



MINUTES OF THE REGULAR MEETING OF THE COMMON COUNCIL OF YOUNGTOWN, AZ
THURSDAY, FEBRUARY 19, 2015, TOWN CLUBHOUSE SQUARE, 12033 CLUBHOUSE SQUARE

1. **Call to Order:** Mayor LeVault at 7:01 p.m.
2. **Roll Call:** Council present: Mayor Michael LeVault, Vice Mayor Jacob Duran, Councilmembers Margaret Chittenden, Dorena Mello, Shirley Gustafson, Judy Johnson, and June Miller.
Staff present: Town Manager Jeanne Blackman, Town Attorney's Kelly Schwab and Trish Stuhan, Economic Development Manager Gayle Cooper, Community Development Coordinator Gregory Arrington and Town Clerk/Treasurer Diane Cordova.
3. **Pledge of Allegiance and Invocation:** Councilmember Gustafson led the Pledge of Allegiance and Vice Mayor Duran offered the Invocation.
4. **Communications:** Comments, Commendations and Presentations by Mayor, Council Members, staff or members of the public. The Council may not propose, discuss, deliberate or take any legal action on the information presented pursuant to A.R.S. 38-431.02.

A. Communications from Council:

Mayor LeVault

- I attended the Westmarc annual meeting.
- The Maricopa Association of Governments (MAG) staff and I attended a meeting at the Governor's Office where the Deputy Chief of Staff spoke on Policy. I believe Governor Doug Ducey is going to do great things in growing economic development and Arizona businesses. I believe the Arizona economy is turning the corner and getting back into the swing of things; the outlook is positive.
- Last Friday, February 13, 2015 we held the Mayor's Breakfast. There were about 20 to 25 business owners in attendance.

Councilmember Mello

- As a business owner, I concur with what the Mayor stated about our economy. I have a sign company and we have been obtaining more and more new business.
- Councilmember Chittenden and I attended the CDAC grant applications hearings for the Fiscal year 2015-16 CDBG – Community Development Block Grant funding. The three Cities/Towns were Goodyear, Guadalupe and Circle the City. The Town of Guadalupe is asking for street funding once again. Circle the City was very interesting because it is a non-profit. They do a lot with a little. They have a Medical Respite Center where they provide care to people experiencing homelessness in Maricopa County. They provide homeless men and women "a time and place to heal" after they are discharged from local hospitals. They ensured that patients heal not just physically, but socially and emotionally, the entire person. They hope to help break the cycle of homelessness by connecting them to resources, primary care and housing. I will try to obtain resource information.

Councilmember Chittenden

- The Circle the City Medical Respite Center works with the mentally ill. The Town of Guadalupe had the same funding request, which was for street paving. The City of Goodyear, a trailer park named Canada, which was built in 1980's, is requesting funding to replace and add street light poles.
- The Mayor and I attended the City of Surprise Chamber of Commerce Breakfast on Tuesday, February 17, 2015. The Mayor of the City of Surprise, Sharon Wolcott, gave her State of the City speech. She is a great speaker and spoke on the growing vision for the City of Surprise.
- The Health & Safety & Pet Festival will be held this Saturday at Greer Park from 9:00 a.m. to 1:00 p.m.

B. Communications from Staff:

Town Manager Blackman (staff report attached)

- The staff report has been given to council.

5. Citizens Comments/Apearances from the floor:

Ronald Nace, resident lives on Illinois Avenue.

- I have concerns about our Maricopa County Sheriff's Office (MCSO) policing. I have had numerous calls out to them with no shows. There was what appeared to be a pipe bomb explosion down by the wash, Agua Fria River; it had to have been an explosion because the force of it broke my kitchen window. There have been and there

continues to be, gun shooting down by the wash as well. I've called and yet 20 minutes have gone by with no show. The second time, dispatch states that there was no record of the first call. Is there a staffing problem with MCSO? Will adding more staff help the problem? Do I have to obtain a gun to protect my family?

Mary Simpson, resident at 12014 113th Drive

- I am a snowbird and I am here once again to let you know that the alleys are a mess with weeds, shopping carts, broken down fencing, mattresses, broken up shelving, and piles of scrap wood. Once again the weeds are notorious. There is also a motor home parked on the property with no one living there. I do what I can to help and assist my neighbors to keep their area clean when they are gone; however, I see no one else cleaning, no citations, and no reports being taken. The Code Enforcer Lupe Romero had coverage of this area, she even stated, "what is going on?" I believe people are capable of cleaning, however, they are not doing it.

6. Consent Agenda:

- A. Approval of Minutes: Regular Meeting Minutes of January 15, 2015 and Work Session Meeting Minutes of February 5, 2015
Motion to approval regular meeting minutes of December 18, 2014 made by – Councilmember Miller
Second – Councilmember Johnson

7. Business

B. Presentation and/or Action Re: Maricopa County Sheriff's Office (MCSO) Report.

Captain VanAusdal

- The report has been given to Council. The report is showing an increase in property and burglary crimes.

Mayor LeVault

- Captain VanAusdal, are you able to answer any of the concerns/questions regarding comments from Youngtown resident, Ron Nace?
- We do have Deputies assigned to Youngtown. Having Deputies not showing up is unacceptable. MCSO has a system for complaints; an internal and external investigation is conducted until it reaches a final conclusion. We will exercise that process with Mr. Nace. I would like to meet with the gentlemen on his concerns after the meeting.

Councilmember Chittenden

- Captain VanAusdal, are you allowed to elaborate on what went on at the River Bend Apartment parking lot on 113th Avenue?

Captain VanAusdal

- We experienced an unassisted suicide, and with any death, we take the precaution of it being a homicide. It was an overdose of prescription medication.

Vice Mayor Duran

- Haven't there been two reported deaths in that same apartment complex?

Captain VanAusdal

- I am not aware of the second report, however there was a reported death at a church in Sun City, across from 111th Avenue.

C. Presentation and/or Action Re: Sun City Fire District (SCFD) Report

Fire Marshal Fox

- There was one (1) fire reported in January. It was a vehicle on West Peoria Ave. MCSO was called due to the possibility of it being an arson fire. There were 114 rescue & EMS incidents; zero hazardous conditions; 3 service calls; 10 good intent calls; and 3 false alarm/false calls for a total of 131 incident responses. On the prevention inspection side, we conducted 1 health care inspection, 1 residential apartment inspection, 7 mercantile & business inspections and 2 special property inspections for a total of 11 inspections. There were 4 inspections that were in violation.

Councilmember Miller

- Are the false alarm calls accidents or are they pranks?

Fire Marshal Fox

- They are accidental in nature.

Councilmember Johnson

- Does SCFD have any information on the Certificate of Necessity (CON), the application submitted to operate an ambulance service?

Fire Marshal Fox

- The process is moving forward. We have provided additional information as per their request, stats on response times and types of medical calls. It is a year process to complete. I do know that there are many other jurisdictions that have also applied for a Certificate of Necessity.

Councilmember Chittenden

- Can someone still call upon SCFD for smoke alarm detectors?

Fire Marshal Fox

- The smoke alarm program comes out of the Community Relations budget and unfortunately due to budgetary constraints, the program will not be funded. We do have smoke detectors, however no one from SCFD will install and to install them, the individual needs to be certified. The programs that will continue are the lock boxes and the car seat program.

Councilmember Miller

- Is there any progress for a new fire station on 111th Avenue?
- Are there any grants available for funding?

Fire Marshal Fox

- Plans are yet to be developed and funds are greatly needed. We are researching for additional resources.

D. Discussion and/or Action Re: Approval of Resolution 15-01 amending the Policy and Administrative Guidelines of the Town of Youngtown, by amending Guideline 410 Performance Appraisal, related to the process of conducting performance appraisals for Town employees.

Town Manager Blackman

- The staff is recommending the approval of conducting performance appraisals for Town employees, aligning them all for April. This allows for employee goal setting and aligns it to our annual budget preparation.

Mayor LeVault

- This is more of a housekeeping item.

Councilmember Mello

- For a new employee that is hired in December, will they receive their review on their anniversary date which would be in December and receive another in April?

Town Manager Blackman

- A new employee will be on probation and will have a six (6) month written review completed. Then in April, during the regularly scheduled annual review, a performance appraisal will be completed.

Mayor LeVault

- The first six (6) months of a new hire is considered probationary.

Councilmember Chittenden

- I think this is a good idea. This will help to keep better track.

Motion to approve Resolution 15-01 amending the Policy and Administrative Guidelines of the Town of Youngtown, by amending Guideline 410 Performance Appraisal, related to the process of conducting performance appraisals for Town employees. – Councilmember Miller

Second – Councilmember Gustafson

Motion passes unanimously on a voice call.

A. Presentation Re: Maricopa County Sheriff's Office (MCSO) Lt. Ken Booker service to Youngtown.

Mayor LeVault

- I want to knowledge Lt. Ken Booker with MCSO, for all you do for the Northwest Valley including Youngtown. Your service with us has been with the highest level of professionalism, with a bit of humor along the way.

Town Manager Blackman

- We have a token of appreciation for Lt. Ken Booker for his service to Youngtown.

Lt. Ken Booker, MCSO

- I have not left MCSO, I have just moved on to the Taser/camera project.
- I want to thank the Mayor, Council, staff, Lloyce Robinson, Jeanne Blackman, for all the support. I so appreciate Youngtown. I will not be a stranger. I appreciate all the support given throughout the transition. Thank you citizens.

Mayor LeVault called for a recess at 7:44 p.m.

Mayor LeVault called the Council meeting back to order at 8:07 p.m.

8. Call for Executive Session

A call was made for an executive session pursuant to A.R.S. § 38-431.03(A)(1) for discussion and consideration of the Town Manager's performance evaluation and planning and setting of goals for 2015.

9. Future Agenda & Meetings:

A. There may be discussion of whether to place an item on a future agenda and the date, but not the merits of the item.

- o Councilmember Miller has requested that a work session discussion be brought forth regarding the remodeling of the Council dais.

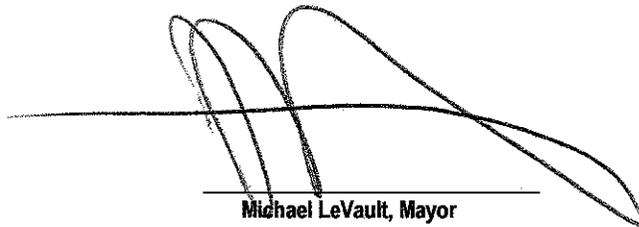
B. Announcement of next Regular Council Meeting: Thursday, March 5, 2015 at 7:00 p.m.

Motion to adjourn and go into executive session: Councilmember Mello

Second – Councilmember Johnson

Regular Meeting Adjourned 8:09 p.m.

Executive Session Adjourned at 8:39 p.m.



Michael LeVault, Mayor

Attest:



Diane Cordova, Town Clerk

Minutes approved at March 5, 2015 regular meeting.