MINUTES OF THE REGULAR MEETING OF THE COMMON COUNCIL OF YOUNGTOWN, AZ

THURSDAY, May 15, 2014, TOWN CLUBHOUSE SQUARE, 12033 CLUBHOUSE SQUARE

Call to Order: Mayor LeVault at 7:48 p.m.

Roll Call

Councilmembers present: Mayor Michael LeVault, Vice Mayor Jacob Duran, Councilmembers Margaret Chittenden, June Miller and Dorena Mello.

Councilmember Absent: Councilmember Shirley Gustafson and Councilmember Judy Johnson

Staff present: Town Manager Jeanne Blackman, Town Attorney Susan Goodwin and Trish Stuhan, Economic Development Manager Gayle Cooper, Community Development Coordinator Gregory Arrington, Public Works Manager Mosbrucker, Public Safety Manager Mike Kessler, and Town Clerk/Treasurer Diane Cordova.

Pledge of Allegiance and Invocation: Councilmember Miller led the Pledge of Allegiance and Vice Mayor Duran offered the Invocation.

Communications: Comments, Commendations and Presentations by Mayor, Council Members, staff or members of the public. The Council may not propose, discuss, deliberate or take any legal action on the information presented pursuant to A.R.S. 38-431.02.

A. Communications from Council

Mayor LeVault

- Had a successful Block Watch Kickoff meeting this past Saturday, May 10, 2014. Three dozen people were in attendance.
- The Youngtown Community 4 Good program website is being built by Dave Moss. The program should be up and running soon. It's a web-based program where volunteers can connect to non-profit organizations.
- The Youngtown Cares Program currently has eight applications. The New Beginnings Church has a missionary team coming to volunteer their services during the week of May 25, 2014.
- The Biz Council Buy Local Program will also be up and running soon. Local businesses will be able to access resources through this program which exists like a Chamber at no cost.

Councilmember Chittenden

- I attended the CDAC Community Development Advisory Council meeting last night.
- There will be a Dog Park Meeting Saturday, May 17, 2014 at 9:00 a.m.
- I want to thank Moore Graphics for the Dog Park sign donations.

B. Communications from Staff: Town Manager's Report

Town Manager Blackman

- The Youngtown Cares Program; received an email from the Pastor of New Beginnings Church, Ray LePage. A mission team will be arriving from Louisiana.
- I want to thank the Public Works Department, Marty Mosbrucker and his staff for the Dog Park fencing.
- The Block Watch Kickoff meeting was a success. There will be a presentation made at the Agua Fria Ranch Homeowners Association HOA meeting.
- The Farmers Markets continues to be a success.
- The Agua Fria Ranch Homeowners Association HOA will be hosting their annual Movie in the Park, at Uribe Park.
- I want to thank Community Development Coordinator Gregory Arrington for all of his efforts on the Citizens' Academy.
- We had a webinar with office staff regarding the upgrades to our telephone system.
- I've been in contact with Carl Morgan, Maricopa County Human Services Department, Project Coordinator, and Community Development regarding CDBG – Community Development Block Grant. A letter will be forthcoming to Council.
- Library Manager Heidi Speed has been out sick all week with the flu. She'd ask me to give the following report: There will be a Book Club meeting tomorrow, Friday, May 16, 2014; the Author's visit has been cancelled; the traveling library made its last visit for the school year to Discover U last visit Friday, May 16, 2014 and the Kiwanis Club will be at the Library on Tuesday mornings for the Children's Story hour.
- State Representative Rick Gray was our guest keynote speaker at the Citizens' Academy. He gave a great speech on the ABC's of Leadership.

Community Development Coordinator Arrington

- The Youngtown Plaza is now called Jubilee Plaza. They have power washed the exterior of building and will be painting. They are moving forward with construction and will be bidding out for proposals on the fire water line.
- The Youngtown Cares Program has been well received. Many homeowners are excited about it.

- The Youngtown Cares Program has been well received. Many homeowners are excited about it.
- The recreational program has encountered some challenges; it is on hold for now.
- Southwest Key's – La Hacienda will be expanding their lobby. They have come in for permits.
- The Citizens' Academy will be having graduation on June 5th, 2014. We originally had 14 interested, we have 12 that completed the academy and will be graduating. We will be giving out certificates.
- I want to thank Town Manager Jeanne Blackman for obtaining State Representative Rick Gray as a speaker for the Citizens' Academy.

Public Safety Manager Kessler

- On April 23, 2014 we conducted an announced lock down at the Discover U Montessori School. Sgt. Polly White from MCSO, SCFD Fire Marshal Jim Fox and Code Enforcement Officer Lupe Romero participated in the lock down. We secured the entire building in 45 seconds.
- Conducted Code Enforcement interviews with Town Manager Blackman and Code Enforcement Lupe Romero. We interviewed nine applicants.

Public Works Manager Mosbrucker

- The Town of Youngtown received an "Award of Excellence" from Arizona Municipal Risk Retention Pool (AMRRP), our insurance carrier, in recognition of outstanding achievement and continued excellence in risk management and control of losses.

5. Citizens Comments/Appearances from the floor:
   None

6. Consent Agenda:
   A. Approval of Minutes: Regular Meeting Minutes of May 1, 2014.
   Motion made by Councilmember Chittenden
   Second – Vice Mayor Duran
   Motion passed unanimously on a voice vote.

7. Business
   A. Discussion and/or Action Re: MCSO – Maricopa County Sheriff's Office Report (report attached)

MCSO Captain VanAusdal

- I was very pleased with the Block Watch Kickoff meeting.
- I want to present to Council the new monthly report; page 2 shows a graph chart. As you can see, Youngtown is going in the appropriate direction, showing a decline on reports taken for crime against persons and/or property. We do receive most of our calls from 113th Avenue and Tennessee and on Fooks and Nofs.
- We currently have eight rotations for patrol duties for our Deputies. We have a previous employee, Maria Miller that will be coming to patrol for Youngtown.
- This Saturday, May 17, 2014 we will be hosting "Coffee with a Cop", at the Starbucks on 99th and Bell Road. We will be there for two hours, 7:00 a.m. to 9:00 a.m.

Town Manager Blackman

- I will be meeting with Lt. Ken Booker and Polly White on hosting a Coffee with a Cop here in Youngtown.

Councilmember Chittenden

- I like the graph in your report.
- Is there any idea on when MCSO will be conducting their Citizens' Academy?

MCSO Captain Van Ausdal

- I will get the date.

B. Presentation and Discussion Re: SCFD – Sun City Fire District Report (report attached)

Chief Thompson

- The SCFD Annual Budget will go before the board on Tuesday morning, with final adoption in June, 2014.
- I have a one year plan for the entire department, instead of reinventing, SCFD will be partnering with the Sun City Recreational Centers and with Boswell Hospital.

Fire Marshal Fox

- I am here to present the April, 2014 Monthly Report. There were two fires; the first one was on Tennessee Avenue, which was more of a smoke than a fire, from burnt food in a microwave. The second fire to report was on 113th and Connecticut, someone was burning grass, which is not allowed. Year to date there has been a total of 4 fires. There were 82 rescue & EMS incidents; 4 service calls; 7 good intent calls and 3 false alarm and false calls for a total of 98 incidents, with a year to date of 314. Last year, 2013 year-to-date there was a total of 3 fires and a total of 308 incident responses.
- On the fire prevention side, there were a total of 33 inspections and 11 re-inspections for a total of 44.

- I was very impressed with the lock down at the Discover U School. SCFD will continue to conduct fire drills with monthly logs for documentation.
- We have been educating the community on pool safety through our Pool Safety Training Program.
- The Jubilee Church will be installing fire sprinklers; we are awaiting the blue prints. There are requirements to be met, one is the street ordinance, paving after completions and the water line that will be tapped into on the north of Youngtown Avenue.

Mayor LeVault
- Will the SCFD have a Citizens' Academy?

Fire Marshal Fox
- We are looking into increasing our volunteer numbers, once those increase, we can then begin to look at offering a Citizens' Academy. Maybe the Youngtown 4 Good will assist us in increasing our volunteer base.

Councilmember Miller
- Whom would I call on becoming a volunteer?

Fire Marshal Fox
- Call the SCFD office at 623-974-2321 and ask for Community Relations, Mary Dickson.

Councilmember Chittenden
- Will SCFD be conducting a lock down procedure for Southwest Keys – La Hacienda?

Fire Marshal Fox
- Yes, we are organizing that with Southwest Key's, Aurora Village and Discover U.

C. Discussion and/or Action Re: The Greater Phoenix Economic Council Contract for Fiscal Year 2014-15 in the amount of $2,742.00

Economic Development Manager Cooper
- The Town is benefiting from increased visibility in the region. Economic Development requires a great deal of promotion that Youngtown cannot afford to do on its own. By becoming a part of GPEC, the Town is afforded greater access to markets and potential clients not reachable with our very limited budget.

Motion to approve The Greater Phoenix Economic Council Contract for Fiscal Year 2014-15 in the amount of $2,742.00 – Councilmember Miller
Second – Councilmember Mello
Motion passed unanimously on a roll call vote

D. Discussion and/or Action Re: Intergovernmental Agreement (IGA) Transit Service for Fiscal Year 2014-15 with Valley Metro Regional Public Transportation Authority (RPTA) in the amount of $14,277.00 for provision of the Northwest Valley Dial-a-Ride Services (NWVDAR).

Town Manager Blackman
- This IGA for transit services is an annual renewal with RPTA in the amount of $14,277.00. The increase is due to a significant increase in ridership.

Motion to approve Intergovernmental Agreement (IGA) Transit Service for Fiscal Year 2014-15 with Valley Metro Regional Public Transportation Authority (RPTA) in the amount of $14,277.00 for provision of the Northwest Valley Dial-a-Ride Services (NWVDAR). – Vice Mayor Duran
Second – Councilmember Chittenden
Motion passed unanimously on a roll call vote

E. Discussion and/or Action Re: Curtis, Goodwin, Sullivan, Udall & Schwab, P.L.C. addendum no.1 to the contract for legal services.

Town Manager Blackman
- The current general counsel rates and special council rates for the Town of Youngtown have not increased since 2005. General Counsel Services will increase from $154 to $165 per hour. Special Counsel rates include litigation, environmental law, and telecommunications will increase from $165 per hour to $175 per hour.

Councilmember Chittenden
- Does the Town get charged for two attorney rates when two attorneys are present?

Town Attorney Goodwin
- There is no additional charge for having two attorneys at any of our Town meetings.

Motion to approve Curtis, Goodwin, Sullivan, Udall & Schwab, P.L.C. Addendum No.1 to the contract for Legal Services – Councilmember Mello
Second – Vice Mayor Duran

8. <u>Call for Executive Session:</u>
None

9. <u>Future Agenda & Meetings</u>:

A. There may be discussion regarding the potential placement of an item on a future agenda, and the date, but not the merits of the item.
B. Announcement of next Regular Meeting: Thursday, May 22, 2014 at 7:00 p.m.

10. A Response to call to the Community:
None

Adjournment

Motion to adjourn: Councilmember Miller
Second – Councilmember Chittenden
Meeting Adjourned 8:50 p.m.

Michael LeVault, Mayor

Attest:

Diane Cordova, Town Clerk/Treasurer

Minutes approved at June 5, 2014 regular meeting.