



MINUTES OF THE REGULAR MEETING OF THE COMMON COUNCIL OF YOUNGTOWN, AZ
THURSDAY, JUNE 18, 2015, TOWN CLUBHOUSE SQUARE, 12033 CLUBHOUSE SQUARE

1. **Call to Order:** Mayor LeVault at 7:01 p.m.
2. **Roll Call:** Council present: Mayor Michael LeVault, Vice Mayor Jacob Duran, Councilmembers Margaret Chittenden, Dorena Mello, Judy Johnson and June Miller.
Staff present: Town Manager Jeanne Blackman, Town Attorney Trish Stuhan, Chief Financial Officer James Alcantar, Community Development Manager Gregory Arrington, Library Manager Heidi Speed, Public Safety Manager Mike Kessler, and Town Clerk Stacy Anderson.
3. **Pledge of Allegiance and Invocation:** The Pledge was led by Councilmember Mello and the Invocation was given by Vice Mayor Duran.
4. **Communications:** Comments, Commendations and Presentations by Mayor, Council Members, staff or members of the public. The Council may not propose, discuss, deliberate or take any legal action on the information presented pursuant to A.R.S. 38-431.02.

A. Communications from Council:

Mayor LeVault

- I would like to make an announcement. We are going to table Item 8C; taking action on the final Town budget. We will push that forward to the July 16th Council meeting. That will give us time to publish the budget and give the public an opportunity to have more time to review the budget. If you have any questions on the budget tonight, we will entertain answering any concerns.
- I am happy to be back tonight. Two weeks ago I was on a 40 person economic development tour with the Maricopa Association of Governments (MAG) in Mexico to take a look at the more technologically advanced Mexican industries. The trip was well worth the time. What is happening in Mexico is nothing short of an economic revolution. They are building a middle class in that country for the first time in that country's history. They are the 14th largest economy in the world and sometime in the next few years they will be in the top ten. We are looking for ways within MAG to increase our trade relations with Mexico.

Councilmember Miller

- I am so glad that we have the discussion about the Council Chamber remodel on the agenda tonight.

Councilmember Chittenden

- I attended the Desert Southwest Methodist Church conference today and heard of the mass killings at the church back east. This has been quite an upsetting day for me.
- The last Dog Park committee meeting until September is this coming Saturday. We will be discussing permanent signage and how we can get more water on the new trees and bushes. I just hope that they will make it through the summer.

B. Communications from Staff:

Town Manager Blackman (staff report attached)

- I would like to give accolades to Gregory Arrington. He will be publically acknowledging the graduates of the 2nd graduating class of the Citizens' Academy tonight. Gregory has been appointed the Vice Chair of the MAG Building Codes Committee.
- I would like to acknowledge staff, especially Stacy, James and Gregory, for their help in making sure that things ran smoothly while I was away on vacation in Chicago where I got to see the Blackhawks win the Stanley Cup. That was a dream come true for me.
- Please take special note of the Public Safety report. Our Code Enforcement Officers have quite a few open cases that they are working on. They continue to work on the non-compliance of the trash Ordinance.

5. **Response to Call to the Community:**

There was no response to call to the community.

6. **Citizen Comments/Appearance from the Floor:**

- Nell Jones spoke about her concerns about the high fare that Discount Taxi charges for ADA riders.
- Mayor Le Vault directed staff to investigate what kind of control the Town has over the co-pay and what the financial impact to the Town would be and report back to Council.

7. **Consent Agenda:**

A. Approval of Minutes: Special Meeting Minutes of May 28, 2015 and the Regular Meeting Minutes for June 4, 2015.

Motion – Councilmember Chittenden

Second – Vice Mayor Duran

Motion passed unanimously with a voice vote.

8. Business

A. **Presentation and/or Discussion Re: Sun City Fire District (SCFD) Report**

Fire Marshall Fox gave an update on the report from April, 2015 (reports attached) he also gave an accounting of how Engine 131 goes above and beyond their normal course of duty and how smoke detectors save lives.

Councilmember Miller

- I would like to thank the SCFD for responding to the call that I recently made. My 94 year old husband fell in the driveway and hit his head really hard. Your firefighters were there in less than five minutes. They took excellent care of him. I just wanted to publically thank the SCFD.

Councilmember Johnson

- Have you heard anything about the Certificate of Necessity?

Fire Marshall Fox

- Yes, just this morning. Everything has been approved for the application, however, there was one person opposing the application. We will appear before a judge in September and the hearing will be sometime in November. Surprise will be the first department to receive the certification. SCFD changed their name last year to Sun City Fire District and Medical in preparation of the certification.

B. **Presentation and/or Discussion Re: Maricopa County Sheriff's Office (MCSO) Report**

Captain Van Ausdal gave an update on the report from April 2015 (see attached). The Captain introduced Deputy Newman as the new Deputy assigned to Youngtown. There have been some complaints in the community about animal abuse. Unfortunately, if the animal has water, food and shelter, there has not been a crime committed. We will go to the owner of the animal and the person who called in the complaint and council them in the expectations and standards of those of animal care.

C. **Discussion and/or Action Re: Approval of Resolution 15-14, adopting the Final Town Budget for Fiscal Year 2015-2016 totaling \$6,125,811**

Mayor LeVault tabled this item until July 16, 2015.

D. **Discussion and/or Action Re: Approval of Resolution 15-18 amending Policy and Administrative Guidelines Manual of the Town of Youngtown, Arizona by amending Guideline 600 Attendance and Leave subsection C.2 to clarify accrual processes and provide repeal of conflicting Resolutions**

Town Manager Blackman

- We brought this forward to you because after reading this policy several times it is very ambiguous and left to interpretation. We felt that the policy needed to be strengthened up a little bit.
- One of the issues was that the exempt employees were front loaded with the full 120 hours of vacation time on July 1. We wanted to shore up the accrual process for vacation time. Currently, if an exempt employee resigned 30 days later, the full 120 hours of vacation time would have to be paid out. By changing the accrual rate, the payout would be only what has been accrued to date.
- We also created two tables to separate the exempt and the non-exempt employees. We increased the accrual rate for the exempt employees and would be awarded an extra week of vacation starting after year three of employment. The exempt employee does not get any overtime or comp time and we certainly know that they spend a lot of time here working past the normal 40 hours a week that include Council Meetings and Town events. We wish to retain our staff and give them an additional benefit. The Town cannot pay the salaries of our managers the same as other towns and cities that are comparable in population.

Mayor Le Vault

- The cap on the vacation hours that can be carried will remain the same.

Councilmember Mello

- After three years of employment the exempt employee will gain an additional week making the total vacation time accrued equaling four weeks a year.

Councilmember Chittenden

- We currently have some employees who are working only four days a week. Some are off on Monday's and others are off on Friday's.

Town Manager Blackman

- Those employees are working 4-10's. They are working the 40 hours required per week. There is a mix of exempt and non-exempt employees currently working the 4-10 shifts.

Mayor Le Vault

- We cannot compete dollar for dollar for salaries with most of the cities in the Valley. This is one way that we can add an additional benefit to our exempt employees to retain their employment. This is a creative and modestly cost effective way to provide an added benefit and to help in the retention of our employees and enhance their benefit package.

Motion – Councilmember Miller
Second – Councilmember Johnson
Motion passed unanimously with a voice vote.

E. Presentation and/or Discussion Re: Presentation on the Traditional Neighborhood Development District public meetings

Mayor Le Vault

- This notion of re-zoning and doing the live-work concept goes back four or five years. The gentleman who brought this concept forward was Ken Rice. The Town thought that this idea was worth exploring. Everything that we have done up until now has been the prelude to the charge that Gregory is leading. We had to get the Town straightened up from a fiscal stand point; we have done that by being fiscally responsible, modernizing infrastructure, and balancing the budget. We now can move forward with looking at what kinds of things that we can do to sustain this Town for the future. The decisions that we make now will affect the Town 20 or 30 years from now. I think that this concept is a great idea and I want to make sure that we do it right. I have seen it done well, and I have seen it done poorly. If it is done well, it is fantastic. Verrado is one that has been done well. Other than when the Town lost its age overlay, this will be the most profound thing that this Town has ever seen.

Community Development Manager Arrington

- Staff brought the idea of the Traditional Neighborhood Development District (TNDD) to the Council back in October of 2014. We completed our last public forum on the 16th. We started out with 21 participants in the first meeting and we ended with 15 participants. This is really good for a town of this size. I am very proud of the citizens who have come out in support of this concept.
- In the discussion last Tuesday night two items were discussed. A list of items for the C-1 District was presented for the Live-Work concept. We narrowed the list to 31 potential uses for the District.
- We will put the findings from the public forums on the Town website for 30 days so that our residents can continue to comment on the findings. After that has been accomplished, we will move on to the actual modifications to the Ordinances. We will work closely with our attorneys to make the necessary changes. The Planning & Zoning (P&Z) Officer, Ray Jacobs, is recommending a P.A.D. for the corridor between Nevada and Wisconsin Avenues. We are looking to partner with the university to get some resources outside of the community for a different perspective.
- We had the P&Z hearing scheduled for July. We will move that to August or September to accommodate the 30 day posting of the findings on the Town website.
- The last two meetings we have a fair amount of discussion on the types of uses that would be allowed in the Live-Work District.

Councilmember Chittenden

- I appreciate the level of engagement from the residents in this process.

Councilmember Mello

- I would just like to applaud you for the work that you have done on this project. Gregory, you have put a lot of hard work and foresight into this.

Councilmember Johnson

- I am very excited that when the time comes and people will be adding a second story to their homes because, you don't add a second story without re-facing the front of the existing home. We talked about this in the Visionaries Group. It's exciting for us to have this project before us.

Vice Mayor Duran

- Within this project, will there be any help for the homeless?

Community Development Manager Arrington

- There are organizations that we can contact to assist with the homeless.

Councilmember Mello

- I can get you some resources through CDAC. That is one of the areas that CDAC is trying to incorporate into their programs for funding.

F. Presentation and/or Discussion Re: Presentation and update on the Council Chambers remodel

Community Development Manager Arrington presented three options for the remodel of the Council Chambers (see attached). The Council decided to go with Option C and upgrading the sound system to include new microphones for Council and staff. A final presentation will be brought back to Council at the next Regular Council Meeting on July 2, 2015.

G. Presentation Re: Graduation Ceremony for the 2015 Citizens' Academy

Mayor Le Vault and Community Development Manager Arrington presented the 2015 Citizens' Academy graduating class with certificates of completion and shirts

9. **Call for Executive Session:**

No call was made.

10. **Future Agenda & Meetings:**

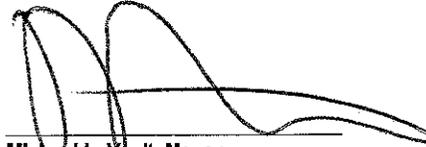
A. There may be discussion of whether to place an item on a future agenda and the date, but not the merits of the item.

B. Announcement of Special Council Meeting: Thursday, June 29, 2015 at 7:00 p.m. and the Regular Council Meeting on July 2, 2015 at 7:00 p.m.

Motion to adjourn: Councilmember Johnson

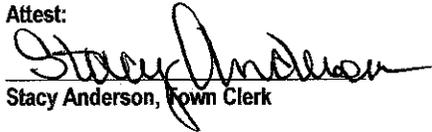
Second – Vice Mayor Duran

Meeting Adjourned 8:34 p.m.



Michael LeVault, Mayor

Attest:



Stacy Anderson, Town Clerk

Minutes approved at July 2, 2015 regular meeting.