

**MINUTES OF REGULAR MEETING OF THE
YOUNGTOWN POLICE PUBLIC SAFETY RETIREMENT SYSTEM LOCAL BOARD**

Monday, April 25, 2011

Town Hall Conference Room, 12030 Clubhouse Square, Youngtown, AZ

Agenda:

1. Call to order Chair Michael LeVault called the meeting to order at 4:00 p.m.
Board Members present: Chair Michael LeVault, Board Members Officer Sean Hennessy, Margaret Chittenden, Ken Rice, and Board Secretary Letty Goldberg.
Absent: Sgt. Michael Kessler

2. Review and Approval of Minutes of April 22, 2009 meeting
Motion to approve minutes – Board Member Rice
Second – Board Member Hennessy
Motion passed unanimously on a voice vote.

Executive Session

Not needed.

3. Review of Correspondence from System:
 - a. Transfer of Service to other Agencies
Kimberly Johnson to Wickenburg Police Department September 27, 2010

Chair LeVault noted transfer of Kimberly Johnson to the Wickenburg Police Department.

4. Old Business
Discussion and/or Action Re: Youngtown Local Board Administrative Guideline #100 Medical Board Examinations establishing Local Board policy for appointment of Medical Boards and establishing responsibility for costs of missed appointments.

Board Secretary Goldberg
 - At the April 2009 meeting, Board Members requested that a policy be drafted designating that if an officer failed to keep or cancel a Medical Exam in a timely manner, then the officer would be responsible for the costs of the missed appointment. The Board's attorneys recommended that the policy include the option that for good cause the Board would pay for the missed appointment. I drafted the policy based on prevailing Arizona Revised Statutes. The policy was then reviewed and fine-tuned by Board Attorneys Mike Anthony and Hannah Auckland.Motion to approve Youngtown Local Board Administrative Guideline #100 Medical Board Examinations – Board Member Rice
Second – Board Member Hennessy
Motion passed unanimously on a roll call vote.

5. New Business (Future Agenda Items):
None.

6. Board Expenses
None processed at this time.

7. Call to Public
None present.

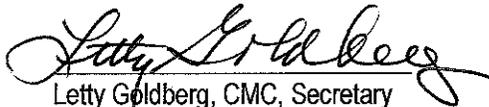
8. Adjournment
Motion to adjourn – Board Member Rice
Second – Board Member Hennessy
Meeting adjourned at 4:15 p.m.

Dated this 25th day of April, 2011



Michael LeVant
Chair, PSPRS Local Board

Attest:



Letty Goldberg, CMC, Secretary
Town of Youngtown Local Board

Minutes approved at May 1, 2012 PSPRS Local Board Meeting