



MINUTES OF SPECIAL MEETING OF THE COMMON COUNCIL OF YOUNGTOWN, AZ
THURSDAY, JUNE 27, 2013, TOWN CLUBHOUSE SQUARE, 12033 CLUBHOUSE SQUARE

Call to Order: Mayor LeVault at 7:30 p.m.

Roll Call Council present: Mayor Michael LeVault, Vice Mayor Jack Duran, Councilmembers Margaret Chittenden, Dorena Mello, Shirley Gustafson, Judy Johnson and June Miller.
Staff present: Town Manager Lloyce Robinson, Town Attorneys Kelly Schwab and Trish Stuhan, Community Development Gregory Arrington, Code Enforcement Officer Lupe Romero, Public Works Manager Marty Mosbrucker, Economic Development Manager Gayle Cooper, Library Manager Heidi Speed and Town Clerk/Treasurer Diane Cordova.

Pledge of Allegiance and Invocation: Councilmember Chittenden led the Pledge of Allegiance and Vice Mayor Duran offered the Invocation.

Communications: Comments, Commendations and Presentations by Mayor, Council Members, staff or members of the public. The Council may not propose, discuss, deliberate or take any legal action on the information presented pursuant to A.R.S. 38-431.02.

A. Communications from Council

Mayor LeVault

- Our current Town Manager Lloyce Robinson will be retiring and last day to be August 13, 2013. We will be conducting a candidate interview panel for the position. We will then schedule an executive council meeting session to appoint someone to the Town Manager position.
- Town Manager Robinson, Agua Fria Ranch HOA President Kathryn French and I attended the Maricopa County Flood District Hearing on the sand & gravel issue. We were there to appeal the application and permit of this sand & gravel mine operation by SRMG/Olive Avenue LLC (Salt River Maricopa Pima Indian Community). The hearing was dead stacked against us; the hearing was less than a half hour; AFR HOA President French was not allowed to speak; we were shut down. The meeting was filled with individuals from the rock mineral sand & gravel industry. Our next step will be to send our appeal application to the Board of Supervisors and then to the court system.
- There are now six squads of F-35 aircrafts at Luke Air Force Base.

Councilmember Johnson

- I want to thank the staff at Town Hall; I had an emergency situation at my home and I called Town Manager Lloyce Robinson and she sent Ms. Diane Cordova to my aide; she responded quickly, thank you Diane.

B. Communication from Staff

Town Manager Robinson

- On behalf of CDAC – Community Development Advisory Committee, I would like to present these certificates of appreciation to our CDAC representative Dorena Mello and alternative representative Margaret Chittenden.
- Our CDBG (Community Development Block Grant) funded fire flow project audit was completed with just two minor adjustments needed. I want to thank current and past employees for the great record keeping; Melissa Robinson for organizing notebooks for Jim Fox. Also thank you, Jim Fox, for your contribution working in the ditches during the project and Diane Cordova for the all the organization prior to the meeting. This was a \$1.8 million funded project and is a successful finish.
- The Town audit is scheduled for October 7, 2013. The auditors will be conducting a preliminary audit on July 15, 2013 which will include our court this year, which court audit is conducted every 3 years.
- Our Department Heads have been busy completing fiscal year end purchases.
- We had a MCSO – Maricopa County Sheriff Office and Code Enforcement challenge this week. There was a meeting with Captain Bill VanAusdal and Lt. Ken Booker of District 3. There is a gap in communication that needs to be filled; we are people working with people and keep trying to close the gap.

Community Development Arrington

- Discover U should have their final inspection July 10, 2013.
- Southwest Keys – Hacienda del Sol has been granted a temporary Certificate of Occupancy. They have complete paving their parking lot and have installed a security gate. There will be an inspection on the second floor of their facility. They have also installed the iron posts on the east side for the dog park.

- We have installed the Blue Beam Online design plan review; I will have comment cards completed to get feedback regarding customer service.
- There was a house fire on June 20, 2013 which was started by a candle. There was no structural damage or injuries.

Public Works Manager Mosbrucker

- The street project is completed. The next project will be to obtain RFP's for street crack seal.
- Want to thank Vice Mayor Duran for the playground equipment which has been installed at Caliche Park.
- The Memorial Park granite install has been completed.
- The Dog Park will have the chain link fence installed.
- Public Works Tech Gilbert Ochoa will be retiring. We have a new employee, Charles Janson.
- New landscaping company, ISS Ground Control will begin July 1, 2013.
- We had the refrigerator go out in the Clubhouse kitchen.

Code Enforcement Romero

- We had 112 cases this month. Many are issues with outside debris, hoarding and issues with swimming pool safety. We also had a citation issue with MCSO regarding a semi-truck.

Economic Development Manager Cooper

- Youngtown is now on the GPEC (Greater Phoenix Economic Council) website.
- Attended a training workshop on Co-Star, a commercial real estate tracking software.

Library Manager Speed

- Our Town Library now has Wi-Fi.
- We've installed updated Microsoft software onto library computers.
- Our Career Center bulletin board is updated with job announcements. We are assisting with resumes and computer skills.
- A local Author, Betty Webb, will be here on Friday, June 28, 2013.
- The Maricopa County Worm Musical was a huge success; it was very educational. Next month we will have a brother and sister musical act.
- Public Works Tech Gilbert Ochoa planted flowers in the water fountain, which was no longer operational.

Town Clerk Cordova (letter attached)

- Received a letter from ESL – English as a Second Language, instructor Minnie Rahn thanking the Town for the opportunity to conduct ESL classes. The ESL program educated an average of 30 students each year. Three individuals completed their citizenship and are now U.S. Citizens. This upcoming Fall ESL session, one student which comes highly recommended, Araceli Gomez, a Youngtown resident, has volunteered to continue ESL. Classes are to begin in September 2013 at no cost to the Town.

Sun City Fire Marshal Fox (report attached)

- For the May 2013 fire report there were 80 EMS/rescue calls; 2 hazardous conditions; 19 service calls; 12 good intent calls and 3 false alarms, for a total of 116 with a YTD at 517. Preventive inspections there were 2 health care, detention & corrections; 1 residential and 20 mercantile/business inspection for a total of 23 inspections.
- What do you think is the most common fire violation cited? It is fire extinguishers.
- Update on Aurora Village; the transformer is in place – APS is pulling through the cables; the mechanical end of the roofing is completed; interior painting is being completed and the carpet and trim is being installed.
- Southwest Key – Hacienda del Sol will have their 2nd floor inspected.
- Discover U has painted their building a bright orange.

5. Consent Agenda:

- Consideration and Action on Meeting Minutes: Regular Meeting Minutes of June 7, 2013
- Approval of Greater Phoenix Economic Council (GPEC) Contract for FY 2013-14.
- Approval of Intergovernmental Agreement (IGA) between the Maricopa County Library District and the Town of Youngtown for the Library Assistance Program formally known as the Reciprocal Borrowing Program for FY 2013-2015.

Motion to approve Consent Agenda – Councilmember Miller

Second – Vice Mayor Duran

Motion passed on a voice vote.

6. Business:

- Discussion and/or Action Re: Approval of Resolution 13-20 opposing construction of a Sand and Gravel Mine and associated operations north of Olive Avenue on the beds and banks of the Agua Fria River.

Mayor LeVault

- I am requesting approval of Resolution 13-20 opposing the sand & gravel operations with a suggestion of adding the word "immediately" on the second paragraph before the word adjacent. I would like it read neighborhood are "immediately" adjacent to the eastern boundary of the proposed sand and gravel pit.

Councilmember Johnson

- Isn't there something more we can do to inform the public about this issue? We need ideas and ways to be proactive. Maybe with signs picketing out on front of the Agua Fria Parkway?

Mayor LeVault

- I talked briefly with the press today. I will be taking this resolution to committees and other elected officials. I am open to any means of informing the public about this issue.

Councilmember Miller

- I wrote a letter to Dan McQuade, Operations Manager at Salt River Sand and Rock Building Materials. His reply was that they are heavily regulated. He assured us that we would be treated with the same professionalism and sensitivity as all endeavors and that they would be good responsible neighbors.
- Who else can we write to Mayor? Is it proper to write to the Board of Supervisors?

Councilmember Mello

- I can remember that we made an impact with the "No Shock" sign opposing the mine on Olive Avenue. They wanted those signs down. Maybe we can get the AFR HOA to put up signs again.

Councilmember Chittenden

- Yes, those signs drew attention.

Town Attorney Schwab

- You can write letters to all and any political body.

Motion to approve Resolution 13-20 opposing construction of a Sand and Gravel Mine and associated operations north of Olive Avenue on the beds and banks of the Agua Fria River with the condition of adding the word "immediately" in the resolution as stated – Councilmember Chittenden

Second – Councilmember Johnson

Motion passed on a voice vote.

- B. Discussion and/or Approval of Resolution 13-12, ordering that an ad valorem tax be fixed, levied and assessed on the assessed value of all real and personal property in the Agua Fria Ranch Street Lighting Improvement District in amounts specified in the filed Statements and Estimates; and providing for certified copies of this Resolution and Order to be delivered to the Maricopa County Board of Supervisors and the Arizona Department of Revenue; and providing that this resolution shall be effective after its passage and approval according to law.

Mayor LeVault

- This is an ad valorem levy to fund the streets lights in Agua Fria Ranch subdivision. The tax levy is assessed by the valuation of each home.

Motion to approve Resolution 13-12, ordering that an ad valorem tax be fixed, levied and assessed on the assessed value of all real and personal property in the Agua Fria Ranch Street Lighting Improvement District in amounts specified in the filed Statements and Estimates; and providing for certified copies of this resolution and order to be delivered to the Maricopa County Board of Supervisors and the Arizona Department of Revenue; and providing that this resolution shall be effective after its passage and approval according to law. – Councilmember Johnson

Vice Mayor Duran

Motion passed on a voice vote.

- C. Discussion and/or Action Re: Approval of Resolution 13-15, ordering that an equal apportionment tax be fixed, levied and assessed on all real and personal property in the North Youngtown Street Lighting Improvement District in amounts specified in the filed Statements and Estimates; and providing for certified copies of this Resolution and Order to be delivered to the Maricopa County Board of Supervisors and the Arizona Department of Revenue; and providing that this resolution shall be effective after its passage and approval according to law.

Mayor LeVault

- This is an equal apportionment tax for street lights from Peoria Ave north to Grand Avenue, known as the North Youngtown Street Light District (NYT SLID). Each property owner is taxed the same amount, calculated by the total yearly amount of electricity divided by total amount of parcels in the district.

Councilmember Chittenden

- Is the calculation the same for Public Works building on Peoria Avenue and the Aurora Village Development?

Town Manager Robinson

- They are considered parcels, calculated the same as the other parcels.

Motion to approve Resolution 13-15, ordering that an equal apportionment tax be fixed, levied and assessed on all real and personal property in the North Youngtown Street Lighting Improvement District in amounts specified in the filed Statements and Estimates; and providing for certified copies of this Resolution and Order to be delivered to the Maricopa County Board of Supervisors and the

Arizona Department of Revenue; and providing that this Resolution shall be effective after its passage and approval according to law. – Councilmember Miller
Councilmember Mello
Motion passed on a voice vote

D. Discussion and Action Re: Approval of Change Order #2 Contract to NFra Inc. Contract for the Design of the Bike/Pedestrian Path, Project #10-177 from Nofs Road to 111th Ave. in an amount of \$74,804.

Town Manager Robinson

- Eric Watkins, President of NFra is present to answer any questions.
- Grant Anderson was creative in the design of a bike/ped path and thus has allowed for funding to come back to Youngtown. The impact to Youngtown will be \$14,264, which includes \$10,000 design review fees to be paid to ADOT.

Motion to approve Approval of Change Order #2 Contract to NFra Inc. Contract for the Design of the Bike/Pedestrian Path; Project #10-177 from Nofs Road to 111th Ave. in an amount of \$74,804. – Councilmember Gustafson
Second – Councilmember Mello.
Motion passed on a voice vote.

E. Discussion and/or Action Re: Approval of Resolution 13-17, adopting Final Budget for Town Government for FY 2013-2014 totaling \$ 4,906,165.00 (PowerPoint attached)

Town Manager Robinson

- I want to thank Council for their support. It has been a great pleasure to work with you all. This is my final budget. There have been no changes from Council's approval of the Tentative Budget on June 6th. It remains at \$4,906,165 for FY 2013-14 budget.

Mayor LeVault

- The budget process begins in January and we are briefed through every department line item. This is our budget, we own it.

Councilmember Chittenden

- I so enjoy all the workshops we have with Council and Staff discussing the budget.

Councilmember Miller

- I want to thank Lloyce for taking the time and meeting with me and explaining everything to me.

Motion to approve Resolution 13-17, adopting Final Budget for Town Government for FY 2013-2014 totaling \$ 4,906,165.00 – Vice Mayor Duran
Second – Councilmember Johnson
Motion passed on a voice vote.

7. Call for Executive Session

None

8. Citizens Comments/Appearances from the floor:

None

9. Future Agenda & Meetings:

- A. There may be discussion of whether to place an item on a future agenda and the date, but not the merits of the item.
- B. Announcement of next Regular Meeting: Thursday, July 18, 2013, 7:00 p.m.

Adjournment

Motion to adjourn – Councilmember Miller
Second – Councilmember Mello
Meeting Adjourned at 9:14 p.m.



Michael LeVault, Mayor

Attest:



Diane Cordova, Town Clerk/Treasurer

Minutes approved at July 18, 2013 regular meeting.