



**MINUTES OF THE REGULAR MEETING OF THE COMMON COUNCIL OF YOUNGTOWN, AZ
JULY 7, 2016, COUNCIL CHAMBERS, 12033 N. CLUBHOUSE SQUARE**

1. **Call to Order:** Mayor LeVault called the meeting to order at 7:05 p.m.
 2. **Roll Call:** Council present: Mayor Michael LeVault, Vice Mayor Jacob Duran, Councilmembers Margaret Chittenden, Dorena Mello, Judy Johnson, June Miller, and Charles Vickers.
Staff present: Town Manager Jeanne Blackman, Town Attorney Trish Stuhan, Chief Financial Officer James Alcantar, Community Development Manager Gregory Arrington, Citizen Services Specialist Nicole Dube, Library Manager Heidi Speed, Public Works Manager Marty Mosbrucker, Court Administrator Lisa Lipinski, and Town Clerk Stacy Anderson.
 3. **Pledge of Allegiance and Invocation:** The Pledge was led by Vice Mayor Duran and the Invocation was given by Councilmember Chittenden.
 4. **Communications:** Comments, Commendations and Presentations by Mayor, Council Members, staff or members of the public. The Council may not propose, discuss, deliberate or take any legal action on the information presented pursuant to A.R.S. 38-431.02.
 - A. **Communications from Council:**
 - Mayor LeVault
 - Spoke about the Council Seat debate that is scheduled for July 26, 2016 at 6:30 p.m. in the Council Chambers. The debate is sponsored by the Independent Newspapers, the Surprise Regional Chamber of Commerce, and Leadership West.
 - Councilmember Miller
 - Introduced her daughter-in-law who is visiting from Pennsylvania.
 - Commented on the great job Councilmember Mello has done serving on the Maricopa County Community Development Action Committee (CDAC) and her assistance in successfully applying for grant money for Youngtown infrastructure projects.
 - Councilmember Chittenden
 - Spoke about the Maricopa Association of Governments (MAG) dinner that honored Mayor LeVault and his tenure as Chair of MAG.
 - Announced the Citizens' Dog Park Committee meeting for Saturday, July 9, 2016 at 9:00 a.m. at the Youngtown Methodist Church.
 - Councilmember Mello
 - Commented on how the staff of MAG praises Mayor LeVault.
 - Reported that she was on the interview panel for the Assistant Deputy for Human Resources. This individual would assist the staff of CDAC.
 - B. Town Manager Blackman gave the staff report (see attached).
 - Reported that the Coffee with a Cop event was very successful.
 - The committee for the 2016 Relay for Life held their second meeting. The event will be held in Youngtown at Uribe Park on October 15th.
 - The events at the Library have been well attended and she thanked Councilmember Mello for assisting with the advertising of these events.
 - Library Manager Speed
 - Announced that starting September 1st the new Library hours will go into effect. The Library will be open at 9:00 a.m. Monday – Saturday.
 - Announced the 20th Anniversary for the Library and will be sending out more information on the celebration at a later date.

Town Clerk Anderson reminded everyone that the Primary Election is on August 30th and Youngtown will have a polling place located in the kitchen area of the Clubhouse.
5. **Response to Call to the Community:**
There was no Response to Call to the Community.
6. **Citizen Comments/Appearance from the Floor:** There were no comments or appearances from the floor.

7. Consent

A. **Approval of Minutes:** Approval of the June 16, 2016 Regular Meeting Minutes.

Motion was made to approved the June 16, 2016 minutes – Councilmember Miller

2nd – Councilmember Chittenden

Motion passed unanimously with a voice vote

8. Business

A. **Discussion and/or Action Re:** Approval of Resolution 16-12 ordering that an Equal Apportionment tax based on the number and classification of properties located in the district be fixed, levied, and assessed on all property within the boundaries of the North Youngtown Street Lighting Improvement District in the amounts specified in the approved statements and estimates for Fiscal Year 2016-2017 for the North Youngtown Street Lighting Improvement District; and providing for certified copies of this Resolution and Order to be delivered to the Maricopa County Board of Supervisors and the Arizona Department of Revenue; and providing that this Resolution shall be effective after its passage and approval according to law.

Chief Financial Officer Alcantar explained that this is the third and final step in the adoption process for the North Youngtown Street Lighting Improvement District (NYT SLID) budget for the Fiscal Year (FY) 2016-2017. The final budget for FY 2016-2017 was approved at the June 16, 2016 meeting. This Resolution is to order that an equal apportionment tax be fixed, levied, and assessed in the amount of \$78,032.22. This breaks down to an annual rate of \$52.30 per parcel.

Councilmembers Mello and Chittenden spoke about the presentation to CDAC from the Town on the grant awarded for additional street lighting for the Town.

Motion was made to approve Resolution 16-12 – Councilmember Miller

2nd – Vice Mayor Duran

Motion passed unanimously with a voice vote

B. **Discussion and/or Action Re:** Approval of Resolution 16-13 ordering that an Ad Valorem tax be fixed, levied, and assessed on the value of all the real and personal property within the boundaries of the Agua Fria Ranch Street Lighting Improvement District in amounts specified in the approved statements and estimates for Fiscal Year 2016-2017 for the Agua Fria Ranch Street Lighting Improvement District; and providing for certified copies of this Resolution and Order to be delivered to the Maricopa County Board of Supervisors and the Arizona Department of Revenue; and providing that this Resolution shall be effective after its passage and approval according to law.

Chief Financial Officer Alcantar explained that this is the third and final step in the adoption process for the Agua Fria Ranch Street Lighting Improvement District (AFR SLID) budget for the Fiscal Year (FY) 2016-2017. The final budget for FY 2016-2017 was approved at the June 16, 2016 meeting. This Resolution is to order that an ad valorem tax be fixed, levied, and assessed in the amount of \$28,303.53.

Motion was made to approve Resolution 16-13 – Councilmember Mello

2nd – Councilmember Johnson

Motion passed unanimously with a voice vote

C. **Discussion and/or Action Re:** Approval of Resolution 16-14 adopting the final budget for Fiscal Year 2016-2017 and providing that this Resolution shall be effective from and after its passage and approval according to law.

Town Manager Blackman

- Presented the final budget for FY 16-17.
- The total budget for FY 16-17 is \$7, 192,849 and is a 17.2% increase from last year. This is due to a significant increase in the amount requested for Grant funding, potential pre-payment of the Public Safety Personnel Retirement Plan (PSPRS) unfunded liability which is approximately \$940,000, a 10% contingency reserve, a 2% salary increase for employees, park improvements and security alarms for Town buildings.
- This year the entire budget will be placed on the Town's website for anyone to view.

Council expressed their thanks to Staff and Pat Walker for the great job putting together the FY 16-17 budget.

1. **Open Public Hearing** – Mayor LeVault opened the public hearing at 7:42 p.m. to take testimony from the public related to the final budget for FY 2016-2017.

Resident and Agua Fria Ranch Homeowner's Association (AFR HOA) President Kathryn French commented on the transparency of this Council and staff on making sure that the residents of Youngtown have what we need to function as a government body and have the level of services that we do (i.e. Fire Flow, paved alleyways, street lights, the Peoria Avenue Straightening Project, upgrading our parks, and reducing staff). This Council has made all of this available to the residents and allowed us to participate in the decision making. She thanked the Council, staff and the residents who supported the Council in making these hard decisions.

Councilmember Johnson commented on the partnership that the Town and the AFR HOA has formed.

Pat Walker from Pat Walker Consulting, LLC thanked the Mayor and Council on how easy it was to work with them to create the FY 2016-2017 budget and the commitment to maintain financial stability for the Town.

2. **Close Public Hearing** – Mayor LeVault closed the public hearing at 7:49 p.m.

Motion was made to approve Resolution 16-14 – Councilmember Mello

2nd – Vice Mayor Duran

Motion passed unanimously with a roll call vote: Yea's: 7 Nay's: 0 Abstention: 0

**D. Presentation and/or Discussion Re: Update on the Code Enforcement 2nd Quarter report (see attached)
Community Development Manager Arrington**

- Reported that for the second quarter the Code Enforcement team opened 878 new cases and have resolved 850 of those cases in Operation Clean Sweep, have received over 1,100 phone calls and responded to over 90 citizen requests for service or complaints.
- There was a discussion on possibly teaming up with another municipality on removing graffiti within the Town.

Resident and AFR HOA President Kathryn French

- Asked staff to look at the utility box at 111th and Greer Avenues and down by Another Garage for graffiti issues.
- Spoke about her concerns of the amount of fireworks that were being set off on the days prior to and the day/evening of July 4th. She requested a review of the Town's fireworks legislation.

Mayor LeVault directed staff to research this issue and report back to Council at the Regular Council Meeting on July 7, 2016.

E. Discussion and/or Action Re: Approval of the Maricopa County Animal Control Intergovernmental Agreement expiring on June 30, 2017.

This item was tabled for a future date.

F. Presentation and/or Discussion Re: Update on the Sidewalk Improvement District forum held on June 21, 2016 at LifeStream Complete Senior Living campus

Community Development Manager Arrington

- Reported that the third Sidewalk Improvement District forum was well attended and well received.
 - An additional outreach will be made to those residents who do not want sidewalks put in front of their property.
- An additional forum was also added for July 19, 2016 at Discover U.

Resident Tom Vickery commented on sidewalk safety.

9. Call for Executive Session:

No call was made.

10. Future Agenda & Meetings:

A. There may be discussion of whether to place an item on a future agenda and the date, but not the merits of the item.

B. Announcement of the Regular Council Meeting on July 21, 2016 at 7:00 p.m. in the Council Chambers.

11. Adjournment

Motion to Adjourn - Councilmember Vickers

2nd – Councilmember Chittenden

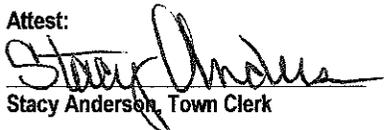
Motion passed unanimously with a voice vote

Meeting Adjourned: 8:18 p.m.



Michael LeVault, Mayor

Attest:


Stacy Anderson, Town Clerk

Minutes approved at July 21, 2016 regular meeting