



**MINUTES OF THE REGULAR MEETING OF THE COMMON COUNCIL OF YOUNGTOWN, AZ  
MAY 5, 2016, COUNCIL CHAMBERS, 12033 N. CLUBHOUSE SQUARE**

1. **Call to Order:** Mayor LeVault called the meeting to order at 7:10 p.m.
2. **Roll Call:** Council present: Mayor Michael LeVault, Vice Mayor Jacob Duran, Councilmembers Margaret Chittenden, June Miller, and Charles Vickers. Excused: Councilmembers Dorena Mello and Judy Johnson, Staff present: Town Manager Jeanne Blackman, Town Attorney Trish Stuhan, Library Manager Heidi Speed, Chief Financial Officer James Alcantar, Community Development Manager Gregory Arrington, Public Works Manager Marty Mosbrucker, and Town Clerk Stacy Anderson.
3. **Pledge of Allegiance and Invocation:** The Pledge was led by Mayor LeVault and the Invocation was given by Vice Mayor Duran.
4. **Communications:** Comments, Commendations and Presentations by Mayor, Council Members, staff or members of the public. The Council may not propose, discuss, deliberate or take any legal action on the information presented pursuant to A.R.S. 38-431.02.

**A. Communications from Council:**

Councilmember Vickers announced that the Community Garden has donated approximately 75 pounds of fresh vegetables to the local food bank.

**B. Communications from Staff:**

Town Manager Blackman gave the staff report (see attached).

- Please keep Charlie Janson and his family in your prayers and thoughts. His mother passed away earlier in the week.
- Reported that there was an error in the Youngtown Village Reporter in the Library article.
- The first Parking Committee meeting on April 11<sup>th</sup> went very well. The next meeting is scheduled for May 9<sup>th</sup>.
- The final educational meeting for the Youngtown Citizens' Academy/Graduation will be held on May 10<sup>th</sup>.

Community Development Manager Arrington gave an update on the Code Enforcement Clean Sweep activity (see attached).

- Mayor LeVault would like to have included in future reports how many of these violations are at rental properties. Community Development Manager Arrington reported that the Code Enforcement Department has received a list of rentals from Maricopa County.
- The one citation that is on the report is criminal. All citations that we issue are criminal until the violations are decriminalized.

Town Clerk Anderson reported that in Town Hall there is an earlier voting ballot box for the May 17<sup>th</sup> Special State Election.

5. **Response to Call to the Community:**  
There was no Response to Call to the Community.
6. **Citizen Comments/Appearance from the Floor:**  
There were no appearances from the floor.

**7. Consent**

**A. Approval of Minutes:** Approval of the Regular Meeting Minutes for April 21, 2016.

Motion –Councilmember Miller

2<sup>nd</sup> – Vice Mayor Duran

Motion passed unanimously with a voice vote

**8. Business**

- A. Presentation and/or Action Re:** Approval of Resolution 16-02 adopting the proposed annual statements and estimates of the expenses of the North Youngtown Street Lighting Improvement District (NYT SLID) for Fiscal year 2016-2017, which shall be provided for by the levy and collection of equal apportionment of taxes based on the number and classification of property within the District, pursuant to Section 48-616, Arizona Revised Statutes, as amended; and setting June 16, 2016 for the public hearing on said statements and estimates.

Chief Financial Officer Alcantar presented the Fiscal Year 2016-2017 tentative budget for the NYT SLID in the amount of \$78,032.22. The \$ 78,032.22 is the levy of taxes and the administrative fee is \$3,715.82. The total number of parcels (1,492) is divided by the total cost of electricity (\$ 78,032.22) to come up with the \$52.30 in annual equal apportionment taxes for each parcel. In the NYT SLID, every parcel is charged the same amount regardless of the value of their property. Last year's amount paid per parcel was \$51.90. The increase is due to the increase of the cost of electricity.

Mayor LeVault

- Did we get the issue resolved with Maricopa County regarding the street lights on the east side of 111<sup>th</sup> Avenue and are we paying for the electricity cost of those particular street lights?

Town Manager Blackman

• We are still working on that resolution and we are not paying for the electricity costs associated with those street lights. Mayor LeVault would like to know when we could estimate the street lighting installation that is included in the Community Development Block Grant money and have we anticipated the additional cost of the new street lights? Community Development Manager Arrington indicated that the Town should be receiving final approval by the end of May, 2016 and the money will be allocated in September or October of 2016 and the new street lights have been included in the estimates for the tentative budget.

Motion –Councilmember Vickers

2nd – Councilmember Chittenden

Motion passed unanimously with a voice vote

- B. Discussion and/or Action Re:** Approval of Resolution 16-03, adopting the proposed annual statements and estimates of the expenses of the Agua Fria Ranch Street Lighting Improvement District (AFR SLID) for Fiscal Year 2016-2017, which shall be provided for by the levy and collection of ad valorem taxes upon the assessed value of all the real and personal property in the District, pursuant of Section 48-616, Arizona State Statutes, as amended; and setting June 16, 2016 for a public hearing on said statements and estimates.

Chief Financial Officer Alcantar presented the Fiscal Year 2016-2017 tentative budget for the AFR SLID in the amount of \$28,303.53. The mechanism that is used for the calculation is based on the value of the personal property in the Agua Fria Ranch subdivision. The net assessed value of each property is divided by 100 and then multiplied by 0.4383 gives you the annual ad valorem taxes for each property. The rate of 0.4383 is lower than last year because the property rates increased. When we did the Council impact there was a moderate increase from last year:

- Mayor LeVault – \$37.09, increase of \$0.13
- Councilmember Mello - \$44.39, increase of \$0.15
- Councilmember Johnson - \$30.95, increase of \$0.11

Motion –Councilmember Miller

2nd – Vice Mayor Duran

Motion passed unanimously with a voice vote

- C. Presentation and/or Discussion Re:** Staff to report the findings on the flag pole located at 111<sup>th</sup> and Alabama Avenues  
Public Works Manager Mosbrucker

- The flag pole located on the property owned by United Car Care was leased for \$1.00 per year. The owner is willing to continue with the same agreement. He will be willing to pay for the electricity to light the pole and flag if the Town will paint the pole, purchase flags and be responsible to lower the flag during high winds or for half-mast occasions.
- The flag pole is 85 feet high and needs to be painted, a new nylon rope installed, replacement of two lights, and the flag at a cost of \$1,715.00
- The flag will be 15' X 25'.

Councilmember Miller would like to purchase the flag in memory of her late husband Elmer Miller.

Town Manager Blackman suggested that she would like to have July 4<sup>th</sup> be the date for the unveiling of the new flag.

Town Attorney Stuhan reminded the Council that the purchase price is well under the Town Manager's spending authority and that she will review the lease agreement to make sure it is still in effect.

- D. Presentation and/or Discussion Re:** Staff to update on the Communication Plan for the Sidewalk Improvement Plan (see attached).

Community Development Manager Arrington

- The flyer announcing the May 17<sup>th</sup> forum will be in English and Spanish and we are requesting Council to review it. The flyer will be distributed door to door in the affected area for the May 17<sup>th</sup> forum.
- The Town Attorney has provided us a clear definition of what a right-of-way (ROW) is and will share that information at the May 17<sup>th</sup> forum.
- Staff is currently going through the as-built records to verify the ROW prior to any dirt being moved.

Town Manager Blackman

- There was a lot of good feedback from the first forum at Discover U and that is the reason for the additional outreach. We will hold another forum in July to revisit the Business District.

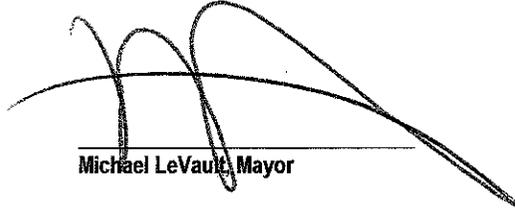
**9. Call for Executive Session:**

No call was made.

**10. Future Agenda & Meetings:**

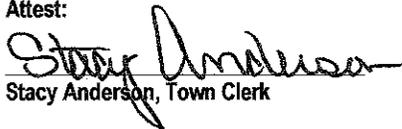
- A. There may be discussion of whether to place an item on a future agenda and the date, but not the merits of the item.
- B. Announcement of the Work Session Meeting on May 19, 2016 at 6:30 p.m. and the Regular Council Meeting on May 19, 2016, immediately following the Work Session Meeting.

Motion to Adjourn: Councilmember Miller  
Second – Vice Mayor Duran  
Motion passed unanimously with a voice vote  
Meeting Adjourned: 8:01 p.m.



Michael LeVault, Mayor

Attest:



Stacy Anderson, Town Clerk

Minutes approved at May 19, 2016 regular meeting