



**MINUTES OF THE REGULAR MEETING OF THE COMMON COUNCIL OF YOUNGTOWN, AZ**  
THURSDAY, February 6, 2014, TOWN CLUBHOUSE SQUARE, 12033 CLUBHOUSE SQUARE

Call to Order: Mayor LeVault at 7:01 p.m.

Roll Call **Councilmembers present:** Mayor Michael LeVault, Vice Mayor Jacob Duran, Councilmembers Margaret Chittenden, Dorena Mello, Shirley Gustafson, Judy Johnson and June Miller.  
**Staff present:** Town Manager Jeanne Blackman, Town Attorney Susan Goodwin, Finance Manager Karen Sypniewski, Economic Development Manager Gayle Cooper, Community Development Coordinator Gregory Arrington, Public Safety Manager Mike Kessler, Library Manager Heidi Speed, Town Clerk/Treasurer Diane Cordova.

**Pledge of Allegiance and Invocation:** Councilmember Johnson led the Pledge of Allegiance and Councilmember Gustafson offered the Invocation.

**Communications:** Comments, Commendations and Presentations by Mayor, Council Members, staff or members of the public. The Council may not propose, discuss, deliberate or take any legal action on the information presented pursuant to A.R.S. 38-431.02.

**A. Communications from Council**

**Mayor LeVault**

- I had a call from a resident, Mr. Ron Ross regarding recent home burglaries/break-ins. He would like to meet with MCSO Maricopa County Sheriff's Office and the Mayor. I will be conducting a Mayor's Town Hall meeting this Saturday, February 8, 2014 here in the Council Chamber from 1:00 PM to 3:00 PM. MCSO Captain VanAusdal will be in attendance. The topic is on public safety and safety tips for making homes safe; also discussion on forming a neighborhood block watch committee.
- The Salt River Materials Group (SRMG) is living up to their agreement. The ten foot berm is fully constructed. The three-strand wire fencing on top of the berm and the split rail fencing are just about completed. The town is working on getting electricity and water to irrigate the vegetation that will be planted. Mining is market driven by demand.
- Councilmembers, there is an envelope in front of you from Town Manager Jeanne Blackman requesting a six month evaluation. It is the same format used in prior years.

**Councilmember Miller**

- I want to thank everyone for the phone calls of concern, the flowers and food while I was ill.

**Councilmember Chittenden**

- There will be a Dog Park meeting on Saturday, February 8, 2014 at 10:00 a.m. at the Methodist Church, 113<sup>th</sup> Avenue and Alabama. I want to thank the Youngtown Library for collecting donations for the Dog Park. We will be at the AARP Health and Pet Fair on February 15, 2014. The Dog Park Committee will be selling raffle tickets and will also have other pet items available.
- The Happy Tortoise Flowers shop is now open. They donated prizes for our raffle.
- I want to thank Town Manager Blackman and Citizen Services Specialist Stacy Anderson for their assistance in getting the articles about the Dog Park in the Village Reporter.

**Councilmember Miller**

- Now that the Dog Park is up and running, Councilmember Mello, let's get going on the Community Garden.

**Councilmember Mello**

- Councilmember Johnson and her husband Mike Fehlig are part of the Community Garden.

**B. Communications from Staff: Town Manager's Report, Maricopa County Sheriff's Office (MCSO) Report.**

**Maricopa County Sheriff's Office (MCSO) Report**

**Captain VanAusdal**

- I am here to present the month of January 2014 MCSO report. In part 1 for violent crimes, I am glad to report that there were zero "violent crimes against people". Crimes against property there were eight total criminal offenses, which include six thefts, one stolen vehicle and one burglary. Under part 2 : "other crimes against persons", these are different crimes, reporting six total. Public disorder crimes - a total of twenty with the majority being ten

trespasses to report. As far as drug and alcohol crimes, this is not just a problem in Youngtown as it is a problem across the country. Youngtown had three to report. White collar crimes there were four. For enforcement activity recaps, there were 15 criminal arrests. Last month report shows only one. We have been having data tracking issues so I'm not too sure if last month reports are correct. Criminal citations issued were twelve and thirty-seven traffic violations were reported. Domestic violence to report were four, last month came in at fourteen. The patrol watches came in at 42 and last month there were 23. This doubled, which is a good thing; means the residents and the patrol officers are communicating with one another.

**Councilmember Miller**

- Can you clarify the theft that is recorded on the report?

**MCSO Captain VanAusdal**

- It was a residential theft.
- I will be at the Mayor's Town Hall Meeting on Saturday and will answer any and all questions that anyone has. I will also be giving a ninety day summary report.

**Town Manager's Report**

**Town Manager Blackman**

- Attended the Citizen Academy. We had guest speaker Ken Strobeck from the Arizona League of Cities and Towns.
- Attended the Luke Air Force Base Honors Banquet.
- Attended the GPEC Greater Phoenix Economic Council Sight Selector Dinner with Economic Development Manager Gayle Cooper.
- Toured the Life Stream Senior Living, formerly known as the Baptist Village, and received an update on their renovations.
- I took part in the Safety Committee meeting where we are looking into enhancing safety and safety training with staff.
- We held a Small Area Transportation Committee meeting.
- We are working on our 2014-2015 preliminary budget.
- Working on getting the General Plan to major stakeholders.
- Public Works Manager Marty Mosbrucker was unable to be in attendance tonight. I will report on his behalf that the Maricopa Lake will be treated. There will be a duck round up. Public Works Tech. Charlie Janson will be building a railing for Maricopa Lake. The alley behind the Sun View Care Center will be repaved at no cost to the town.

**Community Development Coordinator Arrington**

- Attended the LifeStream tour. They are expanding three dining areas.
- The Sun View Care Center will be adding stucco to the exterior of the facility.
- A monument sign will be placed on 113<sup>th</sup> Drive and Grand Avenue, southeast corner.
- The International Building Model Codes adopted several weeks ago will go into effect this week.

**Finance Manager Sypniewski**

- The Arizona Metropolitan Trust (AzMT) account continues to increase, it is at 2.3 million. The estimated liability is at 1 million with the overage being a surplus.
- We had our first budget meeting this week. All department heads have received their five year plans to review.
- I'm glad to report that, thanks to our tax auditor, we received a sales tax check.

**Public Safety Manager Kessler (report attached)**

- The Code Enforcement Department is short-handed and has been for the last two weeks. Please be patient with us. We are getting on the complaints as quickly as we can.
- We had nine probationers out this past Sunday. They cleaned up the Agua Fria Parkway drainage channel.

**Economic Development Manager Cooper**

- Attended the IEDC International Economic Development Council Leadership Summit in Irvine California.
- Our CDBG Community Development Block Grant application was approved for the interview process.
- The purchase of Olive Avenue/Agua Fria Parkway commercial property fell through.
- Businesses are coming; I had two business owners come in yesterday and inquire about opening a business in Youngtown. I advised them to check into the all the requirements for their business before signing a lease.
- The re-development of small shopping centers is getting attention in the Phoenix media. Developers are getting excited; they are looking for deals and Youngtown has many small shopping centers.
- Youngtown had a great magazine advertisement placement in the Arizona Business GPEC 25<sup>th</sup> Anniversary issue.

**Councilmember Mello**

- What was the cost of the advertisement?

**Economic Development Manager Cooper**

- I will get that information to you.

#### Library Manager Speed

- The Friends of the Library are selling a bag of books for \$2.00 for the entire month of February. They will also be at the AARP Health Fair selling books on Saturday February 15, 2014.
- We will have our first traveling library to "Discover U", the Montessori school located at 113<sup>th</sup> Avenue and Michigan and will continue to do so every Friday.
- I contacted Ms. Greer's great niece and I left her a message regarding being a participant in our 60<sup>th</sup> anniversary parade.

#### Town Clerk Cordova

- The candidate's election packets are available.

#### 5. Citizens Comments/Apearances from the floor:

##### Betty Trolen Resident of Youngtown

- I am reporting on the paper product donations. We received 248 rolls of toilet tissue, 45 rolls of hand towels and 20 boxes of Kleenex. I want to thank the Mayor for allowing us to use his office for storage.
- I make dragon flies with recycled ceiling fan blades. I would like to present Pedro to Mayor LeVault as a token of our appreciation.
- We also would like to present a welcome sign to Councilmember Mello.
- Thank you everyone for your donations and I hope you received your warm fuzzy feeling.

##### Mary Simpson Resident of Youngtown

- I am here to announce that the Community Fund will be having a large garage sale on for February 22, 2014 8:00 a.m. to 4:00 p.m. We are seeking donations; please no clothing or mattresses. We also accept cash donations. We can pick up your donations; call me at 623-933-0735 or Lisa at 602-614-1248.

#### 6. Consent Agenda:

- A. Approval of Minutes: Board of Adjustment Meeting and the Regular Meeting Minutes of January 23, 2014 with a correction made on page 4 of the regular meeting minutes. - Councilmember Chittenden  
Second – Vice Mayor Duran  
Motion passed unanimously on a voice vote

#### 7. Business

- A. Discussion and/or Action Re Approval of Resolution 14-01 adopting the Mission and Vision Statements and Strategic priorities from the November 2, 2013 Strategic Planning Session.

##### Mayor LeVault

- The mission and vision statements were developed out of the strategic planning sessions with council and staff. Many strategic planning sessions have been held in the past; however, none have been codified; this will be the first. I would like to see the mission and vision statement displayed on a plaque.
- Youngtown's Mission Statement:
  - Youngtown exists as a municipality to provide a sustainable, locally controlled environment in which its citizens and businesses can thrive by:
    - Supporting and engaging the community through programs and services and by providing opportunities for resident and business feedback.
    - Promoting transparent, effective and efficient government.
    - Promoting a business-friendly environment that contributes to quality of life and the sustainability of Youngtown as an independent municipality.
- Youngtown's Vision Statement:
  - We envision Youngtown to be an aesthetically beautiful community that embodies small town values such as safety, community pride and a highly engaged citizenry while at the same time providing proximity to big city amenities, a business-friendly environment as well as a dynamic and sustainable local economy.
- Youngtown's Strategic Priorities:
  1. Engage Citizenry/Foster Community Pride (create "I'm from Youngtown and proud of it" residents rather than "My address just happens to be in Youngtown...I think"). The lack of such citizen engagement on the part of Youngtown may be a continued alienation from new Youngtown residents and various sub-communities that are less inclined to make decisions to preserve a locally controlled Youngtown. Such a resident mind-set increases the probability that Youngtown moves closer toward no longer existing as an individual municipality.
  2. Cultivate, protect and strengthen existing and new sources of town revenue.
  3. Cultivate a strong business community/business community identity.

4. Create a system/process that ensures strong, principled leadership of Youngtown to “think outside the box” to address the challenges and opportunities facing municipal government in the 21<sup>st</sup> century.

- Therefore, Resolution 14-01 of the Common Council of the Town of Youngtown, Maricopa, Arizona, Adopting the Mission Statement, Vision Statement and Strategic priorities set forth from the November 2, 2013 Strategic Planning Session.

Councilmember Mello – Yes  
Councilmember Gustafson – Yes  
Councilmember Chittenden – Yes  
Vice-Mayor Duran – Yes  
Councilmember Johnson – Yes  
Councilmember Miller – Yes  
Mayor LeVault – Yes

Motion passed unanimously on a roll call vote 7- 0

**Town Manager Blackman**

- I want to thank the Mayor and Council for embracing this. It is an exciting time to be part of Youngtown. I appreciate the opportunity. I want to thank Dave Moss for his leadership.  
Mayor LeVault
- Three years ago, Youngtown had a “Speak Up” conversation survey with residents, facilitated by Gunn Communications. There were many important questions regarding maintaining local control and finding ways of keeping our Town sustainable and viable. We received a strong response from the community. There have been some hard decisions that had to be made to keep our Town on track such as outsourcing our Police Department and also outsourcing some areas in our Public Works Department. We did have a major infrastructure improvement, our fire flow project. We’ve developed a one-year rainy day fiscal policy. We are small, but small is not bad, small is good. Youngtown has virtues, easy access to government and a well-run organization. We have a great staff that gets things done. There’s no “I” in team. The foundation has been laid, now it is time for true economic development.

**Dave Moss Expansion Dynamics – Strategic Planning Session Facilitator**

- I offer my congratulations to the Mayor and Council on this adoption. This came through the culmination of a lot of work. Small Town is neither good nor bad. It’s what you choose to do; being nimble affords the opportunity of choosing when to act. It’s preparing for a distant voyage. A bright future lies ahead. We have a blank canvas with the opportunities of painting and doing something. It’s all for us to do.

**Councilmember Chittenden**

- The COAC does not show the fiscal impact. Do we know the revenue/costs?
- I also want to thank Dave Moss for his part and also the staff.

**Town Manager Blackman**

- The fiscal impact is not applicable at this time. We are in the first stages by laying the foundation and adopting the resolution.

**Councilmember Mello**

- My favorite statement was adopted, “thinking out of the box.”

**8. Call for Executive Session**

None

**9. Future Agenda & Meetings:**

- A. There may be discussion of whether to place an item on a future agenda and the date, but not the merits of the item.
- B. Announcement of next Regular Meeting: Thursday, February 20, 2014 at 7:00 p.m.

**10. Response to Call to the Community:**

Resident Ed Johnson had concerns regarding 1. A stop sign on Arizona Avenue. 2. Curb painting. 3. Street Light outages.

**Town Manager Blackman**

1. Painting address numbers on curb: Staff is researching grant opportunities. We did have a gentleman come into Town Hall and ask questions from a business aspect on what it would take for him to paint the addresses.
2. Street Lights: Staff went out and took pictures of street light poles. We found several wooden poles. I will be contacting APS. We found the street lights to be illuminated; however, there is a wide span between them.
3. Stop Sign: The parking lot for the placement of a stop sign is private property. We will reach out to the owner.

**Adjournment**

Motion to adjourn: Councilmember Mello  
Second – Vice Mayor Duran  
Meeting Adjourned 8:13 p.m.



Michael LeVault, Mayor

**Attest:**



Diane Cordova, Town Clerk/Treasurer

Minutes approved at February 20 , 2014 regular meeting.