to the residents. He also spoke about how traditional newspapers are struggling because of the internet and electronic newspapers and information. The Town is being asked to step up and absorb the majority of the cost to produce our newsletter. Since 2009, the Town has been paying \$300 a month to publish the YVR. He spoke about how local businesses have not been supporting the YVR by purchasing advertisements. The ads in the YVR have largely been businesses outside of Youngtown.

**Town Manager Blackman** spoke about the challenges of the YVR in the last few months and coming up with an agreement with Pueblo Publishers, Inc. that will work for everyone. She spoke about how important the YVR is as a key communication tool that the Town uses for its residences.

**Councilmember Mello** made a suggestion that we showcase a local business each month and encourage them to place advertising or an insert for that month. She also suggested bringing this suggestion in front of the Business Council.

**Councilmember Chittenden** spoke about her concerns that not all the businesses are getting their YVR and the challenges of getting the post office to deliver timely.

**Mayor LeVault** suggested that if we now have complete control over content then we could have complete control over the ad revenue and placement as well.

**Councilmember Vickers** wanted to know how many newsletters are being printed for the contract price. Town Manager Blackman will bring that number forward when she bring backs alternative options for printing the newsletter.

**Resident Tim Ayers** commented on how several businesses are not receiving the YVR. He has personally taken copies to them several times. He would like to have the advertising brought back so that visitors can see what restaurants and activities are available in Youngtown.

**Mayor LeVault** directed staff to look into ways of bringing back the advertising to the YVR and report back at the next meeting.

Motion was made to approve the agreement between Pueblo Publishers, Inc. and the Town by Councilmember Mello

2<sup>nd</sup> – Vice Mayor Duran

Motion passed unanimously with a voice vote

- E. **Presentation and/or Discussion:** Update on the 4<sup>th</sup> Quarter Financial Report.  
Chief Financial Officer Alcantar reported on the 4<sup>th</sup> Quarter Financial Report (see attached).
- F. **Presentation and/or Discussion:** Update on the 2<sup>nd</sup> Quarter Community Development Report.  
Citizen Services Specialist Dube gave the 2<sup>nd</sup> Quarter Community Development Report (see attached).

9. **Call for Executive Session:**

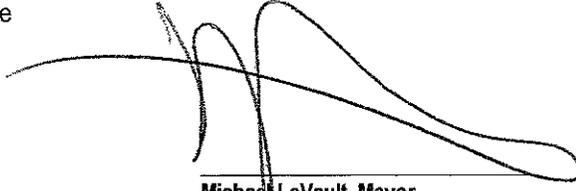
No call was made.

**10. Future Agenda & Meetings:**

- A. There may be discussion of whether to place an item on a future agenda and the date, but not the merits of the item.
- B. Announcement of the Regular Council Meeting on September 1, 2016 at 7:00 p.m. in the Council Chambers.

**11. Adjournment**

Motion to Adjourn - Councilmember Mello  
2<sup>nd</sup> – Councilmember Vickers  
Motion passed unanimously with a voice vote  
Meeting Adjourned: 8:40 p.m.



Michael LeVault, Mayor

Attest:



Stacy Anderson, Town Clerk

Minutes approved at September 1, 2016 regular meeting