MINUTES OF THE REGULAR MEETING OF THE COMMON COUNCIL OF YOUNGTOWN, AZ

THURSDAY, May 1, 2014, TOWN CLUBHOUSE SQUARE, 12033 CLUBHOUSE SQUARE

Call to Order: Mayor LeVault at 6:38 p.m.

Roll Call

Councilmembers present: Mayor Michael LeVault, Vice Mayor Jacob Duran, Councilmembers Margaret Chittenden, June Miller and Shirley Gustafson.

Councilmember Absent: Councilmember Dorena Mello and CouncilmemberJudy Johnson

Staff present: Town Manager Jeanne Blackman, Town Attorney Kelly Schwab and Trish Stuhan, Public Works Manager Mosbrucker, Citizen Services Specialist Stacy Anderson, and Town Clerk/Treasurer Diane Cordova.

Pledge of Allegiance and Invocation: Councilmember Gustafson led the Pledge of Allegiance and Vice Mayor Duran offered the Invocation.

Communications: Comments, Commendations and Presentations by Mayor, Council Members, staff or members of the public. The Council may not propose, discuss, deliberate or take any legal action on the information presented pursuant to A.R.S. 38-431.02.

A. Communications from Council

Mayor LeVault

- A week ago, I formally assumed duties as the new Chair of Maricopa Association of Governments (MAG). Former Chair Scott Smith of Mesa stepped down to pursue a run for Governor. It is an honor to occupy this position.
- There will be a Neighborhood Block Watch meeting on Saturday, May 10, 2014 at 10:00 a.m. to noon at the Clubhouse Council Chambers. The Town will provide resources such as caps and polo shirts with town logo (seal).
- I attended a potluck dinner at the Methodist Church, on the corner of 113th Avenue and Alabama. There were four Maricopa County Sheriff's Deputies present.

Vice Mayor Duran

- I want to say to Mayor LeVault, "I appreciate all that you do".

Councilmember Chittenden

- I want to thank the Public Works crew for all that they have been doing in the installation of the interior fencing for the Dog Park. It's been a learning experience.
- There will be a Dog Park Committee meeting Saturday, May 3, 2014 at 9:00 a.m. at the Methodist Church.
- I encourage other organizations to invite MCSO Deputies to their functions. They were present at the Methodist Church dinner.

B. Communications from Staff: Town Manager's Report

Town Manager Blackman

- I am pleased to see that our Mayor is the Chair of Maricopa Association of Governments (MAG).
- We are light on staff tonight; Public Safety Manager Mike Kessler was unable to be here tonight. Library Manager Heidi Speed is working at the Library this evening. Community Development Coordinator Gregory Arrington has taken the Citizens' Academy class to the City of Surprise to view a Planning and Zoning meeting and Economic Development Manager Gayle Cooper is in Tucson for the Arizona Association for Economic Development (AAED) Spring Conference.

Citizen Services Specialist Anderson

- I will be giving out three reports:
  1. Community Development Coordinator/Building Inspector Gregory Arrington
     - Is at the City of Surprise with the Citizens' Academy Class viewing a Planning & Zoning Board operation.
     - Jubilee Parish has obtained the necessary permits and are starting the renovation in their building.
     - Youngtown Cares Program has four applicants. An article about the program will be placed in the Village Reporter.
     - The signage on the Court Building has been completed.
  2. Library Manager Heidi Speed
     - The Youngtown Library last year received a grant in the amount of $3,709. This year the library received $4,080 which is an increase of $371.00 The grant money will go towards book purchases.
     - The Book Club will be meeting May 16, 2014 at 10:00 a.m.

- An Arizona author, Ann Goldfarb, will be giving a presentation on the "Elements of Suspense" at the Library on May 16, 2014 at 11:00 a.m. Ann is a New York native but currently lives in Sun City West, and writes mostly Young Adult books about historical fiction, suspense and time travel.
- The Library will be closed on Saturday, May 24, 2014 through Monday, May 26, 2014 in observance of Memorial Day weekend.
- The Library has some new book titles including The Book Thief by Markus Zusak and the Divergent series by Veronica Roth. Recent video selections include Gravity, Dallas Buyer's Club, Saving Mr. Banks, Philomena, Captain Phillips, American Hustle, Nebraska, Gravity, Blue Jasmine and Rush.

3. Business License Report for the month of April 2014
   - New business licenses issued: 6 transients; 6 store fronts and 1 home based license for a total of $1,170.
   - Renewed business licenses: 7 transients; 7 store fronts and 2 home based licenses for a total of $1,340.00
   - Total revenue for the month of April, 2014 came in at $2,510.00
   - Names of the new store front businesses are:
     - Path to Learning Services, L.L.C. They are a tutoring service and will be opening in June, 2014.
     - Rag's Catering Service – awaiting license from the State and are located in the Jubilee Plaza.
     - Relay Outdoor Phase One, L.L.C. – digital billboard west of the Agua Fria Parkway and Olive Avenue.
     - Roger Cox Air Conditioning and Heating – located on Nevada Avenue.
     - Southwest Ambulance
   - The Youngtown Shopping Plaza has a new name, it is now named, Jubilee Plaza.

Public Works Manager Mosbrucker
- Public Works has been working on the Dog Park.
- I will be presenting on the Street, Crack & Slurry Seal Project and on the Landscaping Contract.

Town Clerk Cordova
- April 28, 2014 was the first day for the Clerk's Office to receive candidate nomination petitions. Candidates do have until May 28, 2014 which is the last day to file.

5. Citizens Comments/Appearances from the floor:
   None

6. Consent Agenda:
   A. Approval of Minutes: Regular Meeting Minutes of April 17, 2014 with minor corrections.
   Motion made by Councilmember Miller
   Second – Councilmember Chittenden
   Motion passed unanimously on a voice vote.

7. Business
   A. Discussion and/or Action Re: Approval of bid award to Southwest Slurry Seal, Inc. for the Street, Crack & Slurry Seal Project in the amounts of: Crack Sealing $22,330.00; Slurry Sealing $136,561.10; Seal Coat $83,260.00

Public Works Manager Mosbrucker
- The Town advertised for a Street, Alleyway and Parking Lot Resurfacing Project requesting for proposals (RFP). We only received one and that was Southwest Slurry Seal, Inc. – Phoenix, Arizona. Many inquiries were made, however only one proposal was received. This is the same contractor that performed services last year.
- The fiscal impact for fiscal year 2013-2014 budget will be $22,330. for Crack Sealing and $136,651.10 for the Slurry Sealing which will be performed in May/June 2014. In the fiscal year 2014-2015 the Seal Coat in the amount of $82,260 will be performed in July, 2014.

Councilmember Chittenden
- Why was there only one bid? Is the job to small?

Public Works Manager Mosbrucker
- I do believe companies are looking for larger jobs.

Vice Mayor Duran
- Why after one year are the street cracks opening up again?

Public Works Manager Mosbrucker
- The climate temperatures are extreme and are constantly changing which causes the asphalt to move, expand. The asphalt seal will then begin to deteriorate.

Mayor LeVault
- The Agua Fria Ranch Parkway was completed last year. This year the interior streets in AFR will be sealed and coated.
- Will signs be posted?

Public Works Manager Mosbrucker
- The company will notify residents.

Councilmember Gustafson

- The material they will be using, is it the same as the materials used on freeways?

Public Works Manager Mosbrucker

- Yes, it makes for a much quieter ride when driving on it.

Motion to Approve bid award to Southwest Slurry Seal, Inc. for the Street, Crack & Slurry Seal Project in the amounts of: Crack Sealing $22,330.00; Slurry Sealing $136,561.10; Seal Coat $83,260.00 – Vice Mayor Duran
Second Councilmember Gustafson
Motion passed unanimously on a roll call vote 5 - 0

B. Presentation and Discussion Re: Award of contract for Landscaping Maintenance Services with Landcare Unlimited, LLC in the amount of $2,840.00 per month for FY 2014-2015.

Public Works Manager Mosbrucker

- We advertised for a request for proposal (RFP) for our landscaping maintenance project. We received three bids; Somerset Landscaping $3,476 monthly ($41,712. yearly); ISS Grounds Control, Inc. $3,378 monthly ($40,536 yearly)(current vendor) and Landcare Unlimited, LLC $2,840 monthly ($34,080 yearly). Town staff reviewed the proposals and believe it would be of great benefit for the Town to proceed with a contract with Landcare Unlimited, LLC. This will be a savings of $2,880 over the previous fiscal year.

Councilmember Chittenden

- Such a difference in fees, it is because it is a smaller company?

Public Works Manager Mosbrucker

- Landcare Unlimited, LLC is a local business out of Litchfield Park.

Motion to award contract for Landscaping Maintenance Services with Landcare Unlimited, LLC in the amount of $2,840.00 per month for FY 2014-2015. – Councilmember Miller
Second – Vice Mayor Duran
Motion passed unanimously on a roll call vote 5 - 0

C. Discussion and/or Action Re: Approval of Resolution 14-06 adopting the proposed annual statements and estimates of the expenses of the Agua Fria Ranch Street Lighting Improvement District for fiscal year 2014-2015, which shall be provided for by the levy and collection of ad valorem taxes upon the assessed value of all the real and personal property in the District, pursuant to Section 48-616, Arizona Revised Statutes, as amended; and setting a date for public hearing on said statements and estimates.

Town Clerk Cordova

- The fiscal year 2014-2015 estimated costs are $28,011 for street light usage for the Agua Fria Street Light Improvement District (AFR SLID) which is an ad valorem tax to be levied and collected based on the assessed valuation of all real and personal property with the AFR SLID.

Town Attorney Schwab

- We are asking Council to approve resolution 14-06 which approves of the tentative budget for the AFR SLID and approves to set a date of June 5, 2014 to adopt the final budget.

Motion to approve Resolution 14-06 adopting the proposed annual statements and estimates of the expenses of the Agua Fria Ranch Street Lighting Improvement District for fiscal year 2014-2015, which shall be provided for by the levy and collection of ad valorem taxes upon the assessed value of all the real and personal property in the District, pursuant to Section 48-616, Arizona Revised Statutes, as amended; and setting a date for public hearing on said statements and estimates. – Councilmember Chittenden
Second – Vice Mayor Duran
Motion passed unanimously on a roll call vote 5 - 0

D. Discussion and/or Action Re: Approval of Resolution 14-09 adopting the proposed annual statements and estimates of the expenses of the North Youngtown Street Lighting Improvement District for Fiscal Year 2014-2015, which shall be provided for by a levy and collection of an equal apportionment of taxes based on the number and classification of property in the district, pursuant to Section 48-616, Arizona Revised Statutes, as amended; and setting a date for a public hearing on said statements and estimates.

Town Clerk Cordova

- Staff is recommending the approval of Resolution 14-09 to assess a levy and collect to an equal apportionment of taxes based on the number of all real and personal property in the District. The North Youngtown Street Lighting Improvement District is based on a total of 1538 parcels and not on the valuation of each house. Each resident will pay $50.08 annually, towards street lights usage.

Councilmember Chittenden

- I enjoy having the street lights on.

Motion to approve. Approval of Resolution 14-09 adopting the proposed annual statements and estimates of the expenses of the North Youngtown Street Lighting Improvement District for Fiscal Year 2014-2015, which shall be provided for by the levy and collection of an equal apportionment of taxes based on the number and classification of property in the district, pursuant to Section 48-616, Arizona Revised Statutes, as amended; and setting a date for a public hearing on said statements and estimates. – Councilmember Miller
Second – Councilmember Gustafson
Motion passed unanimously on a roll call vote 5 - 0

8. Call for Executive Session:
   None

9. Future Agenda & Meetings:
   A. There may be discussion regarding the potential placement of an item on a future agenda, and the date, but not the merits of the item.
   B. Announcement of next Regular Meeting: Thursday, May 15, 2014 at 7:00 p.m.

10. A Response to call to the Community:
    None

Adjournment

Motion to adjourn: Councilmember Gustafson
Second – Councilmember Miller
Meeting Adjourned 7:23 p.m.

Michael LeVault, Mayor

Attest:

Diane Cordova, Town Clerk/Treasurer

Minutes approved at May 15, 2014 regular meeting.