



MINUTES OF THE REGULAR MEETING OF THE COMMON COUNCIL OF YOUNGTOWN, AZ
THURSDAY, December 18, 2014, TOWN CLUBHOUSE SQUARE, 12033 CLUBHOUSE SQUARE

1. **Call to Order:** Mayor LeVault at 7:01 p.m.
2. **Roll Call:** Council present: Mayor Michael LeVault, Vice Mayor Jacob Duran, Councilmembers Margaret Chittenden, Dorena Mello, Judy Johnson and June Miller.
Absent: Councilmember Shirley Gustafson
Staff present: Town Manager Jeanne Blackman, Town Attorney Trish Stuhan, Community Development Coordinator Gregory Arrington, Economic Development Manager Gayle Cooper, Public Safety Manager Mike Kessler, Code Enforcement Officer Lupe Romero, and Town Clerk/Treasurer Diane Cordova.
3. **Pledge of Allegiance and Invocation:** Councilmember June Miller led the Pledge of Allegiance and Vice Mayor Duran offered the Invocation.
4. **Communications:** Comments, Commendations and Presentations by Mayor, Council Members, staff or members of the public. The Council may not propose, discuss, deliberate or take any legal action on the information presented pursuant to A.R.S. 38-431.02.

A. **Communications from Council:**

Mayor LeVault

- There was a meeting at Luke Air Force Base and all the West Valley Mayors and Managers, along with many Fire Districts were in attendance. Sun City Fire Chief Mike Thompson and I attended as well as the Town Manager, to discuss an emergency procedure action plan that would deal with any future emergency situations, such as the one we had several weeks ago with the mulch fire that was on a County island. The problem was that the property was not in any municipality's jurisdiction. Every emergency responder was called out for mutual aid. Once it was determined that the property belonged to Rural Metro Fire, which handles all County property, all other responders left. The mulch fire was 25 acres and created poor air quality which was also a health concern. The smoke was so bad that it impacted the flight operations for Luke Air Force Base. I am confident that a comprehensive plan will be in place very soon.

Councilmember Johnson

- I would like to thank our staff and our Town Manager Jeanne Blackman for all that you do. I do so appreciate everyone.

Councilmember Mello

- I also am very grateful for our staff. They send a message to our residents that they care and residents do feel they have a voice.

Councilmember Chittenden

- I want to thank Councilmember Mello for her invitation to her business and celebration for FastSigns' 25th Anniversary.
- I also want to thank staff and our residents for supporting this Council at every meeting. This Council is excellent because of our staff. Staff was very instrumental in helping complete the Dog Park.
- The first annual Dog Blessing and pictures with Santa went very well.

Councilmember Miller

- I just want to acknowledge that the campus looks gorgeous. Staff has done a fantastic job, and I wanted to especially thank Public Works Manager Marty Mosbrucker and his crew.

B. **Communications from Staff:**

Town Manager Blackman (staff report attached)

- All of the reports from staff have been provided in the Council packets.
- Attended the Luke Valley Task Force meeting.
- Code Enforcement Lupe Romero will give a briefing on the focus program.

Code Enforcement Romero

- The Focus Program is a code enforcement educational notice. We are taking sections of the Town and focusing on each home, going door to door to educate our residents on the most common code violations. The brochure has been provided to Council for review. The brochure has also been translated into Spanish. We have included the new code amendment requiring residential property refuse/trash services.

5. Citizens Comments/Apearances from the floor:

None

6. Consent

- A. Approval of Minutes: Regular Meeting Minutes of November 20, 2014 and December 4, 2014.

Motion made to approve meeting minutes of November 20, 2014 and December 4, 2014 – Councilmember Johnson
Second – Vice Mayor Duran

Motion passed unanimously on a voice call.

7. Business

A. Discussion and/or Action Re: Sun City Fire District Report

SCFD Fire Marshal Fox

- The Youngtown monthly report for November, 2014; there were 3 fires, one was an oven fire and the other was an outside brush fire in the alley which reignited, there were no structural damages from these fires; there were 67 rescue & EMS incidents; 0 hazardous conditions; 3 service calls; 9 good intent calls; and 8 false alarm/false calls for a total of 90 incident responses. Year to date there have been 1,058 incident responses. On the prevention inspection side, there were 2 assembly inspections; 1 educational inspection; 2 health care/detention & correction; 5 residential; 11 mercantile & business and 2 storage for a total of 23 inspections. There were 5 re-inspections with 14 violations to report.

- I am on the investigation unit and we are reporting that the fires in Sun City are caused by space heaters being plugged into extension cords. Please do not plug anything into an extension cord. Extension cords are only for a very limited temporary use. The electrical breaker in the panel will only protect the wiring within the wall; it does not protect and/or detect the extension cord. All Christmas trees should be plugged into the wall or plugged into a surge protector.

Councilmember Chittenden

- Can you explain why emergency units were at Southwest Key, La Hacienda?

SCFD Fire Marshal Fire

- Whenever there is a large facility with a large amount of people, we do what we call a pre-plan of the building. It is a fire emergency plan where we have the Battalion Chief/Captain and fire response units tour the facility so that everyone knows where the ingress and egress are located as well to understand the fire suppression system of the facility.

B. Discussion and/or Action Re: Maricopa County Sheriff Office (MCSO) Report

MCSO Sgt. Polly White

- The report has been provided to Council. The property crime has slightly increased due to shoplifting in QuikTrip. The aggregate assault has decreased from last month. The good news is that there have not been any reports of property arson. There are zero reports for homicide, robbery and sexual assaults.

C. Discussion and/or Action Re: Approval of Resolution 14-21, authorizing the Town to submit an application to the Community Development Division of the Maricopa County Department of Human Services for Fiscal Year 2015 Community Development Block Grant (CDBG) Funds and authorizing the Town Manager to execute the grant application, documents and contracts.

Town Manager Blackman

- Last Tuesday, the Mayor, Gregory Arrington our Community Development Coordinator and I took a road trip around town to assess the need of street lights. We found that our alleys and several streets are in need.
- Today we received notice that new census data has been released by HUD which has resulted in some areas of Youngtown no longer being CDBG eligible. The information is for applicants using the low/moderate income area benefit on their applications. The census data gives a percentage on areas of town to let us know if our proposed projects will meet the low/mod income benefit requirement. From this information, the only part of town that would be eligible for funding would be the north part of Youngtown, the block areas north of Alabama Avenue.

Community Development Coordinator Arrington

- The data that is being presented for eligibility is that the low/mod percentage must be at 51%. The data is now showing it to be 49% which does not meet the low/moderate income area benefit. One of the areas that we assessed for street lights falls in the 49%, which is the area south of Alabama Avenue. We did find that we might be able to survey the project area by utilizing Maricopa County methodology by completing a low/moderate income survey to determine eligibility for our proposed CDBG funding project. We are not sure if we will be able to complete the survey in time to meet the application deadline of January 7, 2015.

Mayor LeVault

- What census data are they going off of? The last census was five years ago.

Economic Development Manager Cooper

- The US Census Bureau completes a decennial census of population and housing every 10 years. If communities are willing to pay, they can conduct their own census. An American Community Survey (ACS) is an ongoing statistical survey that provides data every year, and estimates are completed yearly. It probably was the 2014 estimated census that changed us; however we can negate those findings.

Mayor LeVault

- What changed from July when we meet with Carl Morgan, Maricopa County Project Coordinator, to now? The estimates are based on what? The deadline for the application is January 7, 2015? What are the other categories that we can qualify for?

Councilmember Mello

- The other category for qualification is slum & blight conditions.

Town Clerk Cordova

- We received an email from Carl Morgan regarding HUD releasing a new mapping website regarding the low/mod requirements. He stated that we needed to review to see if we qualified. We then began our research. Under these new guidelines if we were to access a project area for the entire town, Youngtown would be at 33% for a low/mod income benefit, which disqualifies us. We need to be at a 51% low/mod income benefit. If we divide the town into three parts, the north end of town which is north of Alabama Avenue we come in at 73%. The south end, which is south of Alabama to Peoria Avenue comes in at 49%, we miss it by 2 percentage points and Agua Fria Ranch puts us out of the equation. Our street light project would qualify only for the north end of town.

Community Development Coordinator Arrington (power point)

- Staff completed an assessment and we found no street lights on West Tennessee Avenue to North 113th Drive to North 113th Lane; four (4) streets light are needed. One (1) street needed on West Rhode Island Avenue. Three (3) on Wisconsin and two (2) on Michigan Avenue. One (1) on West California Avenue. Two (2) on West Nevada Avenue. Two (2) on West Youngtown Avenue. We found that there are no lights on the alley directly north of West Nevada Avenue. Need two (2) in the alley between West Wisconsin and West Tennessee Avenue. Two (2) in the alley between West Tennessee and West Jersey Avenue. One (1) north 112th Avenue between Youngtown Avenue and Alabama Avenue. One (1) west of North 111th Avenue North of West California Avenue. There is no lighting in the alley west of North 112th Lane north of West Youngtown Avenue. One (1) on North 112th Lane north of West Youngtown Avenue. There is a need for a street light on north 111th Drive north of West Michigan Avenue. We are estimating 29 street lights for an approximate cost of \$62,000.

Councilmember Chittenden

- What type of lighting, the HPS – High Pressure Sodium or would the street lights be LED – light emitting diodes?

Councilmember Mello

- How about solar lighting?

Mayor LeVault

- Let's make sure that the lighting will be the most efficient technology available.
- What will be the cost increase to the residents?

Town Clerk Cordova

- The cost is calculated when we know the total annual cost of electricity for the North Youngtown Street Light District (NYT SLID) which is divided by the number of parcels in the district which totals 1,538 parcels.

Community Development Coordinator Arrington

- A new pole, master arm and fixture with a 950 HPS or LED are \$3,500. To retrofit on an existing pole, including arm and fixture \$1,200.00 There will be an additional monthly service charge per fixture of \$9.00 per month.

Councilmember Mello

- Do we know what would be the final amount charged to residents?
- We need to accomplish the greatest need in the town.

Community Development Coordinator Arrington

- The greater need would also include the area south of Alabama. We can incorporate survey results into the application to show that the area that is currently being reported at 49% low/mod is greater.

Mayor LeVault

- I just cannot believe our federal government would operate in this fashion. This data update comes in during the time that the application is due, January 7, 2015, and all during the holiday season? We need to send a letter to our congressional district on how the timelines and the deadlines are completely impossible. The majority of money that the federal government receives comes from Arizona, the feds take 40%.

Councilmember Chittenden

- We understood through CDAC – Community Development Advisory Committee that many changes were going to come down. They are really getting strict on the scopes to where the money will go.

Councilmember Mello

- It will be getting tougher and tougher each year.

Town Attorney Stuhan

- A motion will need to be made to approve Resolution 14-21 authorizing an application for CDBG funding in the amount of \$62,000.

Mayor LeVault

- Will that amount be enough? Why don't we request twice the amount to cover the south end of town to \$120,000?

Town Attorney Stuhan

- A motion to approve an amount not to exceed \$120,000 would need to be made.

Motion to approve Resolution 14-21 authorizing the Town to submit an application in an amount not to exceed \$120,000 to the Community Development Division of the Maricopa County Department of Human Services for Fiscal Year 2015 Community Development Block Grant (CDBG) Funds and authorizing the Town Manager to execute the grant application, documents and contracts. – Councilmember Mello

Second – Councilmember Chittenden

Motion passed unanimously on a voice call.

8. Call for Executive Session

No call was made.

9. Future Agenda & Meetings:

A. There may be discussion of whether to place an item on a future agenda and the date, but not the merits of the item.

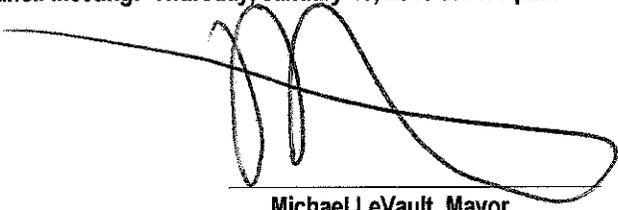
None was given.

B. Announcement of next Regular Council Meeting: Thursday, January 15, 2015 at 7:00 p.m.

Motion to adjourn: Councilmember Mello

Second – Vice Mayor Duran

Meeting Adjourned at 8:15 p.m.



Michael LeVault, Mayor

Attest:



Diane Cordova, Town Clerk

Minutes approved at the January 15, 2015 council meeting.