



**MINUTES OF THE SPECIAL MEETING OF THE COMMON COUNCIL OF YOUNGTOWN, AZ**  
**THURSDAY, May 28, 2015, TOWN HALL CONFERENCE ROOM, 12030 CLUBHOUSE SQUARE**

1. **Call to Order:** Mayor LeVault at 7:00 p.m.
2. **Roll Call:** Council present: Mayor Michael LeVault, Vice Mayor Jacob Duran, Councilmembers Margaret Chittenden, Dorena Mello, Judy Johnson and June Miller.  
Staff present: Town Manager Jeanne Blackman, Town Attorney Trish Stuhan, Chief Financial Officer James Alcantar, Community Development Manager Gregory Arrington, Library Manager Heidi Speed, Public Safety Manager Mike Kessler, Public Works Manager Marty Mosbrucker, and Town Clerk Stacy Anderson.
3. **Pledge of Allegiance and Invocation:** Pledge was led by Councilmember Mello and the invocation was given by Vice Mayor Duran
4. **Communications:** Comments, Commendations and Presentations by Mayor, Council Members, staff or members of the public. The Council may not propose, discuss, deliberate or take any legal action on the information presented pursuant to A.R.S. 38-431.02.
  - A. **Communications from Council:**  
Mayor LeVault
    - I will not be in the country for the next Council Meeting on June 4<sup>th</sup>. I will be in Mexico on a Maricopa Association of Governments (MAG) Economic Development junket. We will be down there on Wednesday, Thursday and Friday of next week.
  - B. **Communications from Staff:** There was no communication from staff
5. **Response to Call to the Community:** There were no responses to Call to the Community
6. **Citizen Comments/Appearance from the Floor:**  
There were no citizen comments or appearances from the floor
7. **Business**
  - A. **Discussion and/or Approval Re:** Approval of Resolution 15-13 adopting the tentative budget for fiscal year 2015-2016  
Mayor LeVault
    - Last week at the Council Meeting we pretty thoroughly discussed the proposed budget. I know that there were some Councilmembers who had additional questions.Councilmember Chittenden
    - I appreciate that we were able to review the budget for a few more days.
    - My question concerns the local sales tax collection activity that increased by 7%. Is that due to additional businesses coming into the Town or are we just getting more taxes from them?Mayor LeVault
    - Most of the businesses in Town are service orientated and do not pay taxes. The Town gets 3% of all gross sales from the Transaction Privilege Tax (TPT). The volume of sales is up and that would account for the increase.Town Clerk Anderson
    - Most of our revenue from business licensing isn't from store front businesses. The revenue is from transient businesses that are not providing a service and are required to pay sales tax.Councilmember Chittenden
    - I have been watching shows on PBS about how cities and towns are providing services to their communities to get people outdoors in public places. Maricopa Lake is a focal point of our Town and we need to promote our public places by adding benches, tables and public art. Community Gardens, dog parks and playgrounds are a great way for the Town to create public places.Mayor LeVault
    - Remember that last year the residents passed the General Plan. With the new General Plan in place, this will give us the flexibility to do some of these projects. An example of this is the Peoria Avenue Straightening Project. We re-engineered that to include a paved bike/ped path from Nofs and Peoria Avenue all the way east to 111<sup>th</sup> Avenue.
    - Gregory and I have talked about doing something in a piece of property that the Town owns in the Agua Fria River. This parcel is considered to be in the floodway, but could be used for recreational purposes such as: ball fields, parks, basketball courts, etc. We are looking forward to doing some of those things. We have to be mindful that every time you build something it's not just the cost of creating it but the cost to operate and to maintain it.Councilmember Johnson
    - I would like to see the Visionary Committee brought back to help formulate ideas and implement them.

Councilmember Mello

- I would like to have some clarification as to Schedule A - Financial Stability Fund, is that our rainy day fund? Is this \$3 million our reserve?

Town Manager Blackman

- Schedule A gives the summary of the total summary of the 2014-2015 budget, the 2014-2015 estimate revenue and expenditures and the 2015-2016 proposed budget.

Mayor LeVault

- Yes, that is the reserve or the rainy day fund.

Town Manager Blackman

- If you look at the foot notes at the bottom of the page, the \*\*\* represents the fund balance explanation.

Mayor LeVault

- This is the net amount after you back out the obligations of money to be spent at that date. Pat Walker's projection for the next five years shows us with a structural surplus.
- We put some place holders in this budget that may or may not be spent. We have almost \$900,000 for our portion of the unfunded liability of the Public Safety Retirement System. We inherited this even though we no longer have a police department. The \$900,000 is our portion of the \$6.4 billion unfunded liability for the entire State. If we pre-pay all or any amount of the \$900,000 does that go to our account or does it get thrown into the pot with the other 264 employers? We need to have a few answers before we pay any amount to the PSRS to ensure that it goes to our account. If that is the case, we won't pre-pay anything.
- We also have a placeholder for \$600,000 for the Peoria Avenue Straightening Project that may never touch our accounts. Because the grant is Federal dollars, ADOT is the project manager and the money may go directly from the feds to ADOT. If the federal government did this the other way and sent it to us, we need to have the money funded through the grant portion of the budget in order to receive the funds and be reimbursed. The bottom line is that the total proposed budget is less, after the two place holders are taken out, than it was last year. Just remember that we underspent last years but substantially. If those two placeholders weren't in this budget, this year's budget would actually be smaller than last year's budget.

Motion – Councilmember Mello

Second – Vice Mayor Duran

Motion passed unanimously with a roll call vote – 6 yes votes, 0 no votes, 0 abstain votes

**B. Presentation and/or Discussion Re:** Discussion of the processes for selecting a replacement for the vacant Council Seat that is open until December 31, 2016

Councilmember Miller

- Are we going to have a subcommittee make the selections or are we doing it as a Council?

Mayor LeVault

- I think that we can do it as a Council and not have a subcommittee.

Town Clerk Anderson

- You as a Council directed me to bring forth information as to what had been done in filling past Council vacancies. The information that has been presented to you last week and again this week is what I found. What you do with the information is up to you as the Council and staff will implement what you wish.

Town Manager Blackman

- Stacy was not here in 2008 and I have been here since 2013. We were asked to do some research and bring to you what had been done in the past. The documents before you are the result of this research. If you decide not to have a subcommittee, that is up to you. Stacy is just presenting the results of what had been done in the past.

Town Attorney Stuhan

- There is no Statute that legally tells you what procedures you must take in order to make a Council appointment. The Town Code gives you the flexibility to handle it the best way that you see fit. Council has to make the decision. You will have to have a public meeting to make the final selection. How you get there is up to you.

Town Manager Blackman

- When looking at the timeline, we have filled in the dates according to the discussions that were at last week's meeting. The word subcommittee can be removed and replaced with the word Council.

Town Clerk Anderson

- In the packet that was given to you is a timeline. I believe that it would be beneficial if you have some firm dates to ensure that at the last Council meeting in July the new Councilmember is seated. If we move forward from the June 19<sup>th</sup> date that would be beneficial. June 19<sup>th</sup> at 4:00 p.m. is when the deadline for submittal of applications is through. All meetings must be held as a public meeting.

The Council discussed the timeline and agreed upon dates for the appointment process.

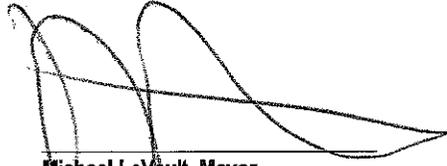
8. **Call for Executive Session:**

No call was made.

9. **Future Agenda & Meetings:**

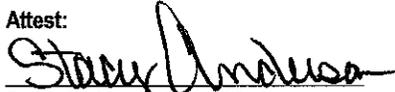
- A. There may be discussion of whether to place an item on a future agenda and the date, but not the merits of the item.
- B. Announcement of Regular Council Meeting: Thursday, June 4, 2015 at 7:00 p.m.

Motion to adjourn: Councilmember Mello  
Second – Vice Mayor Duran  
Meeting Adjourned 7:58 p.m.



Michael LeVault, Mayor

Attest:



Stacy Anderson, Town Clerk

Minutes approved at June 4, 2015 regular meeting.