



MINUTES OF REGULAR MEETING OF THE COMMON COUNCIL OF YOUNGTOWN, AZ

THURSDAY, June 6, 2013, TOWN CLUBHOUSE, 12033 CLUBHOUSE SQUARE

1. **Call to Order:** Mayor LeVault called the meeting to order at 6:45 p.m.
2. **Roll Call:** Council present: Mayor Michael LeVault, Vice Mayor Jack Duran, and Councilmembers Margaret Chittenden, June Miller and Shirley Gustafson. Absent: Councilmembers Judy Johnson and Dorena Mello
Staff present: Town Manager Lloyce Robinson, Town Attorneys Kelly Schwab and Trish Stuhan, Finance Manager Karen Sypniewski, Community Development Gregory Arrington, Public Safety Manager Mike Kessler, Public Works Manager Marty Mosbrucker, Judge Lex Anderson, Court Administrator Virginia Bermudez, Economic Development Manager Gayle Cooper and Town Clerk Diane Cordova.
3. **Pledge of Allegiance and Invocation:** Pledge of Allegiance led by Councilmember Miller and Invocation given by Vice Mayor Duran.
4. **Communications:** Comments, Commendations and Presentations by Mayor, Council Members, staff or members of the public. The Council may not propose, discuss, deliberate or take any legal action on the information presented pursuant to A.R.S. 38-431.02.

A. Communication from Council

Mayor LeVault

- Councilmember Judy Johnson is at home recovering from another broken bone in her arm. She will teleconference in on the vote for the Tentative Budget.
- Joined forces with the Arizona League of Cities and Town at the State Capitol along with five other Mayors to lobby against the legislative issue on TPT – Transaction Privilege Tax. If this is passed, it means that unless a city or town has regional retail centers that sell construction materials (such as Home Depot or Lowe's), the sales tax collected from those construction projects will go outside our community to areas that have such centers, including retail centers out of state. Cities will not be able to utilize this revenue to offset the increased demands on city services that relate to the construction. In situation like this, joining GPEC – Greater Phoenix Economic Council was a good decision; they are standing able and ready to assist Youngtown with resources.
- There is a process unfolding to find a replacement for the Town Manager position. There will be advertisement placed in the Arizona League of Cities & Towns website for two weeks; we will then conduct an interview process; followed by bringing to Council in mid-July for approval.

Councilmember Miller

- Who will be conducting the interviews?
- I want to thank everyone for the vote of confidence you all have in appointing me as a Councilmember.
- I been working with Code Enforcement regarding the barking dog/loose dog issue.

Vice Mayor Duran

- I have a neighbor with three dogs and about 3 to 4 a.m. they are barking; that's what dogs do, they bark.

Mayor LeVault

- I will create an interview panel.
- There is an article in the Village Reporter on how to address barking dog issues.

Councilmember Chittenden

- I attended the CPR training conducted by Sun City Fire Department. It was very interesting and well presented by Mary Dickinson of SCFD.
- The asphalt on the streets looks great.
- There will be a Dog Park Committee meeting on the 15th of June, Methodist Church at 9:30 a.m.

B. Communications from Staff: Town Manager's Report; Maricopa County Sheriff's Office (MCSO) Report.

Town Manager Robinson

- Maricopa Association of Governments (MAG) will be conducting a ceremony on Passing the Gavel June 19, 2013. Our Mayor, Michael LeVault will be accepting the Vice Chair position. Councilmembers will need to RSVP by June 10, 2013 with Town Clerk Diane Cordova.
- There will be a YT Village Art Commission meeting on Saturday, June 15, 2013.

Finance Manager Sypniewski

- AzMT - Arizona Metropolitan Trust Medical open enrollment meeting is June 5, 2013. The deadline to get all forms in is June 12, 2013. Something new this year is that councilmembers will be receiving \$10,000 basic life insurance at no cost. Our dental insurance coverage is changing carriers from Standard to Delta Dental. The financial position of the medical trust YTD is one million four hundred.

Economic Development Manager Cooper

- Now that the brand, website and marketing materials are under control I am able to be where I should be, in the community, about 50% of an economic development professional's time should be spent outside the office, and I am now getting there.
- The Mayor's breakfast on the 17th was very successful - about 20 businesses were represented and there was great conversation and ideas for other events.
- Attended the AAED Arizona Association for Economic Development meeting.

Community Development Arrington

- We have issued a temporary 30 day Certificate of Occupancy for Southwest Key-Hacienda del Sol for the 1st floor only. They have also received their state license to operate a Children's facilities.

Public Safety Manager Kessler

- Our Code Enforcers are professional individuals doing a great job; they are Level 2 Code certified. They are on every dog issue compliant and their response time is immediate.

Public Works Manager Mosbrucker

- We had the air conditioning unit checked in the Clubhouse and found that it needed Freon.
- Caliche Park is a work in progress; the shade canopy to be installed hopefully on Saturday.
- We have the Memorial Park granite project next week; doing away with the grass and replacing it with stone and plants.
- The street project is moving along; our streets look great.

Court Administrator Bermudez

- We have an 84% increase in case loads which is causing no space for our files. We will be looking into remodeling the Court for greater efficiency. We have a new Judicial Clerk, Jessica Mendez. She is busy purging files.

A short recess was taken at 7:19 p.m.

Returned into session at 7:26 p.m.

5. Consent

- A. Approval of Minutes: Special Meeting Minutes of May 9, 2013; Work Session Minutes and Regular Meeting Minutes of May 16, 2013.**

Motions to approve Special Meeting Minutes of May 9, 2013; Work Session Minutes and Regular Meeting Minutes of May 16, 2013. – Councilmember Chittenden

Second – Vice Mayor Duran

Motion passed unanimously on a voice vote.

6. Business

- B. Discussion and/or Action Re: Approval to adopt Resolution 13-11 accepting the final budget of the Agua Fria Ranch Street Lighting Improvement District for Fiscal Year 2013/2014 in the amount of \$28,160.00; and to approve and accept the annual statements and estimates of the expenses of the Agua Fria Ranch Street Lighting Improvement District for fiscal year 2013/2014, as approved by the Youngtown Town Council by Resolution 13-10 which shall be provided for by the levy and collection of ad valorem taxes upon the assessed value of all the real and personal property located within the District, pursuant to Section 48 616, Arizona Revised Statutes, as amended.**

Mayor LeVault

1. Hearing open
No public comments
2. Hearing closed

Motion to : Adopt Resolution 13-11 accepting the final budget of the Agua Fria Ranch Street Lighting Improvement District for Fiscal Year 2013/2014 in the amount of \$28,160.00; and to approve and accept the annual statements and estimates of the expenses of the Agua Fria Ranch Street Lighting Improvement District for fiscal year 2013/2014, as approved by the Youngtown Town Council by Resolution 13-10 which shall be provided for by the levy and collection of ad valorem taxes upon the assessed value of all the real and personal property located within the District, pursuant to Section 48 616, Arizona Revised Statutes, as amended. – Councilmember Gustafson

Second – Vice Mayor Duran

Motion passed unanimously on a voice vote.

- C. Discussion and/or Action Re: Approval to adopt Resolution 13-14 accepting the final budget of the North Youngtown Street Lighting Improvement District for Fiscal Year 2013/2014 in the amount of \$77,566.00; and to approve and accept the annual statements and estimates of the expenses of the North Youngtown Street Lighting Improvement District for fiscal year 2013/2014, as approved by the Youngtown Town Council by Resolution 13-13 which shall be provided for by the levy and collection of an equal apportionment of taxes based on the number and classification of properties within the District, pursuant to Section 48 616, Arizona Revised Statutes, as amended

Mayor LeVault

- The North Youngtown Street Light Improvement District is taxed on an equal apportionment. The Agua Fria Ranch Street Light District is an ad valorem tax, based on each home valuation.

Councilmember Chittenden

- I enjoy the streetlights. I walk at night and I like feeling safe. The cost is well worth it. When street lights are out, APS comes in and repairs.

Councilmember Miller

- I also enjoy having street lights; safe with no worries.

Mayor LeVault

1. Hearing open
No public comment
2. Hearing closed

Motion to adopt Resolution 13-14 accepting the final budget of the North Youngtown Street Lighting Improvement District for Fiscal Year 2013/2014 in the amount of \$77,566.00; and to approve and accept the annual statements and estimates of the expenses of the North Youngtown Street Lighting Improvement District for fiscal year 2013/2014, as approved by the Youngtown Town Council by Resolution 13-13 which shall be provided for by the levy and collection of an equal apportionment of taxes based on the number and classification of properties within the District, pursuant to Section 48 616, Arizona Revised Statutes, as amended.- Councilmember Chittenden

Second – Councilmember Gustafson

Motion passed unanimously on a voice vote.

Teleconference call at 7:30 p.m. - Councilmember Johnson joined meeting.

- D. Discussion and/or Action Re: Approval of Resolution 13-16 for Adoption of Tentative Budget Fiscal Year 2013-2014 in the amount of \$ 4,906,165.00 (PowerPoint attached)

Town Manager Robinson

- The tentative budget for FY 2013-14 is for \$4,906,165.00 in 2012 voters approved a Permanent Base Adjustment over Home Rule setting the alternative expenditure limitation to \$9,325,053. We cannot exceed this amount. Our rainy day general fund, saving account spreadsheet shows that in 2002 – 2006 there were many withdrawals. In 2011 to present there's been no withdrawals.
- The LGIP General Fund chart in 2013 there was a \$120,000 investment to Aurora Village which will bring in \$550 interest per month along with \$10,500 yearly tax rental revenue.
- We have confirmed revenue of \$1,771,173.00 from state shared revenues and awarded grants in the amount of \$907,103.00 The proposed LGIP revenue transfers are \$333,781.00
- The focuses are on Economic Development \$473,101 to re-image the Town using specialty –uniqueness Village Art, Kiosks, Wall-Grand Ave Art., EcDev marketing tools. The result is to increase revenue, quality of life, sustainability and public pride. Another focus is transportation \$1,408,997 from MAG – CMAC Tip funding for Peoria realignment; bike/pedestrian path; NW Transit Study; Phase II-Street Repair; RPTA Transit Program. The result - safe, efficient external and internal links to destinations. Another focus is Public Safety \$999,165. For MCSO contract; code enforcement personnel; public safety retirement pension; animal control; EOC- emergency operations center. The result-safe clean engaged community environment. Another focus is Personnel \$869,495. We current have 18 employees to operate a \$4+ million budget. This year cost is 18% of total budget. We've streamlined with outsourcing (elimination of 2 positions).
- We have AzMT enhancements with no added cost to the Town. The result is retention of experienced staff and ability to entice replacement talent. The caliber of experience and vision will team the Town Council and Town Staff for another successful year of moving forward settled on a secure financial foundation.

Councilmember Chittenden

- I appreciate the Town Manager and staff for all the informative communication throughout the budget process. We are allowed to ask questions; many other municipalities do not allow this. The staff works hard and have no secretaries. It was a good decision regarding the police department. You can see that throughout the budget.

Another great decision was the AzMT medical trust. Good to see us helping our youth; saw a young gal answering phones in Town Hall; looking forward to the future.

Councilmember Miller

- I feel very privileged to be here tonight. I want to thank Town Manager Robinson for taking the time to meet with me and answer all my questions; there is nothing hidden. I appreciate all your help.

Councilmember Gustafson

- I want to thank staff for all the hard work, putting the budget together.

Mayor LeVault

- It is Council that adopts the budget; however its staff that implements it. Terrific job and thanks for all the hard work. Proud to be a member of a well-functioning team.

Councilmember Johnson

- Town Manager Robinson and staff, thank you all for a fabulous job well done.

Motion to approve Resolution 13-16 for Adoption of Tentative Budget Fiscal Year 2013-2014 in the amount of \$ 4,906,165.00 – Vice Mayor Duran

Second – Councilmember Chittenden

Motion passed unanimously voted 6-0

Councilmember Johnson excused herself from the meeting at 8:11 p.m.

A. Discussion and/or Action Re: Ratifying Agreement to Furnish Food Service for the Summer Food Service Program between New Life Center and the Town of Youngtown for minor children in Uribe Park.

Town Manager Robinson

- This is ratification of an agreement approved at a previous Council meeting for free food service at Greer Park. We would like to add Uribe Park as a site to the agreement. New Life Center/NutritionOne representative spoke at an Agua Fria Homeowners Association Meeting and their Board requested this opportunity for their area of Town. Staff is recommending ratification of agreement.

Mayor LeVault

- This Summer Food Service Program is at no cost to the Town, correct?

Town Manager Robinson

- This is correct, no cost to the Town.

Councilmember Miller

- Is there anyone showing up at the parks for the meals? Do we have any figures? How long will this program serve food?

Councilmember Chittenden

- Greer Park only serves breakfast, how many? How about Uribe Park? What are the age groups?

Town Manager Robinson

- No we do not have any figures. Compass Bible Church had their vacation bible school and the food service program provided breakfast and lunch for their children. I've only seen about 4 children out in Greer Park. We've done everything we know to do; flyer and announcements. I've even gone out to the basketball courts and made a point to stop the children riding their bikes letting them know that there is breakfast and lunch being served. The program serves children under age 18. The program will end on August 2, 2013.

Motion to Ratifying Agreement to Furnish Food Service for the Summer Food Service Program between New Life Center and the Town of Youngtown for minor children in Uribe Park. – Councilmember Chittenden

Second – Councilmember Miller

Motion passed unanimously on a voice vote.

Adjournment.

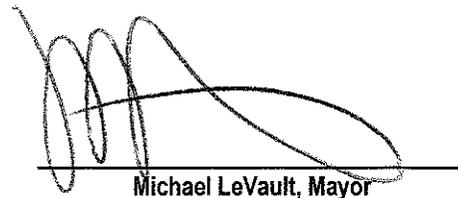
Motion to adjourn – Councilmember Miller; Second – Vice Mayor Duran

Meeting adjourned at 8:20 p.m.

Attest:



Diane Cordova, Town Clerk



Michael LeVault, Mayor

Minutes approved at the June 6, 2013 Regular Meeting.